

Patron:  
H.R.H.  
The Prince Philip  
Duke of Edinburgh  
K.G., K.T.

# **NOTICE & AGENDA**

**ANNUAL GENERAL MEETING  
11<sup>th</sup> May, 2002**

**NATIONAL COUNCIL MEETINGS  
10<sup>th</sup> May and 11<sup>th</sup> May, 2002**

TO TABLE CHAIRMAN

PLEASE NOTE THAT THESE PAPERS ARE SENT TO YOU FOR THE **ATTENTION OF YOUR TABLE AND FOR USE BY YOUR VOTING DELEGATE AT THE NATIONAL A.G.M.**

PLEASE ENSURE THAT YOUR VOTING DELEGATE IS WELL INFORMED ON THE A.G.M. SUBJECT MATTER WHERE POSSIBLE, PLEASE ALLOW HIM TO LISTEN TO THE DEBATE AND VOTE BOTH IN ACCORDANCE WITH YOUR TABLE'S WISHES AND ON THE BASIS OF KNOWLEDGE ACQUIRED ON THE DAY.

Nick Lawton, President

**Fun, Friends and Fund-raising**

**To: AREA & TABLE SECRETARIES**

Notice is hereby given that the 69<sup>th</sup> Annual General Meeting of the National Association of Round Tables of Great Britain and Ireland will be held on Saturday, 11th May, 2002 at 9.30 am in the Main Arena, Plymouth Pavilions, Plymouth (Agenda: page 3). Subject to accommodation, any Active Member may attend the Annual General Meeting and may speak on any motion or amendment before the meeting but may not vote thereon unless he is a delegate.

Annual General Meeting delegates' papers will be available from AGM Registration in the Plymouth Pavilions from 9.00am to 10.00 pm on Friday 10th May and from 8.00 am to 12.00 noon on Saturday 11th May 2001.

A voting delegate authority form is enclosed herewith which **MUST** be completed and signed and be surrendered by the Table delegate on registration in order to obtain Annual General Meeting voting papers. The delegate should retain the numbered envelope which will be stamped and handed to him at registration. Each Table is entitled to one vote.

The enclosed card notifying the names of delegates **MUST** be returned to the General Secretary at Marchesi House not later than Thursday, 25th April 2002.

**Please note that a Table Delegate MUST be an Active Member of the Table that he represents at the time of the A.G.M., or have been an Active Member in 2001/2002, and may be asked to sign a declaration to that effect at A.G.M. Registration.**

All amendments to motions relating to Rules and Standing Orders should be submitted in **writing** to the General Secretary, at The Duke of Cornwall Hotel (reception), Plymouth by the end of Friday, 10th May 2002.

Notice is hereby given of the under-mentioned meetings:

- (a) National Council on Friday, 10th May 2002 at 9.00 am in The Ballroom, The Duke of Cornwall Hotel, Plymouth (Agenda: page **XX**)
- (b) National Council on Saturday, 11th May 2002 immediately following the Annual General Meeting in The Arena, Plymouth Pavilions, Plymouth (Agenda: page **XX**).

Subject to accommodation, any Active Member may attend a National Council Meeting as an observer.

MARK SMITH  
*National Honorary Secretary*

Marchesi House  
4 Embassy Drive  
Edgbaston  
Birmingham  
B15 1TP  
Friday, 29th March 2002



**NATIONAL ASSOCIATION OF ROUND TABLES  
OF GREAT BRITAIN AND IRELAND  
THE SIXTY- NINTH  
ANNUAL GENERAL MEETING  
to be held on  
SATURDAY, 11th MAY 2001  
at 9.30 am  
IN THE MAIN ARENA AT  
THE PLYMOUTH PAVILIONS  
PLYMOUTH**

**AGENDA**

- I. Approve notice convening the meeting.**
- II. Preliminaries, communications, etc.**
- III. Confirm minutes of the Annual General Meeting held on 5th May 2001.**
- IV. Matters arising.**
- V. Appointment of Tellers and Scrutineers.**  
(Scrutineers and Tellers to be appointed at the meeting. Nominees shall not be delegates and in the case of Scrutineers shall not be candidates for Office either).
- VI. Addresses by Vice-Presidential Candidates**  
(In accordance with National Rule 6(d), each candidate for the Office of Vice-President is required to address the Annual General Meeting for not more than five minutes).
- VII. Receive Annual Report of the National Council for 2001/2002.**

**OFFICERS (Appendix A)**

- i) President – Nick Lawton (page **XX**)**
- ii) Vice-President (inc. Forward Planning) – Ken Donald (page **XX**)**
- iii) Immediate Past President – Vaughan Harris (page **XX**)**
- iv) Honorary Secretary – Mark Smith (page **XX**)**
- v) Honorary Treasurer – Adrian Gibbons (page **XX**)**
- vi) Media and PR Officer – Noel Tyler (page **XX**)**
- vii) International Officer – Chris Horsfall (page **XX**)**
- viii) Membership and Development Officer – Jimmy Smith (page **XX**)**

## **OFFICERS (Appendix A) cont.**

- xi) **Community Service Liaison Officer– Mark Bonham (page XX)**
- ii) **Conference Officer – Paul Jay (page XX)**
- iii) **Marketing and Sponsorship Officer – Andy Kennedy (page XX)**
- iv) **Sales Officer – Dave Ellis (page XX)**
- v) **Sports and Social Officer – Shaun Redman (page XX)**

## **VIII. Receive and Adopt Audited Accounts for the year ended 31 May 2001. (Appendix C - pages XX to XX).**

## **IX. Presentations and Announcements by Officers. (Appendix F - page 45)**

(This item will be taken at the commencement of the afternoon session).

## **X. Resolutions submitted by National Council and by Areas.**

### **(1) 2002//2003 BUDGET (Appendix E - pages XX - XX).**

Submitted by National Council

“That for the period 1 June 2002 to 31 May 2003 the Capitation Fee and Entrance Fee be £43.20 (inclusive of the Public Liability Fee)”. (Note: £30.00 for 2001/2002)

### **(2) VAT REFUND RESERVE TRANSFER.**

Submitted by National Council

“That the Association shall transfer £64,625 from the VAT Refund Reserve to the Income and Expenditure Reserve for the year ended 31 May 2002.”

### **(3) ANNUAL BUDGET**

Submitted by National Council

“That the Constitution and Rules of the Association be altered as follows at Rule 13(d) ANNUAL BUDGET At it’s Annual General Meeting the Association shall approve a budget for the financial year commencing on the following 1st June and shall also determine the Capitation and Entrance Fees payable in the same period.

*This Resolution requires a two-thirds majority and if carried the rule changes in Appendix F will be made.*

### **(4) UNITY MOTION**

Submitted by the National Council

#### **(1) Affiliation of International Associations**

“Amend Rule 5 (a) by inserting after the word “Ireland” the following “together with affiliated International Associations”

Insert new subsection as follows:

**“PROCEDURE FOR AFFILIATION OF INTERNATIONAL ASSOCIATIONS**

Any National Round Table Association desiring to be affiliated to the Association (hereinafter in this rule called the "National Association") shall comply with the following conditions:-

- (i) The National Association must be a full member of Round Table International and
- (ii) The National Association must grant the Association reciprocal status rights and affiliation to the National Association and
- (iii) The National Association shall apply for affiliation to the Association in such form as shall from time to time be determined "

and renumber the following sections accordingly”

## **(2) Changes to Constitution**

### **Rule 20: Alteration of rules**

“(c) Insert new section and re-number accordingly

“Any Resolution which if carried would involve an alteration, amendment or addition to the Constitution and Rules of the Association No’s 1,2, and 6(a) or the Standard Rules for Constituent Tables No’s 3(a)(i) and 8, may only be placed before a General Meeting of the Association if such proposed change has been previously approved by a preceding Annual General Meeting of Round Table International, in accordance with the provisions of Article 5.3.7 of the Constitution of Round Table International as adopted in August 2001.”

This Resolution requires a two-thirds majority and if approved the rule changes in Appendix F will be made

## **(5) DUAL GENDER** Submitted by Area 26

“That Standing Rules for Constituent Tables be amended to permit constituent Tables of RTBI to consider candidates for membership based on their suitability and irrespective of their gender; and that this be achieved by substituting the word “Person” in place of the word “Man” in Clauses 3(a) (i) and (ii); and, by making such other changes as are required elsewhere in accordance with this.”

National Council does NOT recommend

This Resolution requires a two-thirds majority and if carried the rule changes in Appendix F will be made.

## **(6) PERSONALISED NUMBER PLATES** Submitted by Area 22

“That a sum of money be used from the VAT Refund Reserve monies to buy all Areas a personal Registration Number Plate – RTB 1 followed by the Area number – i.e. Area 22 will have RTB 122, Area 35 will have RTB 135 etc.”

National Council does NOT recommend.

## **(7) TABLER MAGAZINE** Submitted by Area 14

“That RTBI’s *Tabler* magazine should be discontinued, with immediate effect”

National Council does NOT recommend.

**(8) INTERNATIONAL REPRESENTATION**

Submitted by Area 14

“That RTBI should cease to provide funding for International Representation and WOCO/RTI/EMA with immediate effect”

National Council does NOT recommend.

**XI. Appreciations**

**XII. Election of Officers**

(see Appendix G (pages **XX** to **XX**) for biographical details and statements

President: Ken Donald

Vice-President: Julian Frost  
Chris Horsfall  
Peter Walker

Honorary Secretary: Mark Newby

Honorary Treasurer: Adrian Gibbons

Media and PR Officer: Donal Mullane  
Fraser Skells

International Officer: Arawn Johnson  
Esa Pirttijarvi

Membership and Development Officer: Andrew Hornby  
Jimmy Smith

Community Service Liaison Officer: Mark Gray  
Mike Rogerson

Conference Officer: Paul Jay  
Gavin Parkes

Marketing and Sponsorship Officer: A nomination will be made by the National Council

Sales Officer: Dave Ellis  
Nigel Middleton

Sports and Social Officer: Shaun Redman

**XIII. Appointment of Auditors**

Messrs. Clement Keys of Birmingham were appointed auditors in 1995.

**XIV. Transact any other business permissible under National Rules and Standing Orders.**

## APPENDIX A - OFFICERS' REPORTS

### a) **PRESIDENT – Nick Lawton**

#### **General Matters**

I must begin my final report of the year by thanking each and every Table and Area across RTBI for their support during what has been a tremendous year as the National President of this fantastic Association.

I have travelled extensively across the UK and Ireland on Table business over the last year and the hospitality I have received has been superb. The fellowship at the Table, Area and National events which I have had the privilege to attend has been excellent and I have rekindled many old friendships and made many new friends along the way - its been a year of my life which has provided a lifetime of memories.

As well as the socialising its been another year of change and development for the Association and these small steps need to be continued into the years to come as we try and rationalise the costs and ethos of the Association with the current membership.

In the years to come there will be many changes and Tables will be asked to accept these changes and incorporate them into the way they run their local Clubs.

Throughout all that needs to be done I'm sure that the unique blend of fun and fundraising that is Round Table will shine through and that the basic tenets of 'Fun, Friends and Fundraising' will never be far from the surface.

We belong to a fantastic organisation, the envy of Round Table worldwide, and we should all be proud to wear the badge that distinguishes us as a member of RTBI.

You will see from the Reports submitted by the National Executive that it has been another busy year and the major issues which have been addressed are:

1. Moving forward on the relocation or redevelopment of the Headquarters building.
2. Actively promoting the 75<sup>th</sup> Anniversary of RTBI, including taking professional marketing advice.
3. Expanding the role and brief of the Vice President in the Forward Planning role
4. Continuing to develop our position within Volunteers in Action!
5. Starting to explore the options of dual gender membership and our position in terms of Equal Opportunities legislation.
6. Developing the Website in an effort to make it a more proactive tool.
7. Totally reviewing the National Rule Book to bring it in line with good practice.
8. Moving over to 'in house' document production and e-mail distribution of documents.
9. Consolidating procedures to have National Events audited within six months of the end of the event.
10. Rejoining Round Table International and moving ahead with proposals to adopt the Unity Motion.
11. Increasing the number of Table Vice Chairmen attending the Forums and increasing the number of Forums to include running many at an Area level.
12. Re-establishing links with The Anthony Nolan Trust.
13. Maintaining, developing and enhancing our relationship with Round Table Childrens Wish.
14. Improving and extending our relationship with Whizz-Kidz.
15. Gradually increasing the awareness of the Round Table Lottery
16. Setting in place procedures for shorter, two day, Conferences in future years.

17. Starting to establish and increasing the awareness and public perception of Round Table in the market place
18. Rationalising the Sales Department within Marchesi House and reducing the long term debtors by a significant amount.
19. Moving towards a secure sales site to allow e-sales.
20. Starting the process of examining staffing levels at Marchesi House.

All of the matters noted above will be the subject of further development in the years to come and the results of the efforts of the National Council and National Executive over recent years will be more and more evident in the future shape of RTBI.

The 75<sup>th</sup> Anniversary Lunch was a special day within the past year. The event was a sell out and it afforded a tremendous opportunity to celebrate the past 75 years of the Association and to launch the Association into the next 75 with a renewed vigour and enthusiasm. The opportunity exists for every Table and Area to have their own 75<sup>th</sup> Anniversary Celebration and to use the occasion to promote Round Table in their own locality.

At the AGM in Cardiff I launched the 75<sup>th</sup> Anniversary Appeal under the banner of 'Supporting Choice for Children'. The aim of the Appeal was to ask each Area to raise £1,500 over the year to give us a fund of £75,000 to support a variety of Children centred charities across the UK and Ireland.

There is to be a National Balloon Race on 21<sup>st</sup> April 2002 from three sites – East Grinstead, Manchester and Glasgow – and I will provide an update at the AGM. In the meantime I would thank you all for your support to date.

The National Events this year have all been a great success and on behalf of the membership I would take this opportunity to thank the organising Committees for their fantastic efforts over the year.

The team at NFW in Skegness last May provided a tremendous weekend of fun for all the family in a perfect location and their success was greatly deserved.

Similarly the team at NSW York worked very hard to provide a first class weekend in a first class venue to prove yet again that Tablers need no lessons in enjoying themselves, despite a slightly competitive edge.

As we look forward to Plymouth I know that Jeremy Saunders and the organising Committee have worked very hard to put on an unforgettable Conference to send out the three day Conference with a flourish.

At the beginning of the year I set my theme for the National Executive as 'achievable goals' and the support and commitment I have received from this dedicated team of Tablers enjoying their hobby to the full has been absolutely superb.

I also charged the National Councillors with the task of being unafraid of change and to take responsibility for the management of the Association and they have responded with great enthusiasm to the challenge to take the Movement forward in its 75<sup>th</sup> year.

As well as thanking the National Executive and the National Councillors for their efforts over the year it would be remiss of me not to commend the contribution made by John Handley and the staff at Marchesi House to the management of the affairs of the Association. They continually offer their support, assistance and dedication to the Association.

Having the great honour to be National President of this wonderful organisation would not have been possible without the unconditional support of the members of Isle of Skye Round Table 1133. Over the year every one of the nineteen members has taken time off work to travel and support me in all parts of the UK and Ireland and owe them all a tremendous debt of gratitude, which I hope I can go some way to repay in the six years I have left in Table.

Similarly, without the backing and support of my Presidential Liaison Committee over the last two years I would have been unable to fulfil my obligations to the Association and their hard work all too often goes unseen.

