

Patron:
H.R.H.
The Prince Philip
Duke of Edinburgh
K.G., K.T.

NOTICE & AGENDA

**ANNUAL GENERAL MEETING
10th May, 2003**

**NATIONAL COUNCIL MEETINGS
9th May and 10th May, 2003**

TO TABLE CHAIRMAN

PLEASE NOTE THAT THESE PAPERS ARE SENT TO YOU FOR THE **ATTENTION OF YOUR TABLE AND FOR USE BY YOUR VOTING DELEGATE AT THE NATIONAL A.G.M.**

PLEASE ENSURE THAT YOUR VOTING DELEGATE IS WELL INFORMED ON THE A.G.M. SUBJECT MATTER WHERE POSSIBLE, PLEASE ALLOW HIM TO LISTEN TO THE DEBATE AND VOTE BOTH IN ACCORDANCE WITH YOUR TABLE'S WISHES AND ON THE BASIS OF KNOWLEDGE ACQUIRED ON THE DAY.

Ken Donald, President

Fun, Friends and Fund-raising

To: AREA AND TABLE SECRETARIES

Notice is hereby given that the 70th Annual General Meeting of the National Association of Round Tables of Great Britain and Ireland will be held on Saturday, 10th May, 2003 at 9.30 am in the City Hall, Newcastle upon Tyne (Agenda: page 2). Subject to accommodation, any Active Member may attend the Annual General Meeting and may speak on any motion or amendment before the meeting but may not vote thereon unless he is a delegate.

Annual General Meeting delegates' papers will be available from AGM Registration in the Civic Centre, Newcastle upon Tyne from 9.00am to 10.00 pm on Friday 9th May and from 8.00 am to 12.00 noon on Saturday 10th May 2003.

A voting delegate authority form is enclosed herewith which **MUST** be completed and signed and be surrendered by the Table delegate on registration in order to obtain Annual General Meeting voting papers. The delegate should retain the numbered envelope which will be stamped and handed to him at registration. Each Table is entitled to one vote.

The enclosed card notifying the names of delegates **MUST** be returned to the General Secretary at Marchesi House not later than Thursday, 19th April 2003.

Please note that a Table Delegate MUST be an Active Member of the Table that he represents at the time of the A.G.M., or have been an Active Member in 2002/2003, and may be asked to sign a declaration to that effect at A.G.M. Registration.

All amendments to motions relating to Rules and Standing Orders should be submitted **in writing** to the General Secretary, at The Malmaison Hotel (reception), Newcastle upon Tyne by the end of Friday, 9th May 2003.

Notice is hereby given of the under-mentioned meetings:

- (a) National Council on Friday, 9th May 2003 at 9.00 am in The Civic Centre, Newcastle upon Tyne (Agenda: page 62)
- (b) National Council on Saturday, 10th May 2003 immediately following the Annual General Meeting in The Civic Centre, Newcastle Upon Tyne (Agenda: page 63).

Subject to accommodation, any Active Member may attend a National Council Meeting as an observer.

MARK NEWBY
National Honorary Secretary

Marchesi House
4 Embassy Drive
Edgbaston
Birmingham
B15 1TP
Friday, 28th March 2003

**NATIONAL ASSOCIATION OF ROUND TABLES
OF GREAT BRITAIN AND IRELAND
THE SEVENTIETH
ANNUAL GENERAL MEETING
to be held on
SATURDAY, 10th MAY 2003
at 9.30 am
IN THE CITY HALL,
NEWCASTLE UPON TYNE**

AGENDA

- I. Approve notice convening the meeting.**
- II. Preliminaries, communications, etc.**
- III. Confirm minutes of the Annual General Meeting held on 11th May 2002.**
- IV. Matters arising.**
- V. Appointment of Tellers and Scrutineers.**
(Scrutineers and Tellers to be appointed at the meeting. Nominees shall not be delegates and in the case of Scrutineers shall not be candidates for Office either).
- VI. Addresses by Vice-Presidential Candidates**
(In accordance with National Rule 6(d), each candidate for the Office of Vice-President is required to address the Annual General Meeting for not more than five minutes).
- VII. Receive Annual Report of the National Council for 2002/2003.**

OFFICERS (Appendix A)

- i) President – Ken Donald (page 4)**
 - ii) Vice-President (inc. Forward Planning) – Chris Horsfall (page 6)**
 - iii) Immediate Past President – Nick Lawton (page 8)**
 - iv) Honorary Secretary – Mark Newby (page 10)**
 - v) Honorary Treasurer – Adrian Gibbons (page 11)**
 - vi) Media and PR Officer – Fraser Skells (page 13)**
 - vii) International Officer – Arawn Johnson (page 15)**
 - viii) Membership and Development Officer – Andrew Hornby (page 19)**
 - ix) Community Service Liaison Officer – Mark Gray (page 21)**
 - x) Conference Officer – Paul Jay (page 23)**
 - xi) Marketing and Sponsorship Officer – Mark Tipping (page 24)**
 - xii) Sales Officer – Dave Ellis (page 25)**
 - xiii) Sports and Social Officer – Shaun Redman (page 26)**
-

VIII. Receive and Adopt Audited Accounts for the year ended 31 May 2002. (Appendix C - pages 29 to 41).

IX. Presentations and Announcements by Officers. (Appendix E - page 46)

(This item will be taken at the commencement of the afternoon session).

X. Resolutions submitted by National Council and by Areas.

- (1) **2003//2004 BUDGET (Appendix D - pages 42 - 45).**
Submitted by National Council

“That for the period 1 June 2003 to 31 May 2004 the Capitation Fee and Entrance Fee be £43.80 (inclusive of the Public Liability Fee)”. (Note: £43.20 for 2002/2003)

- (2) **MARCHESI HOUSE**
Submitted by Area 32

“This Association agrees that in the interests of both reducing the administration costs of the Association, and of furthering relationships between Round Table members and members of the National Association of Ladies Circles (NALC), the Association should dispose of its lease of Marchesi House and should relocate its administrative headquarters to share accommodation with NALC.”