Area 13, North of Scotland, is the largest Area in RTBI in terms of geographical size and yet it only has 10 Tables and the Area Council and the members of the Tables in Area 13 have all contributed to help out over the year and I am grateful to them all.

Finally, I would like to thank each member of RTBI for placing their trust in me and allowing me the opportunity to serve as their National President over the last year.

Its been a terrific experience, a fantastic honour and great privilege to be involved in RTBI over the last year, however the time has come to hand over to my successor and in Ken Donald the Association have made a wonderful choice. I wish him every success and assure him of my support in all that he does.

## **b) VICE-PRESIDENT – Ken Donald**

### **Diary**

There are now hardly any free weekend dates in my diary for next Table year. All Area Vice-Chairmen were sent a Christmas message that included the date(s) when I will be visiting their Areas. Requests still come in, and where these are for Charters, they have been copied on to the National Honorary Secretary who is compiling a master diary.

There are still a small number of Areas without Area Vice-Chairmen, which is a concern. I have written o the relevant National Councillor for all those Areas, which has brought some positive replies. Remaining Areas will be monitored, and news of the Area merger resulting in the creation will be advised. Areas should realise that National will help facilitate any boundary changes.

I would like to thank those Areas and Tables who have welcomed me on my travels this year- and I look forward to my visits next year.

### **Key Dates for 2002 – 2003**

Key dates for next year are published on my pages of the Website.

### **Presidential Liaison Committee**

The Committee continues to meet on a monthly basis and plans are progressing for the main tasks, including organisation for various events. The thorny question of raising enough sponsorship to be able to do justice to the position – with indeed the first target being able to raise enough money to actually cover the fixed costs – is still being addressed. One aim must be to maximise the contacts that all the members of RTBI have, not just for money, but also services. There is much mutual benefit that could be optimised.

### **Area Vice-Chairman's Forum**

A forum was held in Plymouth as part of the pre-Conference weekend on 20<sup>th</sup> October and over half the Area Vice-Chairmen attended. Feedback from that was good and minutes of that meeting have been published on my sector of the Website. Liaison with Area Vice-Chairmen continued throughout the year on a number of issues.

### **Preparation for a National Executive Position**

As I stated in Cardiff, I remain strongly of the opinion that we must have the best people at the top directing the strategy for the future of Round Table and who are prepared to work to that aim as well as socialise. A brief meeting was held at lunchtime at the March 2002 National Council meeting with all candidates for National Office to outline some of the things they are letting themselves in for.

Some guideline notes have also been published on my sector of the Website.

### **Forward Planning Committee**

Our first meeting took place early in the Table year in Marchesi House, where I asked that the three National Councillors allocated to this Committee bring a list of ideas. They all brought more than that and from that meeting our agenda for the year evolved. It was unanimous that we examine some of the issues surrounding dual gender membership and Howard Joseph (NC Area 46) undertook some research with the Equal Opportunities Commission, which concluded that the single sex organisation we currently belong to, did not contravene any current (or proposed) legislation. Nevertheless, remaining single sex closed some doors to us. Two members of the Ladies Circle National Executive attended one of our Committee meetings and we continued to pro-actively consult regularly with them.

Steve Eagle (NC Area 3) conceived and issued a questionnaire to newly joined members of RTBI and the responses from that are being collated and will be published in due course. From these we can listen and learn to perceptions of membership from those newest to the entrance door.

John Tyrer (NC Area 14) initiated discussions with the Centre for Research in Social Policy – the leading body in that field and one that has shaped the recent political initiatives towards volunteering. Indeed it is stated that the UK possibly has a greater level of community value today than at any time over the last ten years. How then can we translate that into growing membership? Some general comments can be drawn from an overview of how people find out about voluntary organisations, why people get involved with things such as Round Table and the benefits of belonging. A fuller summary may be found on the Website. To get more useful and practical information concerning potential membership, some serious social policy research (requiring external funding) would be required. The Charity Foundations consider such would be available – but not to a group with a restrictive gender membership rule in force.

It was noted that Citizenship will appear from August 2002 on the National Curriculum and that a lot of the skills young people are after – presentation, chairing meetings, business skills, assertiveness, serving their communities are skills that association with RTBI could provide. Should we not therefore look towards a form of Associate Membership for people in full time education?

The concept of dual gender membership was investigated. Ladies Circle were advised that this would never be a takeover, it was not the end of Circle or even a merger. Debate was initiated, and discussion in the Areas resulted.

At our last meeting on 28<sup>th</sup> February, the Committee members confirmed their willingness to assist with future work on this and other opportunities.

### **Volunteers in Action !**

The aims of Volunteers in Action! are:

- To give a shared voice to service and fellowship organisations
  - To emphasise the important part these organisations' members play in giving freely of their time and ensuring all monies raised go directly to projects
- To foster understanding and co-operation between associated organisations and seek opportunities for joint initiatives
- To influence decision making at all levels in society

The members of Volunteers in Action! have a combined membership of almost 250,000 and comprise all members of:

- **Rotary International in GB & I**
- **Lions Club International**
- **National Association of Round Tables in GB & I**
- **National Association of Ladies Circles**
- **Soroptomists International of GB & I**
- **Association of Inner Wheel Clubs in GB & I**

The loose association of these six major organisations does not mean a loss of individual identity, but it does give us the combined strength and a shared voice to emphasise to government and other leaders the power of volunteers and just what an impact volunteerism has on society.

I attended three of the quarterly meetings in the current year.

We are now members of the National Council of Voluntary Organisations (NCVO), and a representative attended one of their conferences, informing those present (generally from the salaried charity organisations; i.e. not true volunteers of our existence and aims). Government liaison continues with Angela Eagle.

Mary Hebden (NALC General Secretary) drew our attention to the efforts made in Salisbury, where the local branches of Rotary, Inner Wheel, Lions, Soroptomists, Round Table, Ladies' Circle and also Rotaract worked together, with support from the local branch of CVS, to promote volunteering in general and, more specifically, their own individual organisations. All clubs appear to have benefited from new members and doubtless renewed enthusiasm. Additional examples continue to be advised to us; including Wareham and Cirencester. Together we can be stronger. An example of what can be achieved by determined individuals.

Other VIA! initiatives include sharing membership benefits such as commission from insurance policies, National Trust membership and seeing if town badging can be advanced.

### **Queen's Golden Jubilee**

Involvement in the Queen's Golden Jubilee celebrations has been discussed at both our National Council and the Volunteers in Action! meetings; I have and will continue to promote this as an opportunity for Round Tables to show face in their community and organise a street party or other celebration as part of the specially extended Bank Holiday weekend in early June 2002. It is also a great opportunity and a reason to get speaking to the other similar "social groups with a conscience" in the locality, such as Lions, Rotary, Soroptomists, Inner Wheel and Ladies Circle to see if and how we can help each other.

I have already written once to all Table Chairmen to accompany the booklet issue; guideline notes were issued at the Area Vice-Chairmen's forum and the minutes of these are published on the Website, a fact that was also highlighted in my Christmas letter to all Area Vice-Chairmen.

Articles appeared in the *Tablet* magazine, and on my section of the Website.

In spite of some recent slightly negative publicity, I believe this remains a "Golden" opportunity to be taken. Many Councils are going out of their way to help local groups.

### **Appreciations**

Thanks are due to everyone who has helped me throughout this year with my various activities with and for Table, from hosts and drivers to the ongoing invaluable contribution from the Marchesi House staff; the input and offers of help from the National Executive, National Councillors and indeed many Tablers; our counterparts in Ladies Circle and especially Janet Wareing; my PLC; and last and not least the three guys on my Forward Planning Committee, Steve Eagle (NC Area 3), John Tyrer (NC Area 14), and Howard Joseph (NC Area 46).

#### **c) IMMEDIATE PAST PRESIDENT – Vaughan Harris**

Six years on your National Executive is finally coming to an end. I have had a superb time and on behalf of Jill and myself I would like to thank you for all the wonderful hospitality and for allowing us both the opportunity to make such wonderful friends throughout RTBI and overseas. My year as National President is one I will always remember and I would like to thank you for allowing me that opportunity.

The highlight of my time as President must be representing RTBI at 10 Downing Street meeting Prime Minister Tony Blair and many Ambassadors from around the world; the hardest and most satisfying must be completing the London Marathon for Round Table Children's Wish (especially after attending Table events for the previous 14 days without a break and running with virtually no training) - my thanks for all your support without which I do not think I would have finished; the thing I least expected to occur was to appear on National Television in both India and Bulgaria whilst visiting overseas Associations.

I would like to express my thanks to all the staff at Marchesi House for all their support and help through the years, especially when we had no General Secretary.

I would like to thank East Grinstead Round Table, Area 2 Sussex, Area 18 London Surrey and my PLC for all their help, driving me around to over 650 functions during my years as Vice President and President, and for keeping my feet firmly on the ground.

Finally I would like to thank my wife Jill, for all her patience, encouragement and support especially over the Presidential year for making sure I got where I was supposed to be, dressed in what I was supposed to be wearing and at the right time.

During my last couple of years in Round Table, I would still like to travel around RTBI catching up with friendships made and hopefully making new ones. Please keep me informed of events, big or small, and if I can I will come along to support you.

#### **d) HONORARY SECRETARY – Mark Smith**

Having completed two years in the post of Honorary Secretary, I am looking forward to a quieter period over the next two years! I am stepping down in order to spend more time with my family! I wish my successor well and hope that he gets as much out of the role as I have.

I set out to achieve a number of things when I joined the Administration Committee in 1999 and am pleased to have succeeded in many of them. These are detailed below. I have not been able to complete all of my targets but hope that the groundwork I have done will enable future Secretary's to do so.

It would not have been possible to have achieved so much without the support of our General Secretary, John Handley and I would like to record my thanks to him for his help and support over the last two years.

I would also like to thank Nick Lawton and all the members of the National Executive of the last two years for their friendship and fellowship throughout the period.

Finally, my thanks to the National Councillors serving on the Administration Committee this year, Rhys Bebb-Jones (NC Area 53), Martin Johnson (NC Area 33), David Keighley (NC Area1), Neil Levitt (NC Area 17) and Mark Newby (NC Area 7).

### **Communication**

We have at last started to use email as the prime means of communication between HQ and the membership. This has significant cost benefits and should ultimately enable us to contact all members directly. Email has been the predominant communication method for the National Executive for the last two years and National Council for the last twelve months. The Notice and Agenda for all National Council Meetings as well as this document are now being emailed to as many Area Chairmen, Vice-Chairmen, Secretaries and Table Chairmen as we have email addresses for and are available on the Website. The minutes of all meetings are distributed by email and again are available on the Website as a download. Where we do not have a valid email address, we are still posting the documents to the individual but these are produced in-house rather than expensively printed. Valid email addresses are still a problem for many Tables. A large number of our emails are returned and we receive very few updated addresses. In order to fully benefit from this, we need to collect an email address for every active member of RTBI. If we don't have yours, please send it to us now!

### **Marchesi House**

I am disappointed that we have not managed to resolve the issue of the disposal of the building but pleased at the progress, which we have made with regard to the systems at HQ. A new telephone system was installed over two years ago, as were new computers and printers. A digital photocopier/printer has been added during the last twelve months and we are in the process of upgrading the existing hardware and software. A broadband Internet connection should also be installed by the time you read this. Unfortunately, I have not been able to complete the necessary upgrading of the Membership Database but hope that this can be finalised in the next Table year.

### **National Council Meetings**

National Council is the democratically elected body responsible for the management of the Association. Representatives from every Area in RTBI meet five times a year and the majority of National Councillors take their role seriously and attend most of the meetings so they can communicate effectively with their Areas. I urge all interested Tablers to stand for this post. National Council Meetings are open to all Tablers and well worth attending.

There will again be five meetings in the coming year as follows: -

Saturday 22<sup>nd</sup> June 2002 – Birmingham (with Joint Liaison Meeting)

Saturday 26<sup>th</sup> October 2002 – Sheffield

Saturday 1st March 2003 – Edinburgh

Friday 9<sup>th</sup> May 2003 - Newcastle

Saturday 10<sup>th</sup> May 2003 – Newcastle

My thanks to the General Secretary and the members of the Administration Committee for their organisation of this year's meetings.

### **Presidential Representations**

I would like to thank all Tables and Tablers for the invitations received and hospitality extended to all members of the National Executive at the various events, which have been attended. We have encountered a number of problems this year; largely with date changes and we may need to review the way this works in future.

Please remember to make all requests for Representation to the Honorary Secretary with as much notice as possible and keep him advised of the event. The diary for 2002/03 is already filling up and the incoming President has few dates available!

### **Rule Book**

David Keighley (NC Area 1) and the Administration Committee have undertaken a complete review of the Rule Book this year. Their brief was to update the rules and remove any anomalies. Two sets of proposals have been brought to National Council already and a number of changes to the Constitution & Rules and Rules for Constituent Tables have been made. Further changes are included in this AGM Agenda. I hope that all three sets of Standing Orders will also be updated shortly. The latest version of the amended Rule Book is available on the Website as a download.

### **Trademark Dispute**

I am pleased to report that the Trademark dispute with Round Table Pizza has now been resolved. We have agreed to relinquish our use of the Trademark in three categories, in exchange for Pizza agreeing to drop their action against us. They have also paid us \$7500 and will make further payments, if and when they open restaurants in the UK. We have also revised our classifications and instituted a "watch" service on our trademarks. My thanks to the General Secretary for his assistance in the handling of this matter.

### **Website**

The RTBI Website has moved forward enormously in the last few years and I must thank Paul Molley, last year's Media & PR Officer for his input last year. The Honorary Secretary and the Administration Committee now have responsibility for the management of the site, whilst the Media & PR Committee look after the "front end". Martin Johnson (NC Area 33) has been looking after the Members Area and managing the allocation of passwords to Tables this year. We have added as many documents to the download area as we can find, which are published by RTBI. These are available in PDF format and include the revised and updated Rule Book! The facility for individual Tables to have their page on the site is still growing. Over 50% of Active Tables have so far asked for the password to update their page and I hope that this will increase further.

e) **HONORARY TREASURER – Adrian Gibbons**

**Accounts for the year ended 31 May 2001**

The accounts show a loss on our normal activities of nearly £86,000. After adjusting for the profit on National Events this loss comes down to around £46,000. The budget for the 2000/2001 year projected a small profit of £503 and the main differences between the budget and the draft accounts are:

**Income**

Capitation fell by approximately £41,000 when compared to the budgeted figure.

Sales had a budgeted profit of £7,120 after the service charge. The draft accounts show that, after the service charge, sales were running at breakeven.

These two areas give us a combined reduction in expected income of £48,120.

**Expenses**

In total, expenses were over budget by approximately £38,000. The main areas of overspend were in Headquarters Outgoings, Finance & Operating Costs, Magazine & PR and Membership & Development.

The combined effect of the reduction in income and the overspend against budget is to give RTBI a loss on normal activities of £86,000 in round figures.

**Estimated financial results for the year ended 31 May 2002**

Following the AGM in Cardiff, where the Capitation was reduced to £30, I estimated that the loss for the year would be around £72,000. The current financial performance of the various Committees, and the income generated from Active Members, indicates that the loss may be higher for the year to 31 May 2002.

The current income from membership Capitation is down by £16,000 on the budgeted figure for the year.

Sales did not perform well in the six months to 30 November 2001 but then picked up in December and January and are currently on track to make the service charge plus a small profit. Costs have been well controlled but are still slightly ahead of budget in some areas.

With a loss of around £86,000 for the year ending 31 May 2001 and a potential loss of £80,000 for the year ending 31 May 2002, the Association will have losses in the region of £166,000 for the last two years. Even with the VAT Reserve, we cannot afford to run the Association at this level of losses.