National Council does NOT recommend.

- (3) **MISSING PAST PRESIDENTS**
Submitted by Area 33

“That the National Executive convene a Committee whose responsibility shall be to search for missing Past National Presidents. The search shall be limited to those past National Presidents who have not contributed to the movement since the completion of their year in office”

National Council recommends.

XI.Appreciations

XII. Election of Officers

(see Appendix F (pages 47 to 61) for biographical details and statements)

President:	Chris Horsfall
Vice-President:	Adrian Gibbons
Honorary Secretary:	Mark Newby
Honorary Treasurer:	Steve Cavell Gary Smith

Media and PR Officer:	Donal Mullane Fraser Skells
International Officer:	Blair Forrest Esa Pirttijarvi Steve Parsons
Membership and Development Officer:	Andrew Hornby
Community Service Liaison Officer:	Mark Bonham Mark Gray
Conference Officer:	Gavin Parkes
Marketing and Sponsorship Officer:	Howard Joseph Hitesh Pandya
Sales Officer:	Nigel Middleton
Sports and Social Officer:	Julian Frost Shaun Redman Sean Smith

XIII. Appointment of Auditors

Messrs. Clement Keys of Birmingham were appointed auditors in 1995.

XIV. Transact any other business permissible under National Rules and Standing Orders.

APPENDIX A - OFFICERS' REPORTS

a) **PRESIDENT – Ken Donald**

I set my theme for this year as Focus on Fundamentals, and used the FoF letters to develop various sub- themes.

Firstly or Finally

Firstly, and indeed finally, it would be remiss of me not to mention the extreme warmth of reception Karen and I have enjoyed as we have travelled the length and breadth of RTBI. At various times it has been humbling, always enthusiastic and typically generous in the true spirit of fellowship which is the fundamental tenet of our fine club. Without a hint of exaggeration, it has been the year of my life and will continue to provide a rich legacy of memories.

I therefore sincerely thank each and every Table and Area for their support.

Focus on Fundamentals

We belong to a truly fantastic organisation, but we are only its current custodians and must work to ensure it remains fit for our future. We pay our own membership fees, yet collectively we raise huge sums every year for charity. That is a phenomenal achievement for what is, for almost all of us, just a hobby. It may be a hobby, but it is a real antidote to the stresses of modern day living, and provides so many side benefits to the individual who actively participates.

I challenged everybody this year to focus on fundamentals. At Table level this means providing a quality and variety of programme supplemented by strong leadership to provide a club which people wish to aspire to join. At Area level the emphasis shifts to communication, to inform Tables that they can be part of a bigger picture, with a richer diversity of events and people to meet. Once again however, strong leadership is essential.

At National level we do strive to focus on the fundamentals whilst also seeking to put on the widest possible menu of opportunity for our members to pick and choose from.

Face our Future

The debate at the Plymouth AGM demanded that change be made. We in turn sought to both deliver change but more importantly add value to the tabling experience.

A review of the staff roles, numbers and responsibilities was undertaken by my predecessor Nick Lawton, and together with Mark Newby, they were instrumental in driving this reform through this year. The National Council were kept fully informed, but it is also a difficult process to drive change through in a limited time, and I am grateful for their diligence, perseverance and attention to detail.

Fellowship or Fundraising

The answer of course is both. Round Tables in Great Britain and Ireland raise in the order of £6 Million every year to benefit charities, local and national and other good causes in their communities. A truly wonderful achievement for what is essentially a hobby. Some of the efforts people go to are staggering, and greatly commendable. We are shy about shouting about our achievements, and on my travels I have witnessed many events I knew nothing about beforehand.

And above all we have fun doing it, experiencing enormous personal satisfaction and often unrecognised personal development.

Out of shared action and active participation, true friendship through fellowship ensues. It is a virtuous circle, and very commendable.

Forward or Fail

A number of difficult decisions have been taken, and more will need to happen as we adopt, adapt and improve towards our future. I engaged in regular dialogue with my good friend, Ladies Circle President Janet Wareing and together with our Vice-Presidents we have met regularly. We have offered to work towards setting up a shared administrative headquarters, and this grew in momentum following the resignation of the NALC General Secretary. At the time of writing nothing has been concluded but I hope we can move forwards together. This is not a takeover, nor a means to obtain a dual gender organization, but could have many other tangible benefits.

I have continued active involvement with Volunteers in Action!; a loose association between ourselves and Rotary, Lions, Soroptomists and Inner Wheel. Ladies Circle temporarily opted out but we have sought to redefine our goals which include striving towards a greater recognition in the corridors of power.

Round Table has been invited to be represented or take part in a growing number of public and civic functions. I have been proud to represent RTBI at a number of these including the Buckingham Palace Garden party, the re-naming of the train "The Round Tabler", the Remembrance Day parade at the Cenotaph, Shirley Nolan's Memorial Service, a dinner for the Queen's Anniversary Prizes for Further Education, and various conferences. We do play an active role in our society.

Forward over Frontiers

Round Table started in Norwich in 1927. It is enormously gratifying to see the ethos that has developed continues to attract people into this fine club, but also that it continues to spread throughout the world. In no small way, it therefore contributes to the development of peace and goodwill and an understanding of international relationships.

This year was a vintage year in that respect, with Round Tables opening in three new countries, Russia, Turkey and Greece. Humbling to see over forty Tablers and partners from the south of Cyprus make the extreme effort to get to Istanbul and to support the opening of a Round Table there. There is tremendous fellowship associated with International Tabling and I encourage those who have not yet sampled this to do so before that opportunity is lost to them.