This sets the background for the budget information for 2003.

**Budget for the year ended 31 May 2003**

This AGM notice has a full copy of the proposed budget for the May 2003 year end together with the estimated figures for the year ended 31 May 2002.

The budget is based on a projected membership of 10,000 Active members for the year 2002/2003 and shows a proposed Capitation figure of £43.20 per Active member.

It is important that we maintain a realistic Capitation level for RTBI.

The breakdown of the Capitation fee is as follows:

	£
Marchesi House	10.17
All Insurance	7.30
Magazine	4.35
Meetings	3.85
Membership development	3.65
Conference	2.56
President and VP	2.07
International representation	1.65
WOCO / RTI / EMA	1.24
Web-site	1.02
Post	1.00
Professional fees	0.90
Directory	0.90
Benevolent fund	0.80
Marketing	0.50
Offshore support fund	0.45
Sports and Social	0.34
<b>Capitation</b>	<b>43.20</b>

This breakdown shows the amount that each Tabler pays towards running RTBI based on the May 2003 budget and 10,000 Active Tablers.

The following shows the level of losses if capitation is set at a lower amount.

<b>Capitation fee</b>	<b>£30.00</b>	<b>£35.00</b>	<b>£39.60</b>	<b>£41.00</b>
Loss for the year	(£138,544)	(£86,044)	(£37,744)	(£23,044)

**Is the Capitation fee value for money?**

If you look at the breakdown above of where each Tabler's Capitation goes, the cost of Marchesi House is less than 25% of the Capitation. I believe the following cost areas are a direct benefit to individual Tablers:

Insurance – insuring all Tables for Public Liability. If National did not do this, we would be reliant on Tables to insure themselves. The cost to each individual Tabler is £7.30.

Magazine – goes directly to each Tabler four times a year and represents a cost of £4.35.

Meetings – the expenses paid to National Councillors and the National Executive for attending meetings. This costs each Tabler £3.85.

Membership and Development – largely the grants made to Tables for New Members' nights. This is a direct benefit to Tables and represents a cost of £3.65.

Conference – largely the cost of the £16,500 that is paid to Conference to hold the AGM. This is based on an estimate of the cost to the Association of holding an AGM without a National Conference. It also acts as a subsidy for all Tablers who attend Conference. The cost of this is £2.56.

National Directory – goes to all Tablers, represents a cost of 90 pence to each Tabler.

Benevolent fund – pays out to the widow or dependants of any Active Tabler who dies. Each widow or dependants gets £1,000. This represents a cost to each Tabler of 80 pence.

Offshore Support fund – a direct subsidy to Tablers who either live offshore or visit offshore Tables. This direct support represents 45 pence per Tabler.

Sports and Social – the costs of the Debate, the Quiz, the Football and the effort put in to organising NSW. Many Tablers enjoy these events and the cost is only 34 pence per Tabler.

If you add all these areas together they represent £24.29 or 58% of the capitation.

Only you as a Tabler can tell me if you consider this to be value for money.

**Forecast costs and Capitation for the next 3 to 5 years**

I believe the issue is not about the cost of Capitation but about the value that Tablers get from their Capitation. As an Executive we need to address the structure of the National organisation and ensure that the structure is suitable for the numbers we have and delivers a benefit to the membership.

This year, the National Executive has been looking at the structure of RTBI and trying to identify areas where RTBI can change to reflect the reduced numbers. Areas that have been reviewed include Marchesi House, the magazine and the cost of meetings. These issues take time to change and have to be done taking into account our responsibilities as employers. At the AGM, I hope to be able to present a report looking at the future costs of RTBI.

f) **MEDIA AND PR OFFICER – Noel Tyler**

**Tabler Magazine**

*Adopt, Adapt, Improve – the Media & PR team have worked hard this year to build on the framework of previous years and continue to present a positive image of Table through a quality medium that has many uses.*

*Our thanks go to each and every one of you that submitted material for the magazine and to apologise to those we could not print or severely had to edit. Without your contributions it is difficult to create the magazine, however, this year has seen a great variety of articles for which we thank you.*

*Advertising in the magazine still raises concerns with Table, but we have taken steps to move the adverts away from direct services towards lifestyle advertising and we hope that with our publishers, Prolog, this will continue to prove effective in both revenue generation and interest to Table.*

*The MPR Committee would like to recognise the hard work that Prolog have contributed to the magazine this year. Their understanding of our product and presentation of the finished article are important features to the continued success and promotion of this Association.*

**RTBI Website**

*For those of you who have explored the pages of the Website, we are sure you would agree there have been significant steps taken this year to improve the site.*

*The introduction of additional links to national events, a gallery with pictures, Table Homepages, more news from your National Executive, and, increased activity in the Marchesi House section means the corporate message of Table is being achieved to our prospective members and the use of the Members Area for downloads and information over the forthcoming months will undoubtedly mean future cost savings.*

*For the Website to have an effective future in our Association reliance is placed on each member of RTBI to access the site at least once a day. The information available is dynamic and future developments will give each and every one of you a reason for visiting the site.*

*Much of what we have achieved this year creates a framework for the future. Our experiences of those improvements from the feedback forms we receive highlight the fact these changes have generated interest from prospective Tablers that we have been able to put in touch with local Tables.*

*None of what we have achieved with the Website this year could have been possible without the patience and understanding of our Website hosts, Faze. We are indebted to them for their advice, professionalism and tenacity in dealing with the site.*

**General Media & PR**

*Our congratulations to each and every Table/Area who have produced newsletters and magazines throughout the year. As a Committee, we have enjoyed receiving them, and to see the level of local and regional exposure generated by your events – not only in the local press, but on radio and TV as well – is extremely pleasing.*

*We are also very proud of the London Steering Group and their magazine “Around London”. This has proved to be an exceptional tool in not only the promotion of RTBI in the London Regions, but also Ladies Circle. We congratulate the editorial team on a great success.*

*This level of "local" success seems difficult for RTBI to follow in the National media. We believe, our active association with "Volunteers In Action" will offer those opportunities for the future.*

**General**

*As a team, we are grateful for all the correspondence, telephone calls and e-mails over the past year, which can only prove that RTBI is alive and kicking.*

*As National Media & PR officer, I wish to minute my thanks to this year's team of Richard West (NC Area 16); John Ballard (NC Area 18); and, Mark Thornton (NC Area 32). Their efforts this year have been unstinting and this job would have been so much harder without them.*

*And finally, to my fellow colleagues on the National Executive – I have thoroughly enjoyed the experience and thank each and every one of you for your support and advice throughout the year. I wish all the new members of the Executive, Area and Table Executives, all the very best for the next twelve months. To my successor, I hope you have as much fun and enjoyment that I have experienced in the past twelve months.*

**g) INTERNATIONAL OFFICER – Chris Horsfall**

**Unity Motion**

Well I am pleased to say we are now back as full members of Round Table International, pending of course RTBI's adoption of the Unity Motion, or more so the small changes we have to make our Constitution. The Rule changes and motion involved in this change are detailed in this Notice and will be discussed at the AGM in Plymouth. With all the Table Twinning and International Tabling that goes on in RTBI it is time to say our International Relations get stronger with RTBI leading the World in Round Tabling.

Whilst at WOCO in Eugene, Oregon, USA because of the great representation by RTBI Tablers and Circlers we again won The Greenland Cup, the Trophy awarded to the best represented Association.

**Welcome Tour**

The Welcome Tour is again up and running in no small part due to the hard work of Steve Parsons, (NC Area 16) who while I write this report is flying off to Barbados to marry his lovely partner Theresa, and may we wish them all the best. The Tour this year travels along the South Coast, arriving in Plymouth after five nights and six days of Tabling ready for National Conference. Steve has managed to put the full trip together for £100 per person, which makes the Tour completely self financing.

**Hosting Register**

Steve Parsons has also been working on expanding the International Hosting Register which has doubled in size this year so any International Tabler visiting RTBI can be accommodated anywhere within The British Isles with Tablers and their families.

**EMATM / WOCO**

Gary Hood (Area 49) has been in charge of hospitality, at EMATM in Denmark and WOCO in Eugene, Gary made sure every Tabler and Circler was part of the RTBI team at each event, everybody was involved all the time. A brilliant effort.

### **Awards**

Aidan Maguire (NC Area 35) has been responsible for managing applications for the John Watts Travel Fund, Danish Axe Award and Twinning Database. The Committee have been inundated with John Watts Travel Fund requests, and we are delighted as this does show how much International Tabling is going on. . Whilst writing we are still hoping for more applicants for the Danish Axe Award for the Table, Tabler or Area who has done most to further International Tabling. Please send entries to Aidan as soon as possible.

### **Table Twinning**

The Twinning Database goes from strength to strength, with more and more requests every week, which is excellent news.

### **Website**

Arawn Johnson (NC Area 25) has been the RTBI International Webmaster and I am sure you will agree he has done a superb job. The site is very informative, interesting and kept up to date. Arawn has also liaised with *Tabler* magazine for International Tabling coverage.

### **Plymouth Conference Liaison**

Last but by no means least is Julian Frost (NC Area 37) who has put together the RTBI International package for our visitors to Plymouth Conference from other Round Table Associations. Julian has been responsible for Plymouth Conference Liaison, and the package he is offering looks first class.

My sincere thanks go to the Association for electing me in Cardiff at last years AGM. It has been an absolute privilege to serve as National IRO and I have many great memories, which I will never forget. Even after all the flying I have done I have not lost my great fear of flying, although one or two snifters do seem to make things better. I wish all the best to whoever will follow in this great RTBI job; the only thing is that time just goes far too quickly. Finally my thanks go to the National Executive for all the help and support I have received throughout the year.

## **h) MEMBERSHIP AND DEVELOPMENT – Jimmy Smith**

### **Membership Statistics**

As at 28<sup>th</sup> February, 2002 the Active Membership was 11,903, this is down 6% against a year ago.. Additionally, there were 1,367 Honorary members, down 2% against a year ago. The average age of all New Members joining in the current year at March 2001 will be 35.4yrs, whereas the Active Member average age in March 2001 is 38.3yrs. There were 879 open Tables against 914 a year ago. There are 585 tables that have 11 or more Tablers. An update on all these figures will be given at the Annual General Meeting. The number of people resigning, rather than joining, continues to give rise to concern and is the cause for the fall in overall numbers.

Next year will be the first year that will show the effect of the change in the 45 age rule and hopefully retirees will replace resignations.

The work of the M&D Committee includes wider promoting of Tabling, supporting and leading outward awareness, and seeking to inspire the wider membership to act professionally to develop their own Tables.

### **Membership Initiative Funding**

The granting of a budget permitted a continuation of this popular scheme. A suggested maximum of £200 was available to be granted to each Table (or Area) making a successful submission, with 50% payable upon judgement of the application and the

balance of the funding paid upon receipt of a report on the event, with fuller guidelines available on the Website. Monies are primarily directed towards costs, direct and indirect, of potential members attending their first Table event and applications were judged on quality when demand exceeded potential supply. The grant was dependent on the Vice-Chairman attending one of the many forums run throughout the country.

Some imaginative plans were conceived and carried through, and some professional principles applied to optimise results. Some examples included:

- A Slave Evening in Eastbourne
- Burns supper held in England
- Hypnotist
- Ice Hockey
- Archery
- Contributing towards local advertising
- Various local community events with target audiences
- Schools competition

as well as more traditional programme ideas. In all almost 100 grants were made and it is hoped to continue this scheme into the next Table year. Many thanks are due to Ray Walkinshaw (Area 47) for processing the applications.

#### **Table Vice-Chairman's Forums**

These without doubt are one of the most important things that the Membership & Development Committee undertake. All who attend undoubtedly benefit, including the facilitators. The take up grew to over 28% of the Vice-Chairmen throughout the country, but there is still potential for further growth. The venues for the forums were spread throughout the length and breadth of the country to ease travel. To a man, everyone who attended was glad they did so and derived some benefit and some of the feedback was extremely positive.

Areas were encouraged to set up their own events and there is a long list of those who have served on the M&D Committee who were happy to facilitate an open group discussion. A number of Areas took advantage of this. Several Regional forums also took place and thanks are due to Andrew Hornby (NC Area 50) for co-ordinating the bookings and to members of the M&D Committee, past and present, for leading the forums.

A full programme of forums will be put on for the next Table year and details will be posted on the Website. Please make sure every Table Vice-Chairman takes the opportunity to attend as the information exchanged, ideas picked up and contacts made will help them for their year in the most important role in RTBI, that of Table Chairman. I guarantee that both they and the movement in general will benefit.

#### **New Members**

After several years of having a pro-rated New Member's Fee it is ridiculous that more than a quarter of New Members join in April. The correct time for inducting a new Tabler is when your Table decides not when the Annual Return is required and needs to be returned.

#### **New Members Kits**

New Members folders were prepared and are now being used and issued to each and every New Member. A New Member continues to receive a voucher for a free ticket to the Final Night Party at Conference, and currently also receives a voucher that can be redeemed for a free polo shirt bearing the rondel.

### **The Internet / Website**

At the time of writing a major update has been done to the M&D section. Virtually everything you can think of and more has been added to the pages so if you want to build a programme or find out how to do an induction look up the Website.

The initial model for the site allows for members of the National Executive to post (words only) content for their areas of responsibility and membership information has been posted to form an information resource under "Current News" then "Membership".

### **Area Re-Organisation**

Area's 27, 28 and 42 have agreed to merge and form a new Area to be called Area 54 - London Chilterns. The National Council at the Nairn meeting voted to support the change. The inaugural meeting will take place on 30th April 2002. This is the largest change with regard to Area reorganisation that has taken place and hopefully will encourage more Areas where Table numbers are low to consider similar mergers.

### **Lunchtime Clubs**

Initial meetings have taken place regarding a potential lunchtime club in Exeter with more meetings expected to take place. Plans continue to set up lunchtime clubs in Glasgow and West London. Whilst these can and should exist as successful entities, one aim is to foster new interest from work colleagues and others who may then be introduced to Tables around where they live.

### **New Tables**

Whitley Bay and District RT 1274 received their Charter in June 2001 and therefore win The Barrow Bell for being the most recently chartered Table

### **Membership Stands**

An investment was made in a number of professional "Penguin" membership stands, which were available at subsidised costs for Tables or Areas. All were all successfully sold and due to budget constraints are not being re-ordered.

### **Literature**

The Membership leaflets have proved so popular that they have had to be reprinted. Coasters were also available and these too proved popular. Hopefully this volume of promotional literature has been successfully distributed and will help awareness and ultimately membership.

Further revisions were made to the *Table Vice-Chairman's Handbook* and this is now available as a download on the Website.

The *Membership Officers Handbook* and *The A to Z of Tabling* were redrafted for publication on the Website.

Additional M & D literature available on request from Marchesi House includes:

- *Table Officers Guidelines*
- *Area Officers Guidelines*
- Car Stickers

Furthermore a limited number of promotional mugs are still available.

Various PowerPoint presentations are available to assist in promotion.

### **Trophies and Awards**

The Acton Trophy will be presented at the AGM to the Table or Area formulating the most successful and innovative Membership Plan, which is used as part of a membership campaign. There were numerous strong contenders and a clutch of excellent Membership Plans conceived.

The Quarterly Membership Trophy will be presented at the National AGM meeting to the winners from Quarter 4.

A diamond studded (almost) badge will be continue to be awarded to every Tabler who has collected three gold badges by virtue of him having introduced nine people to become members of Round Table. Recipients this year are Geoff De Vere, MBE, Area 32 President; Blair Forrest, Banchory and District RT 1085, Jo Pearson and David Buller, both from Thetford and District RT 890 and finally but no means least Callum MacKintosh, Blairgowrie RT 735. This badge is to recognise the outstanding contribution that the award winners have given to Round Table.

### **Feedback from Tablers**

It is gratifying to have received positive feedback from Tablers up and down the country and news of what they are doing and how it is benefiting their communities and RTBI. It is the enthusiasm of the individual Clubs that matters most in our quest for success and I have sought to encourage all to play their part.

### **Feedback to Tablers**

You can help Marchesi House become so much more efficient and allow them to do more for you by doing a couple of simple things. Please fill in the Active Members Roll annual return and deal with the Capitation requests in a timely manner. It is unbelievable how much time is required to chase Tablers on these. Secondly when any changes take place in Members details do notify Marchesi House which allows a accurate database to be maintained. For a recent e mailing more than 15% of the addresses bounced back so please advise any changes.

### **Appreciations**

I thank the Marchesi House staff for their friendship and hard work hard behind the scenes to support the activities of Tablers and to routinely administer the multitude of enquiries and requests. I am also grateful for the help and support received from the National Executive.

The National Committees support the work of the National Council and as a whole they contribute admirably to the unpaid effort that sustains and develops our fine organisation. I would again like to thank those who have selflessly and enthusiastically served on and contributed to the Membership and Development Committee this year in working for the greater good of RTBI and the membership. I also know they have developed personally from their activities and gained the friendship and respect of their colleagues; they more than ever know the essence and magic of Tabling and have helped take that message outwards. They have been proud, as should we all, to have been active Tablers and have given more than just something back to this fine club. Thank you to Andrew Hornby (NC Area 50) Mike Cartner (NC Area21), Mark Purser (NC Area 24) Derek Scott (NC Area 47), Mark Tipping (NC Area 40), Ray Walkinshaw (Area 47) Andrew Wayth (NC Area 39), and several past members of the M&D Committee for your support.

### **i) COMMUNITY SERVICE LIAISON OFFICER– Mark Bonham**

Last year, under the guidance of Andy Holyoake, your Community Service Committee laid the foundations on a number of extremely good projects. I was delighted to have the opportunity to carry these on and further develop the relationships we have with the likes of Whizz-Kidz and The Anthony Nolan Trust. I would also like to congratulate everyone who has either taken part in or helped with any of our core projects. Many of you have taken on board our challenge of “being different making a difference”, with tremendous results.

### **A Category Projects**

#### **Round Table Children’s Wish**

A year that has seen the charity move premises to newly refurbished offices that are far more conducive to a positive working environment. Despite the challenges of moving, recruiting an additional member of staff and the training issues that go with this, RTCW again granted 100 wishes to seriously ill children during 2001. John and Wendy at Wish HQ in particular should be commended for this achievement, so why not pay them a visit on their stand at Plymouth and help them to understand how highly we value their services?

They have 70 runners taking part in the London Marathon in April, who should raise something in the region of £70,000 for RTCW funds. As far as the Firewalk campaign is concerned, the take up rate wasn’t so good. Brackley & District RT 1037 and Area 5 have held events, with Area 14 due to host one imminently, but the low number of walks means that this scheme wasn’t such a good fundraiser.

Also recently launched is the Sahara Cycle Challenge, which will take place in February 2003. There are 50 places available for this event, which if filled will generate a minimum income before costs of £100,000. Over 23 enquiries have already been received, so the future looks extremely bright.

The issue of the name of our Millennium Trust Fund has been resolved during the course of the year. After much discussion with the Charity Commission, the trust was formally named The Round Table Millennium Trust (RTCW). All documentation for this is complete and it will now be the responsibility of the fund’s trustees to maximise the potential of this resource in coming years.

#### **Whizz-Kidz**

An exciting year, starting with the very successful “*Round Table up a Mountain*” trek through the Himalayan region of Nepal. The amount raised so far from this event is a colossal £176,868, with funds still trickling in. Such was the level of interest that there had to be a sequel, and “*Round Table up the Wall*” sees another 44 intrepid voyagers head off to China in June. To date £23,714 in sponsorship has already been banked for the second trek.

It is wonderful to see these events selling out and indicates just how strongly you feel about this dynamic charity. Ladies Circle has also been supportive of our efforts and my thanks go to them for helping to promote these events.

#### **The Anthony Nolan Trust**

Our first objective this year was the successful completion of the “*Jump for Joy*” parachute campaign. Around thirty of you took part in this event, which became somewhat fragmented due to adverse weather conditions on the original planned date. There are still a couple of people left to make their jump, but to date this has brought in £15,221 for the Trust with money still coming in. The final total is expected to be approximately £20,000.

Even more exciting is the imminent *UK Save a Life Big Bike Tour*. This happens in June in the form of a John O'Groats to Lands End cycle ride, with the main emphasis being on donor recruitment along the route. This has enormous potential and I am sure that you will all help to make the event a huge success.

We have a long history with The Anthony Nolan Trust, having sourced many of the people included on their register of potential donors in addition to funding their research laboratories. I am delighted with the regeneration of this relationship and wish everyone directly involved with the tour a safe and prosperous journey.

### **75<sup>th</sup> Anniversary Appeal – Supporting Choice for Children**

President Nick Lawton launched this appeal a year ago in Cardiff to coincide with our 75<sup>th</sup> anniversary, setting you a target figure of £75,000. The foundation of the appeal is a partnership arrangement between RTBI and the Society of Stars, with 13 regional child-based charities as the beneficiaries of our efforts.

After a slow start, money is now coming in on a regular basis, helped by the sale of tags for the balloon launch on 21 April. I would like to thank those of you who have actively supported this appeal and hope that the charity linked to your part of the country benefits significantly because of your work.

### **Round Table Lottery**

Launched by Andy Holyoake in January 2001, the Round Table Lottery has grown slowly but surely with every month that has passed. When I took over from Andy last year, the April draw had consisted of only 40 entries. At the time of writing, the latest figures available are for February of this year, when 120 took part. This represents an increase of 200% in just 10 months. If we can continue to grow at this rate then the future bodes well for this scheme.

The first full year took us up to 31 December, by which time the total available for the year's charity donation stood at £775. An announcement is to be made at the AGM in Plymouth as to who will be receiving this money.

### **B Category projects**

#### **British 10K Open Road Race**

Last year was the inaugural running of this event, with a team of 17 Tablers taking part. High profile figures from the world of athletics such as Zola Budd are involved in the event, which is specifically aimed at charities as well as serious athletes. The RTBI team ran in aid of the 75<sup>th</sup> Anniversary Appeal, realising something in the region of £4,000 to start the ball rolling.

We have purchased 36 debenture places for the 2002 race on 21 July, which promises to be even better than last year's event now that the organisers have overcome a few relatively minor teething problems. The debenture places cost just £30 each, excellent value compared to a London Marathon equivalent at around £300, which means that much more money actually goes to charity. This year the RTBI will run in aid of The Anthony Nolan Trust.

#### **WoCo Club-to-Club Fund**

This fund has remained untouched during my year in office. I regard this as somewhat fortunate, as there is less than £2,000 in the fund anyway. The main source of income for the fund is from the sale of RTBI Christmas cards, which were not produced at all in 2000 and sold in limited numbers in 2001. My successor will need to examine ways of generating more income if any meaningful contribution is to be made from this fund.

The events of 11 September caused a separate disaster fund, the WoCo Support to America Fund, to be set up at the request of a number of Tables. At the time of writing this fund stands at £2,307 and will be closed shortly.

#### **The Denis Tizard Commemorative Trust Fund**

Only four requests have been received for money from this fund during the current Table year. These have all been granted at a combined cost of around £2,900. Despite information being available on the Website, in the National Directory and CSLO newsletters, this fund is still not used to its full potential. I am sure that many more Tables send ill or underprivileged children on holiday each year and simply forget to ask for financial assistance.

#### **Testicular Cancer**

Whilst my Committee started out full of good intentions concerning this condition, it has proved extremely difficult to pinpoint a specific organisation that we could offer help to. Testicular cancer is now 98% curable, meaning that cancer charities tend to have turned their attentions elsewhere. This is not so well aligned with our profile as an organisation, as a result of which we have prioritised other projects.

#### **The Stuart Devlin Community Service Award**

Unfortunately, we lost our sponsor for this award, however my thanks go to James Hill and Allied Dunbar who have sponsored it for a number of years. Previously the Table that won this award received a cheque for £1,000 for their charity account, but it seems almost certain that this will not be the case this year. I am confident that a sponsor can be found for next year and would urge anyone with useful contacts in this area to liaise with the National Marketing and Sponsorship Convenor.

#### **Appreciations**

My thanks go to all staff members at Marchesi House for their willingness to tackle whatever conundrums I have passed their way. In particular, Maureen has distributed copious amounts of correspondence, whilst Irene has been a great help with the Round Table Lottery. As for John Handley, his knowledge of the various funds I am responsible for has been invaluable in ensuring that appropriate decisions were made in respect of these.

My committee have helped to achieve an awful lot this year and my gratitude goes to Robert Parsons (NC Area 6), Mike Rogerson (NC Area 20), Andrew Smith (NC Area 44) and Dave Shenton (NC Area 48) for their efforts.

Finally, a most sincere thank you to all of you. We can provide the framework for the projects covered in my report, but you are the ones who have actually taken up the challenges and made them happen. So many of you have worked extremely hard to make my dream come true and together we have "been different making a difference". Long may you all continue to do so.

#### **(9) CONFERENCE – Paul Jay**

First of all can I offer you a warm welcome to Plymouth where the Conference team under the Chairmanship of Jeremy Saunders have spent over three years working very hard on your behalf to give you a Conference you will enjoy and savour for years to come. If you have any problems at all then the boys and girls in the Plymouth Band Jackets are there to help you.

### **Past Conferences**

Back in June at our first National Council Meeting in Birmingham we still had past Conference accounts outstanding from Torbay 1996 and Manchester 1999. I can now confirm that preparation of these has been chased and they have now been finalised and signed off.

The accounts for Cardiff 2001 have been completed, sent to Clement Keys the RTBI Auditors and are now finalised. This is the way it should be done and the prompt manner in which they have been completed is down to Steve Cavell and Michael Tully for running a professional Conference - 'Well done!!

### **Newcastle 2003**

Newcastle 2003 will be the first of the new format with Conference spread over two days instead of the normal three days. All attendees will be required to arrange their own accommodation so once they have booked in they will receive a list of hotels that will be on the route of the transport system. This will be co-ordinated through the Newcastle & Gateshead Convention Bureau. I would remind you that Newcastle is the second most popular place for week end parties after Dublin **so book early please** and remember to book your accommodation well in advance. This is definitely the party City of the North.

Your Conference team under the Chairmanship of Len Aitchison have had a harder time than previous Conference teams. They only got the green light on 3<sup>rd</sup> March 2001 at the National Council Meeting in Solihull compared with all other Conferences have had three to four years lead in time. The team in this short time has continued to work hard to make sure that you get a quality Conference at competitive cost when as an Association we are watching rising costs. **SO PLEASE SUPPORT THEM AND BOOK IN EARLY.**

### **Southend on Sea 2004**

The 7<sup>th</sup> and 8<sup>th</sup> May 2004 will be when RTBI and NALC will take Conference to Southend on Sea for the first time. Due to the fall off in Conference attendees we can now use smaller venues and could now come to a town near you.

Under the Chairmanship of Richard de Bois, Southend has put together an excellent team and with the help of Southend on Sea Council we have two excellent venues for the AGM's. This will also be a two-day Conference with a change to the final night party format and one or two others changes, but I don't want to steal the thunder from the Southend team so watch this space!

### **Future Conferences**

We finish the year with two Areas expressing interest in hosting Conferences in 2005 and 2006. These have not yet been finalised so if you are interested in putting a bid in for a future Conference talk to us now. The Conference Manual is now completed in the new two-day format and is available to Areas considering submitting a bid.

All the above is down to committed Tablers and Circlers on the Conference teams and my National Councillors: - Gavin Parkes (NC Area 22), Michael Tully (NC Area 4), John Jones (NC Area 36) and also my counterpart from NALC, Sue Foot.

### **k) MARKETING AND SPONSORSHIP – Andy Kennedy**

In the past twelve months we have tried to achieve our goals on both the marketing and sponsorship sides.

**Marketing:-**

The first fact that we faced was that we required professional advice on how to get the best from a given opportunity. The opportunity that we chose was the 75<sup>th</sup> Anniversary Celebrations that were a national project and one that all Area Chairmen were aware of.

At the Bristol National Council Meeting, it was agreed that we should spend £5,000 on a publicity / marketing campaign with the 75<sup>th</sup> Anniversary Lunch as our theme. General Secretary John Handley and I met with Mosaic Publicity, then we appointed them to act as our PR agents, speaking to National & regional newspaper editors, television and radio to obtain the maximum coverage possible.

Karen Ainsley from Mosaic wrote generic press releases for all Area Chairmen requesting their support with this campaign to make it as successful as possible. She chose ten regional newspapers throughout RTBI and has had good responses from all parties. Karen has also worked on our behalf with the 75th Anniversary Appeal Balloon Race launch to raise funds for the National Presidents charities.

I would highly recommend that a minimum of this level of outside PR work be continued to build on the excellent work done thus far.

**Sponsorship**

We have worked very hard to get various pieces of sponsorship, however there is still a long way to go.

There are so many mutual benefits for potential sponsors to support RTBI and this message needs to be spread so that more positive leads can be followed up.

My thanks go to the following sponsors for their loyalty and co-operation throughout the year.

**MG Rover Group** – who kindly provided National President Nick Lawton with a brand new Rover 75 to coincide with our 75<sup>th</sup> Anniversary.

**Ramada Jarvis Hotels** – who were very generous to allow us a privileged discounted rate for weekend breaks for members of RTBI and NALC.

**Oasis Promotions** – who offered us incredible deals for cruises to France and Spain.

**Thomas Cook Direct** - who continue to offer us discounts of between 5 to 30 % off our holidays, car hire rentals etc.

**David Lloyd Leisure** – who generously gave us discounts on joining fees at any of their clubs throughout the UK.

All of the above offers were also extended to all members of Ladies Circle.

We are still in negotiations with a number of companies for on going projects such as a car for Vice President Ken Donald and to find a sponsor for the Community Service awards.

**Celebrity Membership**

After much hard work from Chairman David Hudson and Mark Iwaszko of Marlow & District RT 575 we are delighted to confirm that Olympic hero Sir Steven Redgrave has accepted our invitation to become a National Honorary Life Member of RTBI. This is a wonderful opportunity to link Round Table with a high profile individual that through his achievements has gained the respect and admiration of everyone in the British Isles. His willingness to

become involved with RTBI can only be of benefit to us all. Because Sir Steven has such a busy schedule with a significant number of commitments, not least to his new charity the Sir Steven Redgrave Trust where he hopes to raise £5m for children's charitable causes, there is to be no direct contact by Tablers with either Sir Steven or his agent. All contact will be dealt with via our General Secretary John Handley at Marchesi House. My thanks go to David and Mark who have worked tirelessly to achieve this superb result for us.

I have been very fortunate to have worked with a great National Executive. The knowledge and experience of General Secretary John Handley and all of the staff at Marchesi House has been so helpful, with nothing being too much trouble, a very big thank you to all of them

In conclusion, we have achieved our goals. I would like to thank the three National Councillors who were on my Committee - Richard Biggs (Area 2) Dave Woolcock (Area 34) and Dave Kelleher (Area 45) for all of their assistance throughout the year.