It was also pleasing to attend the WoCo conference and finally resolve the small political difficulties that have beset the international Tabling stage in recent years with great steps towards unification of understanding.

Face off Failure

The pride of belonging to RTBI, the envy of Round Table worldwide, and the historic and current achievements we can all take heart from, must not dilute our efforts to secure its future. We must all work together to make our own clubs the best they can possibly be, and with such joint enthusiasm secure the future for the next generation.

Appreciations

I am enormously grateful to a number of individuals and groups of people for their help, and the often unseen underlying hard work without which it simply would not have been possible to undertake the role of National President.

The National Executive to a man have been unstinting in their commitment, and have accepted without grumble the pressures and responsibilities of office. Nobody should assume it is all play and no work at that level. There is a huge amount of application needed, and at times the efforts put in amaze me. I set each of them goals and tasks, which they embraced and further developed. IPP Nick Lawton's enthusiasm and friendship continued unabated, even after the huge time sacrifices he made last year.

My Presidential Liaison Committee, together with various secondees, who assisted with numerous tasks including the essential fundraising and attracting of sponsors, are to be commended. They worked to put on fabulous weekends both for the Executive in September and recently over the Presidential Ball weekend in Edinburgh in March for the 450 who attended from all four countries and corners of RTBI. They did themselves and us all proud. They have grown together as friends and it is heartening to see the enthusiasm which saw a Conference bid emanate from the nucleus.

Karen, who has borne the brunt of the burden of the extreme pressures on my time and effort, is to be commended for her support and I promise to give her more time next year, as indeed I must to my professional career.

It has been a difficult year at Marchesi House, but the resource we employ there is one we should all be proud of and now that the new team is in place under the new reporting structure we can rely on their continued support, and further development of the role they can offer.

We have an enormous reservoir of goodwill demonstrated by those who want to give something back to this fine club by assisting with or putting on a National event. This year has been no different with the NSW team at Birmingham and the Conference team at Newcastle under the respective leadership of David Fathers and Len Aitchison putting in weeks of effort and application simply so that we can enjoy ourselves.

Finally of course I thank each of you who have given me the most wonderful opportunity, honour and privilege to serve as your National President. Keep enthusiastic about Round Table, it is a most wonderful organisation and deserves to survive and flourish.

I wish my successor in office, Chris Horsfall, every success in the year ahead and assure him of my support. The Association has made a wise choice in him.

b) VICE-PRESIDENT – Chris Horsfall

I am absolutely thrilled and honoured to be at the threshold of the RTBI Presidency. This has been one of the most exciting years of my Tabling career with promise of more excitement to come. I would like to say a sincere thank you to my Presidential Liaison Committee, under the Chairmanship of Howard Whiteley, who have all worked very hard to ensure the Presidential year will be one to remember for all Tablers. My thanks also go to my own Area - Area 9, for all the support offered to me this year and in all previous years.

The hospitality Lynne and I have enjoyed on our numerous trips around the Areas, never cease to surprise and delight us, it is really great to visit and see all the good work of Round Table going on. The Diary is filling up and I am looking forward to seeing as many Tablers and Tables in the Presidential Year.

My thanks must also go to our General Secretary John Handley and his staff at Marchesi House for the support and guidance given to me over the last twelve months, and which, no doubt, will also be needed over the next twelve!

Forward Planning

Thanks also for the work the three National Councillors on the Forward Planning Committee – Steve Eagle (NC Area 3), Andrew Horswill (Area 30) and Mike Holt (Area 32) have carried out. The ideas and suggestions that came out of our discussions were really useful and I hope to carry some of the concepts we discussed forward in my year.

Volunteers in Action

A further meeting of VIA is scheduled in June 2003 at the Rotary Headquarters in Alcester. I will try and attend and we will be discussing how we can all support one another and create awareness of what Service Clubs are all about. We need to push the awareness of RTBI in conjunction with our colleagues in VIA and will explore the feasibility of Government Funding for aspects of the Association.

Dual Gender

This issue is still being discussed and some sort of Umbrella Organisation for both Associations is being considered.

NALC Liaison

President Ken and I continue to meet with NALC President Janet and Vice President Tracey to try and work together on various topics. We have suggested that they move their Headquarters Administration function to Marchesi House, to cut costs of both Associations. There is no certainty that this will occur, as they must assess all aspects that such a move would create. However, we will seek to co-operate with them if possible and I will pursue this vigorously.

Associate Membership

Some Areas are reporting success with this concept where clubs are formed for young people at about Six Form age and Area 16 are pushing this forward. Apparently Rotary are developing a similar club, which they have called Interact.

Area Restructuring or Guidance

With the number of Tables in some Areas reducing sadly there may be opportunities to consider mergers. We will give as much help and support from the National Executive as possible but the decision will be by the Areas themselves. There are still six or seven areas without Vice Chairmen and I am in contact with these Areas.

National AGM

Our aim is to fill The City Hall at Newcastle for the AGM. If we can get Members to attend they should then be entertained and as always, all the business carried out in a professional, workmanlike and some times light-hearted manner. Hopefully some changes that are being considered will make the lads want to come and enjoy the AGM.

Area and Grass Roots Tabling

As we have said before the idea is to build on what we have and try and put simple programmes into practice, from both Area meetings to specific Table meetings, many of the things we take for granted:-

1. Area Chairman visiting and getting to know all the Tables in his Area.
 2. In return Table Chairman attend Area meetings
 3. Spend time getting to know one another.
-

4. Building on what we have got.
5. Areas supporting Table events and vice versa.
6. If Areas are struggling seek inter-Area support from adjoining Areas.
7. National Executive support at events with planning if requested.
8. Give value in all Tabling.
9. Ethnic Membership, we have few members from Minority groups.
10. Last but not least, We are all busy but it is the only way it works, try and give more than we take. TIME and COMMITMENT.