## **I) SALES – Dave Ellis**

Well, it hardly seems twelve months since the AGM in Cardiff and it's difficult to compress all that has happened into a small report.

### **Finance**

The Sales Committee has over the last twelve months continued its efforts to reduce the long- term debt to the Association. The 90-day outstanding debt figure continues to reduce, with the balance now below £5,000, with a long-term amount of less than £500. This is, we hope due to the following

- a. There appears to be fewer problems with incorrect items or disputes
- b. There is a genuine businesslike operation of the debt management system, with a point of contact with the Committee

### **Website**

The Website is the main focus for the next Table year. With the imminent upgrade of the Opera Accounting software system at Marchesi House a gateway will be provided for the connection of the shop package into the system. The necessary photographs of the Sales Items have been taken, and are of the required quality. It is genuinely hoped that this will be up and running by the end of July.

### **Product Lines**

This year we have tried to introduce some new sales lines to the catalogue. The lap top case has proved successful and Christmas Cards were once more available along with the Christmas Badge. Some "one off" lines have been tried and it is hoped that more "different" products can be sourced to provide continued interest.

### **75<sup>th</sup> Anniversary.**

In conjunction with the 75<sup>th</sup> Anniversary, special products were designed incorporating the special 75th Logo. Sales have been steady to date and it is hoped this will continue for the rest of the year

As a special memento of the 75th Anniversary year, all Past Chairman's and President's Jewels for the year 2002/3 will carry a specially designed badge on the ribbon.

### **Discount Structure**

A revised discount structure for block purchases of clothing items has been introduced which will allow Tony Mace to be more competitive when supplying multiple orders through the department. This generally applies to telephone orders as the Area Sales Officers already receive a discount.

### **Sales Officers**

This Table year the role of the Area Sales Officer has not been as significant as in previous. This is genuinely disappointing as the opportunity for Areas to generate income is lost. The Committee hopes that in the coming year Sales Officers can be encouraged to operate in more Areas than at present

### **Conference 2003**

It is pleasing to inform Table that after negotiations, there is every possibility that the Sales department will be handling the clothing portion of Conference Sales, which will be a benefit to the Association. It is hoped that we can handle this for future National Events if managed successfully.

### **The Sales Department**

At this point I must pass on my thanks to Toy Mace, "our man at Marchesi House" for all his help this year along with Ann, and of course the "Team", Nigel Middleton (NC Area 19), Ross Woodall (NC Area 5), Len Harvey (NC Area 51) and Mark Boersma (NC Area 10). I hope that they have had as much enjoyment out of working together as I have.

## **m) SPORTS AND SOCIAL – Shaun Redman**

### **National Quiz & Debate**

The National Quiz and Debate is a difficult competition to run, every Area that enters has different requirements and by do some people take this seriously. Jon Sockett (NC Area 8) has begged, pleaded, cajoled and threatened various participating Areas along the way and his hard work will come to fruition at the finals in Plymouth. Thanks Jon for a sterling effort, I am sure you will agree that he has done a great job.

### **National Football**

John Gilleard (NC Area 15) has had a very similar task with the 11 a side Football through the autumn and winter monsoons. John is not scared of hard work not only has he organised the football, he was Sports Officer to NSW at York. John has managed the football into smaller and smaller fixture windows and I thank those Area's that have played in what have occasionally been appalling conditions to ensure the competition moved forward to a successful conclusion.

### **NFW 2001**

Thank you to Peter Walker and the Area 30 team for another great and financially viable Family weekend. Even though attendance was down the event was very successful and all those who attended will remember a very good weekend and the wonderful impression of "Hoss" Cartwright done by President Nick Lawton.

### **NSW2001**

Thank you to the York NSW team from Area 15 under the leadership of Simeon Wilkinson. The York team provided another splendid weekend and proved yet again it can be financially acceptable by returning around £3,500 profit to the Association. I commend the Area 15 team whose hard work proved that NSW continues to have a future. I would also at this point like to thank Len Aitchison from my team for his work with as Liaison Officer for this event.

### **NSW2002**

David Fathers and the Area 5 team are working hard on the event that is now less than four months away. Bookings are going well and at the beginning of March they had over 160. The event has a capacity of 600 so please don't come to me in September and say you can't get in because it's sold out; get those bookings in. Thanks to Neal Porter (NC Area 9) for his work as Liaison Officer to NSW2002 for the year.

### **NFW 2003**

There is currently no bid for Family Weekend in 2003 although a number of Area's have expressed interest. There is a draft Manual available so please let me know if you are interested and I will arrange a copy for you.

### **NSW2003**

Area 4 had their bid to host NSW2003 in Cardiff approved by the March National Council Meeting and will be planning and preparing for the event. With the return of the Goblin Mike Tully to lead the team, you all know this will be great event.

### **Future Bids**

There are currently no bids for NSW 2004 or NFW 2004, so guys please let me know if you have an interest in hosting a National Event. There are newly produced manuals for NSW and NFW available from National or via the Website. Feel free to approach me if you would like to discuss being future hosts to a National Event.

Thank you to all the Tablers and Areas who have made the effort to take part in the Sports and Social events this year. My thanks to those who have helped and assisted during the year, the footballers who have played in sometimes atrocious conditions, the debaters and quizzers who have travelled all over RTBI, to everyone who came to NSW and NFW. My thanks also to Area 9 for their support this year and finally my team of National Councillors who have ensured another good year for Round Table Sports & Social.

## **APPENDIX B - ROUND TABLE TRUST**

### **CHAIRMAN – Kevin Bentley**

The Round Table Trust continues to grow in strength and supports many young people as they embark on voluntary work around the world. All the projects involve helping less fortunate communities in many deprived areas. Grants awarded by the Trust have included volunteers who are teaching, helping to build homes and develop water irrigation systems, to mention but a few.

Every Round Table can sponsor someone for a Round Table Trust award. Application forms are available from Marchesi House or directly from me at 21, Edward Marke Drive, Langenhoe, Colchester CO5 7LP or e-mail: [kevinbentley@msn.com](mailto:kevinbentley@msn.com). We simply need you as a Table to interview a potential applicant and if you are satisfied then send off the application form duly filled in with a covering letter of support to me and it will be considered at our next scheduled meeting.

There are five Trustees, myself as Chairman, Andrew Klimaytys, Vaughan Harris, Hitesh Pandya and General Secretary John Handley. The General Secretary acts as Secretary to the Trust and our minutes are to be lodged at Marchesi House should you ever wish to read them. We meet four times a year and dates and times will also be held at Marchesi House.

We can never guarantee to support every application that is sent to us but we do urge you to put forward young people who are travelling abroad for the benefit of others as well as expanding their own horizons.

APPENDIX C

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2001**

**STATEMENT OF THE NATIONAL EXECUTIVE'S RESPONSIBILITIES**

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It is the responsibility of the National Executive to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or deficit of the Association for that period. In preparing those financial statements, the National Executive is required to

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue its activities.

The National Executive is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association. It is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**AUDITORS' REPORT TO THE MEMBERS OF  
THE NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND**

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We have audited the financial statements on pages X to X which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page X.

**Respective responsibilities of the National Executive and auditors**

As described on the preceding page the National Executive is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion based on our audit, on those statements and to report our opinion to you.

**Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the National Executive in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion the financial statements give a true and fair view of the state of affairs of the Association as at 31 May 2001 and of its results and cash flow for the year then ended.

**Nettleton House  
Calthorpe Road  
Edgbaston  
Birmingham  
B15 1RL**

**CLEMENT KEYS  
Chartered Accountants  
Registered Auditor**

**2 March 2002**

**NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND**

**INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MAY 2001**

<b>Income</b>	<b>Note</b>	<b>Year ended 31.5.2001 £</b>	<b>Year ended 31.5.2000 £</b>	<b>Budget 31.5.2001 £</b>
Capitation		312,149	331,391	353,450
Entrance fees		24,181	27,651	19,688
Sales service charge		21,000	21,000	21,000
Sales (loss)/profit	A	(522)	14,962	7,120
Administration fee - ex Tablers Clubs		10,905	10,537	10,905
Investment income received (net)		21,739	26,550	27,000
Public liability insurance contributions (net)	M	2,391	3,245	-
VAT refund received		-	40,657	-
		<u>391,843</u>	<u>475,993</u>	<u>439,163</u>
<b>Expenditure</b>				
Headquarters outgoings	B	174,473	160,411	166,600
Administration expenses	C	52,706	60,317	50,300
Finance and operating costs	D	80,455	83,058	72,660
Membership of other organisations	E	9,046	13,128	5,200
International	F	22,507	17,171	19,900
Magazine and PR	G	43,490	47,113	26,900
Membership and development	H	57,672	48,738	50,000
Sports and social	I	2,032	1,690	2,600
Community service liaison	J	5,489	6,043	8,000
Conference and General meetings	K	21,948	23,044	23,000
Forward planning and sponsorship		-	-	500
Website	N	7,250	12,500	13,000
		<u>477,068</u>	<u>473,213</u>	<u>438,660</u>
<b>(Deficit)/surplus for the year on normal activities</b>		(85,225)	2,780	503
Surplus/(deficit) on National events	L	<u>36,585</u>	<u>(17,909)</u>	-
		(48,640)	(15,129)	503
Retained surplus brought forward		<u>244,973</u>	<u>260,102</u>	-
Retained surplus carried forward		<u>196,333</u>	<u>244,973</u>	<u>503</u>

**BALANCE SHEET AS AT 31 MAY 2001**

	Note	2001		2000	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	2		22,302		32,757
<b>Current assets</b>					
Stocks		33,514		35,713	
Debtors	3	122,188		147,129	
Loan	4	10,736		10,736	
Investments	5	237,744		227,499	
Cash at bank and in hand		<u>309,333</u>		<u>347,758</u>	
			713,515		768,835
<b>Creditors:</b> amounts falling due within one year	6		<u>85,295</u>		<u>112,409</u>
<b>Net current assets</b>			<u>628,220</u>		<u>656,426</u>
<b>Total assets less current liabilities</b>			<u>650,522</u>		<u>689,183</u>
<b>Reserves</b>					
Income and expenditure account			196,333		244,973
Specific reserves	7		<u>454,189</u>		<u>444,210</u>
			<u>650,522</u>		<u>689,183</u>

These financial statements were approved by the National Executive on 1 March 2002.

National President

Nick Lawton

Treasurer

Adrian Gibbons

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MAY 2001**

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**1 Accounting policies**

The financial statements have been prepared in accordance with applicable accounting standards using the following accounting policies.

**Accounting convention**

The financial statements are prepared under the historical cost convention.

**Income**

Income represents net amounts invoiced by the Association during the course of the year excluding discounts and value added tax .

**Depreciation**

Depreciation is provided at the following annual rates, calculated to write off the cost of each asset over its expected useful life:

Computer hardware and software	20%/25% on cost
Office equipment	20% on cost
Office furniture and fittings	15% on cost
Car registration number plate	Nil

The car number plate (RTB 1) has not been depreciated as it is considered that the asset has a value in excess of cost.

**Stocks**

Stocks have been valued at the lower of cost or net realisable value on a "first in/first out" basis consistent with previous years. Stocks comprise solely of goods for resale.

**Taxation**

Corporation Tax has been provided on investment income at a rate of 20%. The remainder of the Association's income is exempt from Corporation Tax under s490 of the Income and Corporation Taxes Act 1988.

**Appeal funds**

Appeal funds held by the Association on trust do not form part of the assets of the Association but are disclosed in note 8.

**Pension contributions**

The association operates a defined contribution pension scheme the assets of which are held separately from those of the association in an independently administered fund. Contributions payable by the association are charged to the income and expenditure account in the period to which they relate.

**Cash flow**

The Association has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2001**

<b>2</b>	<b>Fixed assets</b>		<b>Office furniture fittings and equipment</b>	<b>Car number plate</b>	<b>Total</b>
		<b>Computer equipment</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Cost</b>				
	At 1 June 2000	20,894	59,400	156	80,450
	Additions	725	539	-	1,264
	Scrappings	<u>-</u>	<u>(22,668)</u>	<u>-</u>	<u>(22,668)</u>
	At 31 May 2001	<u>21,619</u>	<u>37,271</u>	<u>156</u>	<u>59,046</u>
	<b>Depreciation</b>				
	At 1 June 2000	5,223	42,470	-	47,693
	Charge for year	5,405	6,314	-	11,719
	Scrappings	<u>-</u>	<u>(22,668)</u>	<u>-</u>	<u>(22,668)</u>
	At 31 May 2001	<u>10,628</u>	<u>26,116</u>	<u>-</u>	<u>36,744</u>
	<b>Net book value</b>				
	At 31 May 2001	<u>10,991</u>	<u>11,155</u>	<u>156</u>	<u>22,302</u>
	At 31 May 2000	<u>15,671</u>	<u>16,930</u>	<u>156</u>	<u>32,757</u>
<b>3</b>	<b>Debtors</b>			<b>2001</b>	<b>2000</b>
				<b>£</b>	<b>£</b>
	Sales debtors			33,758	52,703
	Other debtors			38,458	59,523
	Interest free loans - conference etc			<u>49,972</u>	<u>34,903</u>
				<u>122,188</u>	<u>147,129</u>
<b>4</b>	<b>Loan</b>				

The loan account reflects transactions between the Association and the National Association of Round Tables of Great Britain and Ireland Limited, which is a company incorporated in the United Kingdom, to acquire and hold freehold and leasehold property used by the Association. The loan is interest free.

No movement in the loan took place during the year.

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2001**

<b>5 Investments</b>	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
Listed Government Securities - cost	116,563	113,906
Listed equities - cost	<u>121,181</u>	<u>113,593</u>
	<u>237,744</u>	<u>227,499</u>

The market value of the investments at 31 May 2001 was £230,286 (2000 £248,280).

<b>6 Creditors : amounts falling due within one year</b>	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
Trade creditors	25,844	30,797
Corporation tax	4,789	8,143
Other creditors	<u>54,662</u>	<u>73,469</u>
	<u>85,295</u>	<u>112,409</u>

<b>7 Specific reserves</b>	<b>At 1.6.2000 £</b>	<b>Transfers in £</b>	<b>Transfers out £</b>	<b>At 31.5.2001 £</b>
General Conference	50,000	-	-	50,000
Sporting weekend	3,000	-	-	3,000
Disaster reserve	2,500	-	-	2,500
President's discretionary	1,241	1,059	(800)	1,500
VAT refund	275,903	-	-	275,903
Bank interest on VAT refund (net)	93,742	12,720	-	106,462
Benevolent fund	<u>17,824</u>	<u>10,000</u>	<u>(13,000)</u>	<u>14,824</u>
	<u>444,210</u>	<u>23,779</u>	<u>(13,800)</u>	<u>454,189</u>

<b>8 Special and Appeal Funds</b>	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
Children's Trust	374,932	253,611
John Watts Travel	6,166	297
WoCo Club to Club Projects	1,831	2,759
Denis Tizard Memorial Trust	30,987	30,596
Monthly RTBI Lottery Draw	<u>244</u>	<u>-</u>
	<u>414,160</u>	<u>287,263</u>

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2001**

	Year ended 31.5.2001	Year ended 31.5.2000	Budget 31.5.2001
	£	£	£
<b>A Sales</b>			
Turnover	171,673	202,919	200,000
Cost of sales	<u>(123,322)</u>	<u>(139,451)</u>	<u>140,000</u>
	48,351	63,468	60,000
Net profit on Christmas cards	-	657	500
Sundry income	<u>125</u>	<u>44</u>	<u>-</u>
	<u>48,476</u>	<u>64,169</u>	<u>60,500</u>
Salaries and National Insurance	19,214	18,315	20,000
Staff pensions	995	939	1,080
Postage, telephone and delivery	1,511	1,048	2,000
Stationery	1,238	1,133	600
Catalogues	-	-	2,000
Staff travel and sundries	397	951	600
Depreciation of furniture	378	390	600
Advertising and promotion	1,314	826	1,500
WoCo Club to Club aid	-	-	500
Service charge	21,000	21,000	21,000
41 Club commission	2,951	3,068	3,500
Bad debts	<u>-</u>	<u>1,537</u>	<u>-</u>
	<u>48,998</u>	<u>49,207</u>	<u>53,380</u>
Sales (loss)/profit	<u>(522)</u>	<u>14,962</u>	<u>7,120</u>
<b>B Headquarters outgoings</b>			
Rent, rates and water	5,145	4,446	5,100
Lighting and heating	3,374	4,808	3,500
Cleaning and equipment maintenance	7,358	8,826	4,480
Property maintenance	4,118	4,589	4,870
Insurance - general	16,700	14,932	16,700
Salaries and National Insurance	100,820	97,819	107,500
Staff pension scheme contributions	5,993	5,308	6,700
Miscellaneous	1,235	834	750
Headquarters travel and subsistence	3,742	191	500
Computer support and software	3,551	4,344	5,000
Legal and professional	7,546	1,499	2,000
Training	3,550	-	-
Provision for property repairs	-	1,000	1,000
Depreciation - computers	5,405	5,458	5,500
Depreciation - other	<u>5,936</u>	<u>6,357</u>	<u>3,000</u>
	<u>174,473</u>	<u>160,411</u>	<u>166,600</u>

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2001**

	Year ended 31.5.2001	Year ended 31.5.2000	Budget 31.5.2001
	£	£	£
<b>C Administration expenses</b>			
Benevolent fund	10,000	8,000	3,000
Presentations	1,012	1,042	800
Printing and stationery	6,919	13,040	10,500
Agenda and minutes	7,083	6,902	5,000
Postage	12,636	13,928	15,000
Telephone	7,156	8,259	6,000
Directory	<u>7,900</u>	<u>9,146</u>	<u>10,000</u>
	52,706	60,317	50,300
	<u><u>52,706</u></u>	<u><u>60,317</u></u>	<u><u>50,300</u></u>
<b>D Finance and operating costs</b>			
Accountancy fees	1,900	4,598	2,500
Audit fees	4,500	1,700	4,500
National Council meetings and expenses	18,306	20,518	15,000
National Executive meetings and expenses	11,034	10,062	8,500
Committee meetings	8,329	8,304	8,000
Representation of President	4,259	5,233	4,000
President's travel and expenses	11,856	14,299	10,800
Contribution towards President's expenses	4,240	4,160	4,240
Contribution to President's Discretionary Reserve	1,014	-	-
Contribution to Vice President's expenses	2,398	2,080	2,120
Liaison with Rotary and other Associations	570	581	500
Joint liaison meeting	7,264	7,802	7,500
Offshore support fund	3,383	2,981	3,000
Investment management charge	<u>1,402</u>	<u>740</u>	<u>2,000</u>
	80,455	83,058	72,660
	<u><u>80,455</u></u>	<u><u>83,058</u></u>	<u><u>72,660</u></u>
<b>E Membership of other organisations</b>			
Capitation fees - WoCo	5,222	5,688	5,200
Capitation fees - RT International	-	2,728	-
Capitation fees - EMA	<u>3,824</u>	<u>4,712</u>	<u>-</u>
	9,046	13,128	5,200
	<u><u>9,046</u></u>	<u><u>13,128</u></u>	<u><u>5,200</u></u>

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2001**

	Year ended 31.5.2001	Year ended 31.5.2000	Budget 31.5.2001
	£	£	£
<b>F International</b>			
Delegates to World Council	6,935	4,285	5,000
Contributions to President's overseas visits	5,797	3,209	3,500
European Rally (EMA)	3,330	3,475	2,800
Hosting President at Conference	-	700	2,500
European directory	252	348	100
Attendance at European AGMs	5,015	3,025	3,000
Vice President's visits	824	292	600
Reception at WoCo/RTI/EMA	354	387	500
Hosting overseas guests	-	750	500
Members travel to EMA (Travel bingo)	-	700	1,400
	<u>22,507</u>	<u>17,171</u>	<u>19,900</u>
<b>G Magazine and PR</b>			
Printing	68,789	65,555	50,000
Postage and packing	18,118	19,106	15,000
Conference edition	1,006	955	2,000
Forum expenses	-	120	-
	<u>87,913</u>	<u>85,736</u>	<u>67,000</u>
Less			
Advertising revenue	(40,371)	(38,509)	(40,000)
Magazine sales	<u>(4,052)</u>	<u>(114)</u>	<u>(100)</u>
	<u>43,490</u>	<u>47,113</u>	<u>26,900</u>
<b>H Membership and development</b>			
Membership forms	213	733	-
Membership research project	-	2,675	3,000
Vice-Chairmen's seminars and manuals	5,322	5,696	7,500
Membership promotion and literature	50,335	37,780	37,000
New Members Kits	1,802	1,237	1,500
Membership expenses for visits	-	617	1,000
	<u>57,672</u>	<u>48,738</u>	<u>50,000</u>

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2001**

	Year ended 31.5.2001	Year ended 31.5.2000	Budget 31.5.2001
	£	£	£
<b>I Sports and social</b>			
Other liaison	-	200	400
National Sporting Weekend liaison	1,570	970	1,500
Debating competition	-	150	200
Quiz competition	-	149	200
Football competition	24	-	300
Caravan Rally liaison	<u>438</u>	<u>221</u>	<u>-</u>
	2,032	1,690	2,600
	<u><u>2,032</u></u>	<u><u>1,690</u></u>	<u><u>2,600</u></u>
<b>J Community service liaison</b>			
Authorised projects	<u>5,489</u>	<u>6,043</u>	<u>8,000</u>
	5,489	6,043	8,000
	<u><u>5,489</u></u>	<u><u>6,043</u></u>	<u><u>8,000</u></u>
<b>K Conference and general meetings</b>			
Annual General Meeting	15,548	15,000	16,000
AGM delegates expenses	(5)	528	500
AGM overseas	1,590	-	-
Headquarters costs	2,379	2,842	2,000
Local conference committee meetings	2,224	3,257	4,000
Investigation of conference venues	162	475	-
New members at conference	-	-	500
Civic awards	<u>50</u>	<u>942</u>	<u>-</u>
	21,948	23,044	23,000
	<u><u>21,948</u></u>	<u><u>23,044</u></u>	<u><u>23,000</u></u>

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2001**

	Year ended 31.5.2001	Year ended 31.5.2000	Budget 31.5.2001
	£	£	£
<b>L Surplus/(deficit) on national events</b>			
Torbay	17,400	-	-
Family Weekend Milton Keynes 2000	-	330	-
Birmingham 1998	-	714	-
Manchester 1999 (see below)	12,823	(10,000)	-
NSW Canterbury 2000	5,082	(8,953)	-
NSW Loughborough	<u>1,280</u>	<u>-</u>	<u>-</u>
	36,585	(17,909)	-
	<u><u>          </u></u>	<u><u>          </u></u>	<u><u>          </u></u>
<b>Manchester Conference</b>			
Reconciliation of adjustment to the accounts for the overprovision of losses on Manchester Conference	£		
Loss per the audited accounts	(45,228)		
Past provisions added back	72,000		
Added creditor adjusted for	6,051		
Added debtor adjusted for	(5,000)		
Adjustment for conference loan account	<u>(15,000)</u>		
Adjustment to the accounts for 31 May 2001	<u>12,823</u>		
	<u><u>          </u></u>		
<b>M Public liability insurance</b>			
Public liability insurance fees	59,040	62,451	(56,050)
Public liability insurance costs	<u>56,649</u>	<u>59,206</u>	<u>56,050</u>
	2,391	3,245	-
	<u><u>          </u></u>	<u><u>          </u></u>	<u><u>          </u></u>
<b>N Website</b>			
Development	7,250	5,000	12,000
Maintenance	<u>-</u>	<u>7,500</u>	<u>1,000</u>
	7,250	12,500	13,000
	<u><u>          </u></u>	<u><u>          </u></u>	<u><u>          </u></u>

**APPENDIX D - 2002/2003 BUDGET**

**Notes on the Budget 2002/2003 (pages XX to XX)**

(To be received)

Adrian Gibbons  
National Honorary Treasurer



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**NATIONAL ASSOCIATION OF ROUND TABLES OF BRITAIN  
AND IRELAND  
BUDGET INCOME & EXPENDITURE ACCOUNT FOR THE YEAR 1  
JUNE 2000 to 31 MAY 2001**

	<i>Actual Year To 31- May-99</i>	<i>Budget Year To 31- May-00</i>	<i>Budget Year To 31- May- 01</i>
<b>7. FINANCE AND OPERATING COSTS</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>Audit fees</i>	4,185	4,000	4,500
<i>Accountancy Fees</i>	2,313	1,700	2,500
<i>National Council meetings</i>	16,387	15,000	15,000
<i>National Executive meetings</i>	9,510	11,000	8,500
<i>Committee meetings</i>	10,494	8,000	8,000
<i>Representation of the President</i>	4,253	4,000	4,000
<i>President's travel and subsistence</i>	8,602	10,800	10,800
<i>Contribution to President's expenses</i>	4,000	4,160	4,240
<i>Contribution to Vice-President's expenses</i>	2,000	2,080	2,120
<i>Liaison with other associations</i>	612	500	500
<i>Joint Liaison meeting</i>	5,279	5,000	7,500
<i>Offshore support fund</i>	1,990	3,000	3,000
<i>Investment Management Fee</i>	1,414	2,000	2,000
<b>Total Finance &amp; Operating Costs</b>	<b><u>71,039</u></b>	<b><u>71,240</u></b>	<b><u>72,660</u></b>

**8. MEMBERSHIP OF OTHER ORGANISATIONS**

<i>Capitation fees WOCO</i>	5,000	5,100	5,200
<i>Capitation fees RTI</i>	2,889	2,850	0
<i>Capitation fees EMA Region</i>	4,618	4,500	0
<b>Total Cost</b>	<b><u>12,507</u></b>	<b><u>12,450</u></b>	<b><u>5,200</u></b>

**9. INTERNATIONAL**

<i>Delegates to World Council</i>	2,945	4,000	5,000
<i>Contribution to Presidents Overseas</i>	3,725	3,500	3,500
<i>Travel</i>			
<i>EMA Rally</i>	3,370	2,000	0
<i>E &amp; M WOCO Rally</i>			2,500
<i>Mid-term IRO's meeting</i>	0	0	0
<i>Hosting of EMA Chairman at Conference</i>	0	700	800
<i>European directory</i>	1,362	400	100
<i>Attendance at European AGM's</i>	4,970	3,000	3,000

<i>RTBI Welcome Tour</i>	0	0	0
<i>Vice-Presidents Visits</i>	0	550	600
<i>RTBI Receptions at WOCO/EMA</i>	370	600	500
<i>RTBI Members Travel to EMA</i>	0	1,400	1,400
<i>Hosting Overseas Tablers at Conference</i>	0	750	500
<i>Contribution to John Watts Fund</i>	0	0	2,000
<b><i>Total International Costs</i></b>	<b><u>16,742</u></b>	<b><u>16,900</u></b>	<b><u>19,900</u></b>

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## ***APPENDIX F - RULE REVISIONS***

*(M & W – these are to follow ASAP.*

*John)*

## **APPENDIX F - PRESENTATIONS**

Stuart Devlin Community Service Trophy

Area Quiz Competition  
Area Debating Trophy  
John Lymbury Trophy  
11-a-side Football Competition  
Spoof Trophy

Kevin Tuckey Conference Attendance Trophy  
Butlins Golf Challenge Trophy

John Goldsbrough Table Magazine Award  
Mike Thorn Area Magazine Mug  
Colin Tipler Newsheet Tankard  
Leslie Crew Table Bulletin Trophy  
'News and Views' Award for Area Tabloid  
Scoop Trophy for Publicity  
Faiers Cup for Table Video

B.E. (Ted) Warren Challenge Trophy (Sales Trophy)  
Tony Mace Highest Sales Trophy

Danish Axe International Award

Barrow Bell  
Acton Membership Trophy

## APPENDIX G - ELECTION OF OFFICERS

### (a) PRESIDENT

#### **DONALD, Ken (Consulting Structural Engineer) City of Edinburgh R.T. 193 (Area 39)**

Date of Birth: 21.6.58  
National: National Executive 1999/2000/01/02; Vice President 2001/02; Membership and Development Officer 1999/2000/01; National Council 1996/97/98/99; Membership and Development 1997/98/99; Sports & Social 1996/97.  
Area: Chairman 1995/96; Vice-Chairman 1994/95.  
Table: Chairman 1993/94; Vice-Chairman 1992/93; Secretary 1991/92.  
Joined Round Table 1990

### (b) VICE-PRESIDENT

#### **FROST, Julian (Estate Agent) Burnham-on-Sea & Highbridge R.T. (Area 37)**

Date of Birth: 23.7.60.  
National: National Council 2001/02; International 2001/02.  
Area: Chairman 2000/01; Vice-Chairman 1999/2000; Treasurer 1998/99; International 1992/93; Community Service Liaison 1991/92; Secretary 1990/1991.  
Table: Chairman 1993/94; Vice-Chairman 1992/93; Secretary 1989/90 & 1998/99..  
Joined Round Table 1984

#### **Statement by Julian Frost**

Since joining Round Table in 1984 I have been constantly amazed at the fellowship, fun and friendship that my wife Carole and I have enjoyed throughout RTBI. In 1984 we had 30,000 members, these numbers have fallen, but one thing which has not changed at all, that's fellowship and this is what makes Tablers. There is still as much fun as years ago resulting in our continued success in fellowship and fundraising. The 41 Clubber is still heard to say "it's not the same as it was in our day". He's right, but actually it's better. Our movement presently has adopted Table from past Members, currently we adapt it to meet the needs and requirements of the 21st Century, no doubt we will improve in the future.

From travelling around the country marketing Conference there is a renewed optimism. There are Tables still struggling, but overall it's positive. The Tables with well organised programmes are having fun and attracting new members. It is here that the role of National President is most important, by visiting all Areas and attending as many meetings wherever possible to provide support and encouragement.

The future of Table is very healthy and membership will grow in the next few years. Table fulfils recreation and relaxation, and satisfies the need to belong. Round Table must be fun to meet these criteria. Through fun we sow the seed to develop, cultivate and further our fellowship and fundraising. This in turn perpetuates our commitment, which is what I would wish to promote as National President.

During my Tabling years I have been highly committed and motivated and have enjoyed being part of the Plymouth Conference Committee.

#### **HORSFALL, Christopher (Electric Engineer) Todmorden R.T. 487 (Area 9)**

Date of Birth: 19.03.61.  
National: National Executive 2001/02; International Officer 2001/02; National Council 2000/01; International 2000/01.  
Area: Chairman 1998/99; Vice-Chairman 1997/98; Social 2001/02.  
Table: Chairman 1989/90, 1996/97 & 2000/01; Vice Chairman 1988/89 & 1995/96; Secretary 1987/88; Membership 1987/88, 1992/93/94.  
Joined Round Table 1981

### **Statement by Chris Horsfall**

Well lads, we are all part of it, this great young mans' organisation: Round Table.