PLEASE REMEMBER LADS, WE ARE ALL THERE TO HELP AND GIVE VALUE.

Last but not least my thanks go to President Ken and the Executive for the friendship and workmanlike manner that all the Table business has been dealt with. This has been very much a learning year and I am grateful for all the advice and guidance that has been freely given.

I will strive to give RTBI my best and to build on what we have which must result in success. RTBI has so much to offer and there is something for everyone in Round Table. I am looking forward to my year as your President with a bit of trepidation, but with great excitement and I pledge myself to take this wonderful club forward to the best of my ability!

The Future's Bright – The Future's Table!

c) IMMEDIATE PAST PRESIDENT – Nick Lawton

General Matters

I would like to commence by thanking the National President and the National Executive for making my final year as part of the group very inclusive and I'm heartened to say that the effort put in by each and every member of the National Executive continues to astound me.

This enthusiasm and effort is mirrored across the UK and Ireland by many Table and Area Chairmen and Vice Chairmen and this can be seen by the positive responses to the Vice Chairman's Forums and the National Events.

Marchesi House

At the beginning of the year I was charged by the National President to look further into the sub-letting of Marchesi House.

With the assistance of General Secretary John Handley we approached the Embassy Developments Group, the head leaseholders on the property, to ask them to further review their decision of early 2002 to refuse us permission to partially sub-let. Further discussions took place and Embassy advised us that they were unwilling to allow a sub-let of the building as they were trying to attract larger businesses to the site. To date we have had no further formal discussion with Embassy and it would appear from the last correspondence that they are unlikely to change their position.

This will leave the future management of the Association with the opportunity to reconsider the options discussed in 2001.

- Sell Marchesi House and buy elsewhere
 - Sell Marchesi House and lease elsewhere
 - Lease Marchesi House and lease elsewhere
 - Stay in the existing building and alter the space
-

From the above the preferred option, assuming we still wish to relocate, would be to sell the existing building and buy other premises, more suited to our current needs.

Following discussions at National Council Meeting on the 1st March 2003 a motion to carry out a marketing exercise on the building to test the market was deferred to the June National Council Meeting.

I would strongly recommend that given the recent staff changes that a marketing exercise in Summer 2003 is about twelve months too soon, to allow the staff to come to terms with their new positions and to allow the improvements in staff appraisals and goal setting to be brought into place and established.

Staffing Issues

I was also charged by the National President to prepare a Review of the Staff at Marchesi House and make recommendations to the National Executive.

With the assistance of Mark Newby, the National Honorary Secretary, the draft review was prepared and brought to the National Executive and National Council in June.

In outline the recommendations within the review were to restructure the roles carried out by the staff at Marchesi House to make their roles more proactive and to enable them to carry out as many of the outsourced activities as possible within their normal briefs. As a result the job descriptions for the staff were re-written and 4.5 positions were identified.

The Review document was then presented to the Staff and a clearly laid out structure and plan was put into action. We also employed a Human Resource Consultant to assist in all matters associated with the Review.

All of the existing staff members were given a Notice of Termination, effective on the 14th February 2003 and offered the opportunity to apply for the new positions and by the deadline applications had been received from John Handley, Maureen Huggins and Ann Roberts.

The three staff were interviewed and John was appointed as General Secretary, effective 1st December 2003, Maureen was appointed as PA and Event Administrator and Ann was appointed as Part Time Sales Administrator, and both commenced their new roles on 1st January 2003.

The remaining positions were advertised and the interviews took place in December 2003. Following the interviews, Joan Adams and Matthew Piper were appointed as Membership Administrator and Accounts Administrator, respectively, and they commenced employment with the Association on 24th January 2003.

As a result of the review redundancy packages were agreed for the staff who had not applied for one of the offered positions and on the 14th February 2003, Tony Mace, Vivienne Barton, Irene Richards and Shemin Noorali left the employ of the Association. These four members of staff who have left this year will all be missed and deserve our highest praise for their efforts over the 13 or so years they were with the Association.

There will undoubtedly be some teething problems in the weeks and months to come with the new staff and I would ask everyone to be patient and offer any help and support to the new Team at Marchesi House to help them over this difficult period. In addition we are committed to a programme of staff training, development and appraisal and this will be ongoing over the next four or five years.

In conclusion I must thank Mark Newby for his invaluable work over the year in bringing these changes to fruition and Paul Cooper (Past Area Chairman – Area 30) for his assistance in developing the Staff review.

E-Mail Policy

After the AGM in Plymouth the draft e-mail policy was concluded and this was approved at the JLM in June and the first stage has now been in use over this Table year. The second stage is phased to commence after the AGM in Newcastle. The e-mail policy is available as a download from the Website.

Concluding Remarks

I would like to conclude by recording my thanks to the members of Isle of Skye Round Table 1133 who have afforded me tremendous support over the last five years on the National Executive.

I would also like to thank the members of Area 13 – North of Scotland for their help and assistance and I would again wish to express my thanks to Ian and Elaine Ross and the members of my Presidential Liaison Committee who have worked tirelessly to make my life easier as Vice President and President.

My thanks also go to John Handley for his continued efforts on behalf of the Association and to the staff at Marchesi House for their help and assistance over the last five years.

I would like to thank each member of the current National Executive and those over the last four years for their support in all that we have tried to achieve over this period. Having had the opportunity to be National President of RTBI and to have been on the National Executive for five years has been an amazing experience, a great honour and a privilege.

Round Table is a fantastic organisation with values and an ethos that will carry it from strength to strength in the years to come. The Association has provided me with amazing opportunities and these are all available to each and every member. I still have five years of Active membership ahead of me and I am looking forward to continuing with the greatest privilege of all – being a Tabler.

d) **HONORARY SECRETARY – Mark Newby**

Staff Review

It has been an exceptionally busy but rewarding year in driving forward the Administration of our Association.