There is definitely something for everyone in Round Table; the lads who just want to meet once a fortnight and the ones who want to do more. Tablers who join their Area Execs., Tablers who enjoy the sporting side and those who enjoy community services. Anything in Round Table is possible and should be possible for everybody.

We perhaps need to work harder to keep interests high; involve the Chairmen more to bring the best out of their Club members; the Area Chairmen to bring out the best from their Chairmen; the Area Sports Officers to bring out the best out of the sportsmen among us and so on. So, to put it simply, try to look after our lads, our members; particularly when they have just joined, keep the interest, keep the members and build on it. It doesn't cost anything except time and commitment and included for free is the fun and fellowship of it all.

I have enjoyed all the time I have had in Table at every level. I feel strongly that we should make Area, National and International Tabling more accessible to every Tabler in RTBI.

I have particularly enjoyed this year as RTBI International Officer, experiencing Tabling in other countries. I feel really privileged to have been able to do this on behalf of RTBI. Again this is something I would never have had the opportunity to do except for Round Table.

I would love to become National Vice President. I have lots of energy, work very much in the thick of things and have several objectives: KEEP IT SIMPLE, GOOD FUN, LEAD FROM THE FRONT AND WORK HARD.

### **WALKER, Peter (Chartered Valuation Surveyor) The Deepings R.T. 1090 (Area 30)**

Date of Birth: 17.2.59.  
National: National Executive 1998/99/2000; International Officer 1998/99/2000; National Council 1994/95; Sales 1994/95.  
Area: Chairman 1997/98; Vice-Chairman 1996/97; Membership 1996/97; Secretary 1992/93; .  
Table: Chairman 1993/94; Vice-Chairman 1992/93; Secretary 1991/92.  
Joined Round Table 1988

### **Statement by Peter Walker**

It's a well worn phrase - Round Table, the best young mans organisation in the World. but how many times will we be able to use it in the future if we carry on without change. I said when I stood for Vice President last year that I was standing because I wanted to see the Association prosper and that still holds true, but unless we start to adapt, adopt and improve, we could be in for a fight for survival within a few short years.

We changed the age rule a few years ago and have spent a great deal of money and effort on membership but the numbers continue to fall and I believe it is now time to question

everything we do to establish whether we can do it better. If elected I would use the first year to develop the Forward Planning role to analyse the role of National Council and Executive and if necessary review these roles to give more benefit to individual Tables and Tablers who are, after all, the most important part of our organisation. Round Table must be affordable and costs have to be justified. We cannot afford to dip into our reserves whenever we want more money.

When I attended a National Council meeting last year, somebody said that such comments should be regarded as preaching to the converted. I realise that the people reading this are the converted, but it is up to us to convert some more of the existing membership to form a wider platform from which to preach. I believe that my drive and enthusiasm can benefit the Association and that I can give you the kind of leadership to help this great organisation and to ensure we prosper long into the future.

### **(c) IMMEDIATE PAST PRESIDENT**

#### **LAWTON, Nick (Quantity Surveyor) Isle of Skye R.T. 1133 (Area 13)**

Date of Birth: 7.4.62  
National: National Executive 1998/99/00/01/02; President 2001/02; Vice President 2000/2001; Honorary Secretary 1999/2000; Membership and Development Officer 1998/99; National Council 1996/97/98; Membership and Development 1996/97/98.  
Area: Chairman 1995/96; Vice-Chairman 1994/95; Treasurer 1991/92/93/94; Media and PR 1989/90/91.  
Table: Chairman 1994/95; Vice-Chairman 1993/94; Secretary 1991/92/93 and 1995/96.  
Joined Round Table 1988

#### **Statement by Nick Lawton**

It will be my pleasure to have a fifth and final year on the National Executive of the 'Best Young Man's Club in the World'.

Where else can you share your hobby with some of the finest people you can ever meet, from all walks of life, all parts of the UK and Ireland, from across Europe and the World -- and from just next door.

Having had the opportunity to represent RTBI as your President for a year I will help and assist the incoming President and new National Executive in whatever capacity they require.

However, in addition to the usual coffee and bacon roll provision I hope to be given some leeway to complete the review of Marchesi House, which I commenced in my year as Vice President.

Whatever happens, it will be an honour to be a member of the National Executive for the coming year.

### **(d) HONORARY SECRETARY**

#### **NEWBY, Mark (Solicitor) Danum R.T. 1237 (Area 7)**

Date of Birth: 18.09.67.  
National: National Council 2000/2001/2002; Administration 2000/2001/2002.

Area: Chairman 1999/00; Vice-Chairman 1998/99; International 1997/98; Secretary 1996/97;.  
Table: Chairman 2001/2002 & 1997/98; Vice-Chairman 1996/97; Secretary 1995/96, Media & PR 1999/2000.  
Joined Round Table 1993

### **Statement by Mark Newby**

When I stood for Area Secretary they said I was mad, now I am standing for Honorary Secretary some will think I have lost my grip on reality!

But the reality is that I actually enjoy admin. At the age of 34 I have had the experience of serving two years apprenticeship on the Administration Committee. I believe that experience is crucial to maintain continuity in the management of our Association.

I now want the opportunity to shape the future administration of our Association. My record in Table, Area and National speaks for itself. I always deliver and on time.

I am an established Partner in my own legal firm in Doncaster and can devote all the time necessary for this demanding role. As an Investors in People Panellist for Yorkshire I have strong experience in people management, which will be of great use in the challenging times ahead.

I believe the future administration of our Association requires a tough and radical approach. We must further develop IT with the greater use of email and database applications. Our aim throughout must be the continued streamlining of our administration.

But more than that, we must be more responsive to our Tables and empower them to further manage their own affairs.

Under me, Admin will never forget that we are here for our Tables, not vice versa

I am ready to bring some true Yorkshire grit to Admin. With the help of the General Secretary and the Marchesi House team I will deliver the Administration our Association deserves.

Our new National President can pursue all the goals he and his successors aspire to, confident that Admin will stand solidly behind him.

I ask for the honour of being your Honorary Secretary. Give me your support and I will never let you down.

### **(e) HONORARY TREASURER**

#### **GIBBONS, Adrian (Chartered Accountant and Company Director) Huntingdon and District R.T. 410 (Area 25)**

Date of Birth: 11.6.61.  
National: Honorary Treasurer 2001/2002; National Council 2000/01; Finance 2000/2001.  
Area: Chairman 1999/2000; Vice-Chairman 1998/99; Secretary 1992/93; Treasurer 1993/94.  
Table: Secretary 1993/94; Treasurer 1987/88/89, 1992/93 and 1997/98.  
Joined Round Table 1985.

### **Statement by Adrian Gibbons**

2001/2002 has been my first year as National Honorary Treasurer. It has been a steep learning curve but for the last few months of this year I am now beginning to feel that I understand how the job works and the areas that are critical to the successful running of RTBI from a financial view point. I believe that the job is a two-year job but also respect the democratic right of the members to elect a replacement.

I stand again for a second term because I believe I still have work to do in a number of areas, some of which has started, that I would like to see through in a second term. Many of you will have discussed the Capitation and the Budget as set out in the Notice and Agenda. As an organisation we need to cut our cloth to suit our income. Your National Executive for next year will have a lot work to do on the strategy for RTBI to ensure we meet this objective. I believe that I have skills and the knowledge to play a key role in developing this strategy and I would ask you to give me the opportunity of a second term.

## **(f) MEDIA AND PR OFFICER**

### **MULLANE, Donal (Bank Executive) Beckenham R.T. 104 (Area 26)**

Date of Birth: 28.6.64.  
National: National Council 2001/02, Media & PR 2001/02.  
Area: Chairman 2000/01; Vice-Chairman 1999/2000.  
Table: Chairman 1998/99; Vice-Chairman 1997/98; Treasurer 1994/5 & 1992/93.  
Joined Round Table 1990

#### **Statement by Donal Mullane**

As National Media & PR Officer I would aim to improve:-

1. internal communication, to ensure that Tables know what is happening at a National level and vice versa;
2. external communications, to promote Round Table generally and Round Table membership specifically, in the wider community; and,
3. the cost effectiveness of Round Table at a national level. I believe that National is there to support local Tables – not vice versa.

In terms of experience I can bring to the role, I have been in Table for twelve years. I have experience of both printed publications and of web publishing. As part of the London Steering Group I helped produce the London Area's magazine and set up the connected Website. I also set up Websites for my own Table and for other Tables in my Area which did not have them. Area 26 was the first Area in RTBI in which every Table had it's own Website.

At the moment Tabler fails to promote news and information. It is largely out of date. Furthermore, I would be surprised if it has attracted a single Tabler into joining. Plus Tabler is simply not cost effective in it's present form.

I seek to revitalise Tabler by making it more urgent, and more relevant to Tablers.

We can produce Tabler in a more timely and dynamic format.

We can cut costs whilst boosting quality.

Similarly, the National Website needs attention.

To accomplish this I shall seek:-

1. for responsibility for its upkeep and maintenance to be redesignated from the Administration Committee to Media & PR Committee.
2. to reduce the costs of the Website.
3. to have all national letters and communications available for download from the Web.

Thank you for your support.

**SKELLS, Fraser (Flower bulb, Seed & Plant Merchant) Holbeach & District R.T. 1082 (Area 30)**

Date of Birth: 8.9.65.  
 National: National Council 2001/02, Media & PR 2001/02.  
 Area: Chairman 1999/2000; Vice-Chairman 1998/99; Media & PR 2001/2002; Treasurer 1995/96.  
 Table: Chairman 1999/2000; Vice-Chairman 1998/99; Treasurer 1995/96.  
 Joined Round Table 1993

**Statement by Fraser Skells**

In these years of diminishing members I see *Tabler* as an important tool, which must be used efficiently to show prospective members what Round Table is and what it does. It must also be used to share information and ideas between individual Tables enabling them to learn by each other's experiences.

My experience includes standing on the current Media & P.R. Committee as well as Media & P.R. Officer for National Family Weekend 2001 in Skegness and also for Area 30. I was highly commended by Paul Molley, National Media & P.R. Officer 2000/01 at Conference last year for both the NFW Website and my own Area magazine – *Poaching*.

Although inducted nine years ago, I still feel like one of the "New Boys" because at 36 years old, I am still only the age of the average Tabler. With youth comes enthusiasm and although I have held various posts at Table level continually for the past seven years, my enthusiasm for our movement has continued to grow.

I realise that the cost of *Tabler* is a burden on our resources and that maybe one day, we may have to consider it's future in favour of a Web-based approach. I don't believe that time has come yet, but we do need to address the possibility of putting *Tabler* on it's own Website and monitoring the "hits" it receives. For the forthcoming year though, I see my Committee as four or five reporters, each responsible for the collection of News and Views from their own designated geographical areas, so that in every issue, every Area has something in *Tabler* to be proud of.

Finally, I see this post as my chance to put something into an organisation that has given me such pleasure and rewards in the past and in doing so I would hope to inspire others.

**(g) INTERNATIONAL OFFICER**

**PIRTTIJARVI, Esa (Sales and Marketing Director) Carnforth & District R.T. 425 (Area 40)**

Date of Birth: 25.5.59.  
 Area: Chairman 1999/2000; Vice-Chairman 1998/99; Community Service Liaison 1997/98; International 1996/97 & 2001/2002; Sales 1995/96..  
 Table: Chairman 1997/98; Vice-Chairman 1996/97; International 1995/96;  
 Joined Round Table 1993

### **Statement by Esa Pirttijarvi**

The International Officer's job will require a person with understanding and vision from the International perspective within and outside the UK. This is essential for RTBI to build on our International relationships and to develop them still further from where we are today.

Many Tablers within the UK and overseas will tell you that I will have this vision and that I'm well equipped to take this post on and make it successful for everyone in RTBI to benefit.

As probably the only flying Finn in RTBI my Import/Export business has already allowed me to take Tabling to new heights, visiting many places and Tables around the world. Through this I have created many new Table contacts and long lasting friendships in many countries. I will be utilising these contacts to make new ones too, all the time promoting RTBI and our National Events amongst our fellow International Tablers. Who knows, maybe even NSW should have an International Events Section and open to International competitors?

My creativeness, organisational skills, hosting, entertaining abilities and being an all-round active National and International Tabler will make me an excellent candidate for this post.

Other qualities I feel the IRO require are: natural enthusiasm, self and team motivation, open mindedness and being an outgoing personality. Well, again, those who know me will vouch for me on these points.

I acknowledge the importance of this post and what it entails, however, my drive to succeed and with a good team behind me, I'm sure that I will make a great International Officer for RTBI. Gentlemen, I would consider it an honour and privilege to serve you as your International Officer during the Table year 2002/2003.

### **JOHNSON, Arawn (Chartered Accountant) Reading R.T. 6 (Area 25)**

Date of Birth: 19.9.64.  
National: National Council 2000/01/02; International 2000/01/02.  
Area: International 1990/2000.  
Table: Chairman 2001/02; Vice Chairman 2000/01; Treasurer 1995/96/97.  
Joined Round Table 1995

### **Statement by Arawn Johnson**

I joined Table in 1995, attended a Euromeeting in Germany in 1996 where I volunteered to go on the organising committee for the 1997 Euromeeting back home in Reading. Trips followed early in 1998 with "The Owen Frye" Mass Tour in South Africa and since then I have been to a further fourteen countries including seven with Jim Conway and three with Chris Horsfall.

I cannot stress enough the importance of continuity of representation of this Association in the incredible worldwide movement of Round Table International: -

- I already know what the job entails from the experience of serving on the International Committee for two consecutive years.
- Last year at the National AGM in Cardiff, I was awarded the Danish Axe, which recognised the importance of my contribution to International Tabling.

I have attended three World Council Meetings (WOCO's), five European Regional Meetings, the Charter of Table in a new country and numerous overseas AGMs; so I have the

advantage of knowing most of the National Presidents and IROs with whom I would be working. I am already booked into two more WOCO's.

If elected I intend: -

- ❑ To increase awareness and understanding on international events via the RTBI Website, which I have updated regularly during 2001/02 and via e-mail where possible.
- ❑ To encourage greater participation in International Tabling by floor members through the John Watts Travel Fund, twinning, the travel bingo and the hosting register which I started in 2000/01.
- ❑ To see through the implementation of the guidelines for International events which I have already been working on with other National Associations to improve value for money.
- ❑ To see the Unity Motion through to it's conclusion.

I am asking you to put your confidence in me to represent this Association.

## **(h) MEMBERSHIP AND DEVELOPMENT OFFICER**

### **HORNBY, Andrew (Construction Safety Consultant) Brackley & District R.T. 1037 (Area 50)**

Date of Birth: 7.6.68.  
National: National Council 2000/01/02; Membership 2000/01/02.  
Area: Chairman 1999/2000; Vice Chairman 1998/99; Membership 1997/98.  
Table: Chairman 1996/97; Vice-Chairman 1995/96; Secretary 1998/99/2000/; Membership 2000/01/02; Treasurer 1997/98.  
Joined Round Table 1992.

#### **Statement by Andrew Hornby**

I've been a Tabler for ten years, including the past two years on the National Membership & Development Committee, one year as Area Membership & Development Officer, and two years as Table Membership & Development Officer – and I'm still only 33.