Having sat in the rafters in Plymouth at the very back of the hall and listened intently to the Membership views and debate last year, I was determined to undertake an agenda for change within my brief.

I was pleased to be able to contribute so much to the Staff Review, never a pleasant process, but one I am sure which will bring positive advantages for the Association in the years ahead. I do put on record my thanks to all the staff, including those who have now left the Association, for their support and co-operation through this difficult process.

The signs are already very good and I am pleased to report that the new team at Marchesi House is working well together. We must now look ahead and shortly Appraisal systems will be introduced together with a proper training plan to ensure that we get the best of all of our team.

Marchesi House

Our work also proceeds in respect of Marchesi House and the National Council in March agreed to adjourn consideration of implementing action over the marketing of our headquarters building until the June Meeting. In the meantime the General Secretary and I have opened discussions with National Ladies Circle with a view to exploring the possibility of our headquarters providing administrative services to them. We have also had an informal approach from RTI in a similar vein and whilst it will be some months before we can report anything substantive, this bodes well for our Administration and cost management for the future

IT Policy / Database

At the March National Council Weekend we launched a new IT Strategy for the Association which should take us forward to 2005. This will include the appointment of an Honorary IT Consultant for a period of twelve months, which should help IT delivery across all of the Association's briefs.

At the Sheffield National Council Meeting I was authorised to commence an Invitation To Tender process to replace the existing unsupported DOS based Membership Database system with a Microsoft Access system. I hope the new Administration Committee will be able to finalise the Tender process and drive forward with implementation of this project over the next Table year. A lot of hard work has been done on the IT field this year and I must particularly thank Martin Johnson (NC Area 33) and Neil Levitt (NC Area 17) for all their efforts.

We continue to drive forward and I hope next years Committee will continue this effort to deliver a more professional and responsive Web product with a well delivered Database backing it up.

Charities Act

We have now started to move to Stage 2 of our work in this field. Not only asking you to register but helping you to complete your Charity Commission Annual Returns. We are also now committed to providing guidance to our Scottish and Irish Tables on the difficult area of Charity Registration. Thanks must go to David Lumb (NC Area 40) for his work in this area.

Rules Revisions

We have also concluded many of the main Rule changes that were felt appropriate following the full review and update and from now on will look at sensible revisions to the Rules and Standing Orders from time to time as required.

Insurance

Managing the insurance portfolio continues to be challenging and thanks go to the General Secretary, supported to Chris Harness (NC Area 4) for all their efforts in this regard. The clear message is "manage your risks" and if at all possible avoid the risks completely by detailed assessment and planning. The survey of Table Fireworks Displays will provide some very useful information with which to help our future negotiations regarding Public Liability insurance.

And for the future?

Well, we have started to look at the composition of the National Executive and, whilst the Resolution from the National Executive submitted to the last National Council Meeting for the removal of the Marketing and Sponsorship Officer was lost, the current Executive are committed to launch a full review of how effective our Executive discharges its duties in its current format.

I hope also the next Administration Committee will start to look at the Standing Committee structure and how the National Council functions. There are no immediate answers here, but there is a determination to introduce change at every level of our organisation.

We have started out on a difficult road this year with the Staff Review, I hope to see that path continued over the next twelve months.

In conclusion I thank you all for your support over the last year. I also wish to put on record my sincere gratitude to the members of my Committee and the General Secretary without whom I could not have discharged my brief in the manner in which I have been able to do.

e) HONORARY TREASURER – Adrian Gibbons

Accounts for the year ended 31 May 2002

The accounts show a loss on our normal activities of £103,440. After adjusting for the profit on National Events of £16,177 this loss comes down to £87,263. The budget for the 2001/2002 year projected a loss of £63,220 and my predicted results for the 31 May 2002 presented at the AGM in Plymouth predicted a loss of £80,000.

This loss was expected as a result of reducing the Capitation Fee for that year to £30.00 per head. The main variations from the expected results are as follows:

Income

Capitation fell by £9,442 when compared to the budgeted figure.

Sales had a budgeted profit of £10,000 after the Service Charge. The reported profit for the year was down by £7,148 after the Service Charge of £21,000.

Investment income has fallen during the year by £18,666 on the expected budgeted figure. This poor performance in our investments is due to the continued downturn in the stock exchange and is also reflected in the £32,000 fall in the value of our current investments.

Expenses

In total the expenses are over budget by £5,000.

The total effect of the reduction in our income and the small overspend on our expenses is an increase in the budgeted loss from £63,220 to £103,440 an increase of £40,220.

This loss was expected due to the level of Capitation and justifies our decision at the Plymouth AGM to increase the Capitation Fee from £30.00 to £43.20.

Estimated financial results for the year ended 31 May 2003

The costs for the year ended 31 May 2003 are performing in line with the budget that I set. Our income for the year has held up well, with the exception of our investment income which continues to show a poor return due to the current state of the equity markets.

The Association has also incurred one-off redundancy costs that were not budgeted for in the 2002/2003 budget. In the short term the restructuring that has happened at Marchesi House will cost the Association money but the longer term benefits of the changes will improve the cost position.

Subject to the redundancy costs I expect the accounts for May 2003 to show a small loss.

This sets the background for the budget information for 2004.

Budget for the year ended 31 May 2004

The budget has been based on 9,500 Active Members and 1,000 New Members. We believe this to be an achievable target in terms of membership for 2003/2004. The current membership is around 10,850.

I am proposing that the Capitation Fee should be £43.80 for the 2003/2004 year. The Capitation for the 2002/2003 year was set at £43.20. This represents an increase of 1.4% on last year's Capitation, an increase that is well below the underlying rate of inflation of around 2.4%. This has been achieved against a background of falling membership numbers. The breakdown of the Capitation Fee is set out below:

The breakdown of the Capitation Fee is as follows:

	£	£
	2003/04	2002/03
Headquarters Costs	16.09	14.77
All Insurance Costs	8.10	7.30
<i>Tabler</i> Magazine	4.47	4.35
Meetings	3.52	3.85
Membership & Development	3.58	3.65
Conference	2.46	2.56
President and VP	1.49	2.07
International Representation	1.36	1.65
WOCO/RTI/EMA	1.52	1.24
Website	0.95	1.02
Postage	0.74	1.00
Professional Fees	1.05	0.90
Directory	1.05	0.90
Benevolent Fund	0.84	0.80
Marketing	0.31	0.50
Offshore Support Fund	0.30	0.45
Sports and Social	0.37	0.34
	48.20	47.80

Less Investment Income	(1.05)	(2.50)
Sales Profit	(3.35)	(2.10)
Capitation	43.80	43.20

Other Changes

Matthew Piper has joined the team at Marchesi House as the Accounts Administrator and has settled in to the role of running the finances of the Association very quickly. I am sure he will be an asset to the incoming Treasurer. I would like to place on public record my thanks for the support that Irene Richards has given me over my two years as National Treasurer.

Conclusion

I believe that the finances of the Association are being well controlled and monitored and that the current level of Capitation is financially the most prudent level that we as the National Executive could have set. I firmly believe that at this level of Capitation we are able to deliver value to the membership through the activities that are financed by Headquarters.

f) MEDIA AND PR OFFICER – Fraser Skells

Firstly, I would like to thank everyone who has contributed information in any way. I continue to receive articles for inclusion in the *Tabler* on an almost daily basis, be it feature articles, snippets of information, requests for inclusion in the NIBs section, or Round and About news. The sheer volume of material and enthusiasm with which it is sent, assures me that beyond doubt that the membership still values our present methods of communication i.e. quarterly magazine, backed up by the National Website.

At the start of the year, we as a Committee, set ourselves the objective of reducing the cost of *Tabler* magazine, while continuing to improve the quality of material and the professional image. This has remained our primary objective, the magazine being the heaviest cash burden. Many options have been considered and are under ongoing review. The influencing factors associated with the cost, were defined as:

Number of Copies.

We have a distribution of around 13,000 Magazines per issue. This quantity costs exactly the same set up and management cost as it did five years ago when we had a distribution of 18,000 copies. The options available to solve these problems are to increase membership figures or combine *Tabler* with the Ladies Circle magazine. The second option would be the most likely to be achievable, but will need full support from Ladies Circle, including the sharing of databases. Initial informal discussions have been made, but needs further attention.

Advertising Revenue.

Unfortunately, the advertisers now see *Tabler* as a minor publication. Although we have a favourable personal profile, they see it as a male only magazine, which again makes it a less attractive advertising option. Again, working with Ladies Circle may help to overcome this situation. Despite the negative situation, Prolog have brought in a new Sales person who through much hard work, has successfully raised the advertising revenue to a more acceptable level.

Medium.

We have considered producing a monochrome magazine, in its current form and a broad sheet newspaper style magazine. After discussions with our publisher and the Salesperson it was agreed that while both of these options would reduce production costs, our public

image would be substantially affected, leading to a reduction in the advertising revenue. Clearly this option would be counterproductive. Our database tells us that still only 65 % of members have access to the Internet or e-mail. This figure is still too low to contemplate producing a solely on-line magazine.

Distribution Cost.

We do have this cost cut down as far as it possibly can be. We use PressStream, 3rd class mail, despatched directly by the printers. This system also gives us the option of including inserts for advertisers to generate additional revenue, and is used by our own National events, at no direct cost to the event. We also use this method for the distribution of our own National Directory with the Summer edition. The option of bulk delivery to each Chairman has been explored, and may be more cost effective, but it is felt that it is not a reliable enough method to reach every member.

Issue period.

We currently have four issues per year. A possible cost cutting exercise would be to reduce this to three issues. We considered the following points:

- the Summer edition has to continue to be mailed in July as we share the mailing with the National directory, and July is the earliest that it can be produced. It would be too expensive to mail the Directory to members on it's own.
- the Autumn edition has to remain in October. This is one of the highest revenue generating issues due to the fireworks companies who advertise with us. These companies support us throughout the year, but we would possibly lose their business if we cut out this primetime issue.
- The Spring edition has to remain as it is the highest revenue generating edition of all.
- Winter is the only issue that we could possibly omit from an income point of view. It is the heaviest burden on our resources. It is always difficult to attract advertisers with a publication date so close to Christmas. However, this issue was the most heavily supported from the membership. It generated the most editorial content and, despite increasing the size of the magazine to 44 pages and reducing the advertising pages to free up more space, I still had to disappoint many members when I didn't have enough space to report all the stories that were submitted.
- Also, to omit the Winter edition would leave too long a period between the Autumn and Spring editions. There is a danger of material becoming old now, without the inter-issue period being increased.

My preferred conclusion is that we continue with four issues per year.

We set out from the beginning with a clear view that the four members of the Committee should be responsible for the generation of material from their designated areas. This has been adhered to, and has worked extremely well. In addition to the regular *Round & About* pages, which now take up around 25% of the editorial space, we have introduced the *Round & About with Ken* pages. In the past, this has been partially covered in the *Presidents Diary* page at the front of the magazine.

We decided that it is important to show the readers more about what the National President gets up to during his term of office and so should be given his own "slot". International has featured heavily in the first three editions of the year, these being the more active periods for International Tabling. Membership and CSLO also have featured in double page spreads in each issue and the Vice President's views on the future of Table have being well documented on the Forward Planning page.

During the year we have covered The Sir Steven Redgrave Charitable Trust's "Golden Jubilee Thames Walk", "Around the World in 80 Ways", an account of a blind man's first

scuba dive in the Red Sea, how Land Rover built their first Christmas Sleigh for Warwick Round Table and many more stories.