RTBI has developed a fantastic range of resources to support our members. Furthermore we have accumulated 75 years of best practice to share between us. We need to capitalise on these assets. A surprising number of Tablers are not aware of them or how to make use of them. Similarly many members are not aware of some of the other opportunities that membership of Round Table provides.

My mission is to ensure every Table is provided with free and easy access to everything needed to guarantee its continued success and future growth. Information and best practice will be shared through a network of Area Membership & Development Officers, Table Vice Chairmen and others. The opportunities that membership brings to new and existing members will be re-emphasised. The existing Vice Chairmen's Forums are an excellent example of how this works, and will continue. I would hope to continue providing financial assistance to worthy M&D initiatives, and Tables that have previously submitted M&D Plans would be approached to assess their long-term success.

As an active member of both Brackley RT1037 and Wimbledon RT 62, I appreciate how Tables in urban and rural areas face different challenges. However the answer lies in the same fundamental principles. Through the direct and proactive approach that I propose, every Round Table club can acquire what they need to present themselves in such a way that local young men will aspire to join. With a commitment to effective communication and

co-operation, from both you and me, RTBI will remain the best young men's club in the world.

**SMITH, Jimmy (Investment Manager) Kinross-shire R.T. 814 (Area 49)**

Date of Birth: 5.3.61.  
National: National Executive 2001/02; National Membership and Development Officer 2001/02; National Council 1999/2000/01; Membership 1999/2000/01.  
Area: Chairman 1998/99; Vice Chairman 1997/98; Sales 1999/2000.  
Table: Chairman 1995/96; Vice-Chairman 1994/95; Sales 1999/2000.  
Joined Round Table 1992.

**Statement by Jimmy Smith**

It has often been said that the Table Chairmen are the most important people in RTBI since they drive our movement forward.

From a viewpoint of Membership & Development the most important person is the Vice-Chairman because National has the opportunity to help and develop the plans of the incoming Chairman to make their Tables have more fun, fellowship and fundraising. One of the most vital things that National can do to connect with the grass roots of Tabling is to continue to roll out and build upon the success of the Vice-Chairman's forums. The job of Table Chairman is the single most important role in RTBI and National must aid incoming Chairmen as much as possible and the way to do this is really promote the V-C'S forums.

As your current Membership & Development Officer I will endeavour to use the experience gained last year to build stronger links between National and individual Tables and Tablers. The recent steps taken in updating Marchesi House's office technology means we are able to use e-mail to contact all Tables and show them more clearly they are part of our National organisation. There are plenty of tools available to promote Tabling and all that is required is to make these readily accessible.

We must also bring the Area Membership Officers more to the forefront to ensure that all areas are developed and communicated to each Table and Tabler. The advancement in the increasing wide spread use of the Internet and e-mail allows us to do this more efficiently than ever before.

I want to serve in this post and will strive to do my utmost for M&D.

Vote for me!

**(i) COMMUNITY SERVICE LIAISON OFFICER**

**GRAY, Mark (Psychologist / Charity Worker) Beeston and District R.T. 573 (Area 14)**

Date of Birth: 7.3.61.  
National: National Council 2000/01; Community Service Liaison 2000/01.  
Area: Chairman 1999/2000; Vice Chairman 1998/99.  
Table: Chairman 1998/99; Vice-Chairman 1997/98; Community Service 1996/97; Press and PR 1995/96.  
Joined Round Table 1995

**Statement by Mark Gray**

*My name is Mark Gray and I'm a recovering alcho...No, seriously. Who am I? Why do I want to be elected your National CSLO?*

*Well I am Mark Gray; I will be 40 years of age when you read this in Conference Tabler. I'm still clinging to my thirties as I am writing this though. I have been a member of Beeston & District Round Table 573 since 1995 and have held the Chairman, Vice Chairman, Community Service and Press and PR roles. I have been Chairman of Area 14 East Midlands in 1999/2000 and I have been National Councillor on the CSLO Committee with my fellow nominees during 2000/2001.*

*I have been responsible this year for Round Table Children's Wish and have personally raised £7,500 doing the London marathon in 2000 for this our Table charity. This year Children's Wish has granted a record number of wishes. In addition I have been working with the National CSLO of Ladies Circle to organise the biggest National Toy Auction ever in aid of the Charity. Not just a first for Wish but an opportunity to bring these fine organisations together.*

*Other items in my portfolio have been TOFS which I have successfully raised money for and Visual Disability charities with Tables found to assist with supporting RNIB, Talking Newspapers and Big Print, a paper for partially sighted people.*

*If elected, I will continue to support our main charities and strengthen existing projects. I intend to keep the CS Gas magazine in true adapt and adopt fashion and I will bring my experience of working for a National Voluntary organisation to the movement. Community Service is the heart of our Association and if you vote for me I will bring you determination, experience and results.*

**ROGERSON, Mike (Managing Director) Whitley Bay & District R.T. 1274 (Area 20)**

Date of Birth: 20.07.68.  
National: National Council 2000/01; Community Service Liaison 2001/02.  
Area: Chairman 2000/01; Vice Chairman 1999/2000; Sales 1999/2000; Media and PR 1998/99.  
Table: Chairman 1993/94 & 1999/2000; Vice-Chairman 1992/93 & 1998/99; Secretary 2000/2001; Treasurer 1993/94/95.  
Joined Round Table 1986.

**Statement by Mike Rogerson**

*Community Service Liaison Officer is probably one of the most important positions at all levels of Tabling – indeed, it's probably the main reason most men join Round Table.*

*Why, then, do I want to be your National CSLO? For a number of reasons. Firstly, that's where my history in Tabling lies. My first post when I joined Padiham Round Table 863 all those years ago was as Community Services Convenor. My first post on the Area Executive was as CSLO and I've served the last twelve months on Hollis's CSLO Committee. With luck, therefore, I've got a reasonable amount of experience in all things Community Service.*

*Secondly, as the husband of last years Ladies Circle National CSLO I've been able to see what NALC have been doing on the Community Services front. I do believe that working closely with the NALC Community Services Liaison Officer will benefit both our organisations as well as the public we aim to help.*

*Thirdly, even at my ripe old age, I'm full of enthusiasm for Tabling generally and Community Service in particular. I've been able to study at first hand the workings of a National CSLO and I feel I am in the perfect position to "seamlessly" take over from where Hollis leaves off and drive forward Community Services into the next year.*

*And lastly, I believe that us Policemen should be given busy posts within organisations such as ours, to leave them no time in which to harass poor innocent motorists!*

**(j) CONFERENCE OFFICER**

**JAY, Paul (Director) Walsall R.T. 71 (Area 5)**

Date of Birth: 29.4.59.  
National: National Executive 2001/02; National Conference Officer 2001/02;  
National Council 2000/01; Sales 2000/2001; Conference 2000/01.  
Area: Chairman 1999/2000; Vice-Chairman 1998/99..  
Table: Chairman 1998/99; Vice-Chairman 1997/98.  
Joined Round Table 1992

**Statement by Paul Jay**

For the past year I have served as National Conference Officer overseeing the organisation of the Conferences to be held in Plymouth, Newcastle and Southend. This has been the culmination of an interest in Conference that started in 1995 when I was appointed Registration Convenor for the Birmingham Conference.

Since 1995 I have been involved in the Conferences held in Torbay, Scarborough, Birmingham, Cardiff and now Plymouth. The experience gained over this period has provided an in-depth knowledge of Conference and has been of great assistance when assessing the changes in format necessary to ensure Conference is relevant to today's Tablers.

We are currently in the process of changing the structure of Conference in order to make it more relevant and, just as importantly, more affordable to Tablers. This is an on-going exercise hence my wish to continue in the post of Conference Officer. How many times have you looked back after doing a Table job for a year and have been clear that given another year in office you could have been even more effective? That is exactly how I feel now and why I am considering doing the job for a second year.

I believe that I have made a contribution to the Movement this year but I am clear that, given another twelve months, I would be able to be even more effective and, at the same time, see through many of the changes that have been started this year. With this as my clearly stated objective for the year ahead, I would ask for your support for my re-election.

**PARKES, Gavin (Engineer) Frodsham & District R.T. 940 (Area 22)**

Date of Birth: 14.7.68.  
National: National Council 2001/02; Conference 2001/02.  
Area: Chairman 2000/01; Vice-Chairman 1999/2000; Treasurer 1998/99;  
Sales/Treasurer 1997/98; Sales 1996/97  
Table: Chairman 1996/97 & 1999/2000; Vice-Chairman 1995/96; Joined  
Round Table 1994

**Statement by Gavin Parkes**

Since joining Table in 1994 I have enjoyed many Conferences and having worked this past year as your National Liaison Officer for Newcastle 2003, I have gained much experience of just what is involved.

However, the questions are, why do I want this position and why should you support me? Firstly Newcastle 2003 will be the first of a new style Conference. It will only be two days and this gives the opportunity to take a fresh look at all parts of the "Conference Experience" making it leaner. However, leaner must also mean better value and I feel that I am best placed to deliver this. And secondly as I have already been on the Newcastle 2003 Committee and was part of the team that vetted and approved the Southend-on-Sea bid I am familiar with both future Conference venues.

## **(k) MARKETING AND SPONSORSHIP OFFICER**

No nominations were received for this Office from Areas. In accordance with Rule 6 ( c )the National Council will submit a nomination for this Office to the Annual General Meeting.

## **(l) SALES OFFICER**

### **ELLIS, David (Electrical Contractor) Penrith R.T. 401 (Area 21)**

Date of Birth: 22.10.59.  
National: National Executive 2001/02; National Sales Officer 2001/02;  
National Council 1999/2000/01: Sales Committee 2000/01.  
Area: Chairman 1998/99/2000; Vice-Chairman 1997/98; Sales  
1995/96/97.  
Table: Chairman 1997/98; Vice-Chairman 1996/97.  
Joined Round Table 1991

#### **Statement by David Ellis.**

For the Table Year 2001/02 I have been proud to serve on National Executive as your Sales Convenor. It is my sincere hope that I have managed to achieve the expectations of the membership who supported me in my election to the position at the Cardiff Conference.

As a new member to the National Executive, the learning curve has been very steep, but I feel that I have managed to meet the standards required.

During the Year the current Sales Committee has worked closely attempting to reconcile a number of perennial problems with the Sales Department and some of the set goals have been met. There are some difficulties, especially the Website, which is causing some problems, however this is now very close to resolution.

The Committee, along with Tony Mace, have attempted to introduce new products to the range, updating existing items and providing "special" lines. It has also been possible to bring the National Shop to more locations than before, raising the profile of the department and of course providing funds for the Association.

With changes on the horizon in both the logistical and administration of the Sales Department, having completed twelve months in the job, it is my belief that I have more to offer and feel that I do not want to leave a task uncompleted.

I believe it is the Sales Department's sanction to supply quality merchandise to the Association, providing value and service to the membership and I hope that with your support I can continue the work for a further year.

### **MIDDLETON, Nigel (Control Room Technician) Exmouth & District R.T.415 (Area 19)**

Date of Birth: 14.6.61.  
National: National Council 2000/01/02: Sales Committee 2000/01/02;  
Area: Chairman 1999/2000; Vice-Chairman 1994/95;.Sales 1997/98.  
Table: Chairman 1995/96; Vice-Chairman 1996/97; International 1995/96;  
Secretary 2000/01; Treasurer 20012/02, Membership 1996/1998;  
Media and PR 1997/98  
Joined Round Table 1989

#### **Statement by Nigel Middleton**

Having been involved with Sales at a National level for the last two years, the time has come to take a step forward and stand for the post of National Sales Officer. Now that a consolidation of the Sales department has been undertaken we need to move forward to assist National with reducing Capitation by increasing the sales potential of Marchesi House.

As a past winner of the "Highest Area Sales" Trophy, the driving force behind a young, inexperienced but enthusiastic Tabler who won the highest and "Per Capita Sales" Trophy, I have the experience necessary to move Sales forward.

Gentlemen, I'm not capable of moving mountains or hills but I'll try and move a few mounds to help the Association

### **(m) SPORTS AND SOCIAL OFFICER**

#### **REDMAN, Shaun (Service Manager) Batley R.T. 230 (Area 9)**

Date of Birth: 15.12.58.  
National: National Executive 2000/01/02; Sports and Social Officer 2000/01/02; National Council 1998/99/2000; Sports and Social Committee 1998/99/2000.  
Area: Secretary 1997/98.  
Table: Chairman 1996/97; Vice-Chairman 1995/96; Secretary 1993/94/95, 1997/98 and 1999/2000.  
Joined Round Table 1993

#### **Statement by Shaun Redman**

Why do Sports and Social Officer for a third time?

Because I want to continue to build on the work my team and I have done over the last two years.

During the last two years the local Committee's and my teams have proven that the National Events can be financially acceptable to the Association while still being great fun for the attendee's.

I have been honoured to see two Sporting Weekends and two Family Weekends through from Bid to Account closure. The hard work and dedication of the Areas involved and my National Councillors when working on and promoting these events has shown that the Sports and Social Portfolio is still a major requirement for our membership through their numbers attending.

Hence I would be very honoured to have the opportunity to serve once again as your National Sports and Social Officer. I would be delighted to assist Area 5 in the delivery of the 2002 Birmingham Sporting Weekend and look forward to taking Sports and Social forward with the bids for future events.

Gentlemen, you must start to think about hosting an event in your Area. This will galvanise your Area into action as it gives the whole Area a focus and clear purpose. It is no surprise that the Areas that host Sporting Weekend, Family Weekend and Conference are so strong in membership and commitment. Please think about hosting a National Event, it is hard work but great fun .if you come from a smaller Area think about a joint hosting bid.

Finally remember that all events in RTBI are vehicles for increasing our membership and making our profile more visible in the eyes of the general public.

Thanks for two great years.

**NATIONAL COUNCIL MEETING  
FRIDAY, 10<sup>th</sup> MAY, 2002 at 9.00 am  
IN THE BALLROOM  
DUKE OF CORNWALL HOTEL  
PLYMOUTH**

**AGENDA**

- 1. Approve notice convening the meeting.**
- 2. Confirm minutes of meeting held on 2<sup>rd</sup> March 2002.**
- 3. Matters arising therefrom.**
- 4. Report by Officers and Standing Committees.**
- 5. Approve Annual Report.**

NOTE: The Annual Report is printed in the agenda for the Annual General Meeting.

**6. Resolutions submitted by National Council and by Areas.**

*Submitted by National Executive*

- a) *That in order to recognise the possible difficulty to a Disabled Delegate, Standing Orders for General Meetings of the Association shall be amended as follows: Standing Order Number 11 (a) be amended to read...."All Delegates shall, wherever practical, stand when speaking and address the Chairman....." AND Standing Order number 11 (b) be amended to read....."When the Chairman rises any standing speaker shall resume his seat....."*
- b) *In order to streamline the organisation of an Annual General Meeting, Standing Orders for General Meetings of the Association shall be amended as follows: Standing Order Number 5 (a) be amended to read...."Every meeting shall appoint such number of tellers that may be required at the discretion of the Honorary Secretary, and, in the case of an Annual General Meeting, scrutineers who shall not be delegates and, in the case of scrutineers, shall not be nominees for office either."*

**6. To transact any other business permissible under National Rules and Standing Orders.**

**NATIONAL COUNCIL MEETING  
SATURDAY, 11<sup>th</sup> MAY, 2002  
IN THE ARENA  
PLYMOUTH PAVILIONS  
PLYMOUTH**

**(Immediately following the Annual General Meeting)**

**AGENDA**

- 1. Approve notice convening the meeting.**
- 2. To transact any other business permissible under National Rules and Standing Orders.**