I am pleased to say that Round Table has been on National Television on several occasions during the year and has had some national newspaper coverage, though these areas have room for improvement in the future, the sad thing is that they generally don't like good news.

Website

Our National Website has improved this year. The Magazine archives have been updated, so anyone visiting the site can see what we do. We have links to other sites, and many other sites are linked to ours, making it easier to "stumble" onto our site as well as planned visits. It has been another of my goals to bring the magazine onto the Website in its entirety. This would have been a great step forward, adding value to our adverts in the magazine by giving them space on our own Website. This has proved to be a challenge, basically because of how it is produced and how long it would take to download. No problem for those people with a broadband Internet connection, but no use for the rest. We are nearer to a solution than at the start of the year, but we still have a way to go.

Media & PR Awards.

Congratulations to everyone who has sent in their entries for the various awards. The quality has been exceptional across the board of categories and I will be announcing the results at the AGM. Remember that there are no losers, only varying degrees of success. I have received probably the most entries for the On-Line Award ever and I believe that this is a sign of things to come.

Finally, I must again thank everyone who has submitted material for the Magazine and the Website, the many companies that have supported Round Table through advertisements, members of the National Executive who have never failed to meet the deadlines, Faze Internet, Prolog Creative Services and of course my Committee, Stephen Ault (NC Area 15), James Day (NC Area 12), Tim Hanton (NC Area 25), Ross Woodall (NC Area 5) and Peter Walker (NC Area 30). It has been an honour, and a privilege to serve you as your National Media & PR Officer, it has been hard work, but it would have been an awful lot harder without the many Tablers, and those mentioned above, who have given me their support over the past year. Thank you very much.

g) INTERNATIONAL OFFICER – Arawn Johnson

European, Mediterranean and Americas Region (EMA)

In support of the first of the Aims and Objects of Round Table International (RTI), there are a number of events in our region that promote fellowship and understanding between Round Table Associations worldwide. The main one is the Annual Regional Meeting of the EMA region of RTI which will next take place in Lausanne, Switzerland, on 18-22 June 2003. The next Sub-Regional Meetings will be in Vilnius, Lithuania (16-19 October 2003) for the Nordic Tablers Meeting (NTM), our own Sub-Regional Meeting, the Joint Board Meeting (JOBBO) will be in Gdansk, Poland (January 2004 – precise date not yet fixed) and the venue for the next South European Meeting (SEM) has not been decided at the time of writing, but will be in March 2004. Following the recent JOBBO 2003, in Vienna, there is a definite commitment to reducing the level of business to just the important issues and increasing the level of cultural activities and fellowship.

Other events of interest within the EMA region include the EuroTennis Tournament in Eger, Hungary (11-13 July 2003), the EuroSail Meeting in the Baltic Sea, Germany (16-23 August 2003), the Formula 1 Weekend in Budapest, Hungary (22-24 August 2003), the EuroMountain event in Kufstein, Austria (2-5 October 2003), a Carnival in Venice, Italy (February 2004) and the EuroSki Meeting in March 2004.

Remember that all these events and more are listed on the RTI Website (www.roundtableintl.org) under the event database. That database is there to help you plan your next Table or Area away weekend and get maximum exposure to Tablers from a number of different countries, a ready made weekend of fun and fellowship and a spot of culture thrown in for good measure. All you need to do is co-ordinate who is going and sort out flights. Last year I wanted to increase awareness and understanding of international events and perhaps the least understood element is that anyone can book in for any of the international events listed in that database and you will be welcomed with open arms. They're not just for official delegates, there are always programs for floor members and we've been working on guidelines to ensure that you get value for money.

Round Table International (RTI)

By the time you read this report I, and a dozen other Tablers from RTBI, will have been to the Charter of RT1 Athens, Greece. Thanks must firstly go to all of you for supporting the motion that RTBI be a joint mother Association along with RT Cyprus. Playing an official part in the ceremony alongside the British Ambassador to Greece will certainly be one of the highlights of my year. The second (of three) of the Aims and Objects of RTI is to promote the formation of new Round Table Associations throughout the world.

Our involvement has done wonders for our relationships across RTI, especially in the EMA region. Coupled with my election last November as the EMA Vice Chairman, and a joint initiative with National CSLO Mark Gray to set up an RTI Trust Fund, we can certainly mean it when we say we are leading the way in international Tabling. The icing on the cake will be to bring the administrative headquarters of RTI back to Marchesi House, and this is something which I am looking into, although we need to ensure that with the recent staff changes, our own administration is in good shape first.

World Council of Service Clubs (WOCO)

The next WOCO will be held in Stockholm, Sweden from 18-24 August 2003, and is where I will officially take over as Chairman of the EMA region of RTI (i.e. during the RTI AGM that is always held during the WOCO Conference week). WOCO is being organised by both RT Sweden and LC Sweden (both are members of WOCO). Booking forms can be found by linking from the events database on the RTI Website or direct on www.woco2003.org or by visiting the WOCO stand on the Friday of the AGM in Newcastle

where the Conveners will be delighted to provide you with any extra information you should need.

International Service

The third of the Aims and Objects of RTI, namely the promotion and administration of Joint Service Projects worldwide, is addressed by way of a Community Service Market (CSM) where Tables can present their successful Service Projects. The CSM idea started in the EMA Region of RTI but is now to be extended into WOCO as well.

Service on an international level is a little different to that on a national or domestic level. The bulk of the Community Service activities are focused on children's education, their primary health or their disabilities and abuse, whilst the remainder is usually a response to a major disaster somewhere in the world. Many of these projects are detailed on the RTI Website in the service database.

Any Table or Area with money in a charity account that would like to support one of these projects can contact me for further information, or better still, why not book yourself in for the EMA meeting or WOCO and bring your fellow Tablers with you to the CSM. Here you can also gain new ideas for fundraising or service or even become inspired to create a Club-to-Club Twinning project.

Where an international service project fits into one of the three categories above (education, health and disabilities/abuse of children) it is possible that it could be expanded into an umbrella project. This is what RT India and RT Netherlands did with their "Freedom through Education" project that has been adopted by a number of different clubs within the two Associations on a Club-to-Club level. The umbrella can be wide enough to allow Clubs outside the two Associations to follow the same principle of operation, and that is exactly what Welling RT 503 did last year, and what any of you can do in the future. You will always be able to find a Table within RT India that will work with your Table on a Club-to-Club basis.

This is also what we are trying to achieve with Active 20-30 Costa Rica. There were no cross Association service projects within WOCO so after some discussion with the WOCO General Secretary, Vagish Dixit, and the International President of Active 20-30 Clubs (from Costa Rica), Ruben Salas, I decided to see if we could get one up and running, especially as WOCO will be in Costa Rica in 2005.

The idea is to open a centre that will give the opportunity to people of low incomes to obtain knowledge that will allow them to improve their quality of life, through Cooking Courses, Computer, English, Basic First Aids, Administration Principles, Voluntary Services, and other courses for single mothers, young mothers, elders, kids, and children in social risk. Not forgetting that in the day it will also work as a Primary School for the children in this area. There will also be a room for blind children, with ten Braille typing machines, Perkins Trademark and a computer system with appropriate software, and Nursery Home, that will include a green area for children, playground, and sports area.

A landscape of 3,000 metres is needed for this and the Tres Rios club is currently working on one of the biggest ranchers of the Tres Rios zone (located between two very poor zones) to get the land donated.

Any Table or Area that would like to get involved in a Club-to-Club twinning arrangement with Active 20-30 Costa Rica please contact me for further information. We hope to match funds raised by you with funds from a worldwide organisation called Development Space (although we can't guarantee it) a facility made available to us through our membership of WOCO.

RT Exchange

There is a Website specifically for Tablers, which can be accessed directly from the home page on the RTBI Website. Here you can register interest in exchange programs for children, homes or services (www.rtexchange.com). I believe that interest in the exchange idea has been a little slow to start as this is a new idea, but it has to start somewhere and is a useful added value service for Tablers across the RT world. We are currently trying to find a children's exchange for the family of a Norwegian Tabler. The benefit of exchanging through RT, apart from the cultural side, is of course that you already have some idea of the type of family you might be sending your children to.

Travel Bingo and Overseas AGM's

One of my objectives as I stood for election last year was to encourage greater participation in international Tabling by floor members. Over the course of the year, at each National Council meeting, we have carried out three Travel Bingo draws to send floor members to the Bulgarian, Norwegian and Austrian RT AGM's. I have discovered that there are a number of Tablers out there who would be more than happy to attend an overseas AGM at their own expense if they were to be recognised as officially representing RTBI. As we have a busy period coming up (May/June) during which there will be a hand over to a new International Officer we may not be represented at a number of AGM's. Now is the time to plan ahead to that period and try and get some representation, and I am particularly keen to hear from anyone willing to go to the Netherlands, Estonia, Latvia, Hungary, Iceland, Denmark and Morocco.

We will have been represented this year at the French, Finnish, USA, Polish, Romanian, Czech Republic, San Marino, Tunisian, ARTSA, Luxembourg and German RT AGM's as well as the three Travel Bingo AGM's, and the three Charters in Moscow, Istanbul and Athens. Our international relationships continue to flourish thanks to the efforts of those that travel, so please keep up the good work.

Twinning

There is really no substitute for travelling yourself if you want to find an overseas Table to twin with. By showing others that you are interested in international Tabling, you will find twinning opportunities, whatever your Table number is, as ultimately this is not a numbers game but a people game. You never know, by travelling you might just meet up with a Tabler from your dream city and pull off a major coup for your Table! The International Committee can't make that happen for you, you have to get out there and do it for yourself. The best places to start are usually the AGM's of the countries where you are looking to twin or any of the various Regional meetings. A number of successful twinning arrangements took place this year through the making of personal contacts.

Of course we have also put a vast number of people (back) in touch with Tables overseas during the course of the year. You don't need to ask us though for email contacts as they are all on the RTI Website in the RTI directory under the RTI intranet in the Members area (username = rti, password = sd).

Mass Tours

Mass Tours are usually extremely good value for money due to the hospitality of local Tablers and their willingness to home host. We would encourage you to join one before you lose the opportunity once you leave Table. We currently have information on about five pre WOCO 2003 tours in August, the Ice and Fire tour in Iceland (26 July – 6 August 2003) and the Shangri-La tour in Nepal (4-12 August 2003).

RTBI Welcome Tour

Sadly, due to the early sell out of Conference tickets, the tour had to be cancelled.

Newcastle Conference

As our International guests have no Area dinner to go to, we decided to ask the Area IRO's if their Areas could "adopt" a couple of them at their own Area dinners. I must say that I was delighted with the response and would like to thank all the Areas who offered their assistance, and I sincerely hope that your new acquaintances will develop into long-term friendships and return visits to their Associations AGM's.

Danish Axe Award

The lucky winner of this award will receive a contribution of £400 towards the cost of flights, accommodation and registration at an international event later this year, where they will also get to represent RTBI in an official capacity. The award is for the Tabler, Table or Area that has done the most to further international Tabling over the course of the year, and the winner will be announced during the AGM.

John Watts Travel Fund

The purpose of the fund is detailed in the RTBI Directory and further guidance can be found on the Website. Essentially though, it has been used over the course of the year to help get floor members with no previous experience of international Tabling to an international event. The enthusiasm that they convey to their fellow Tablers upon their return is really the most important part of the process. International Tabling is infectious and the successful applicants will continue to travel thanks to the grants they receive.

In conclusion, I would like to thank my committee for all the hard work and support they have given me during what has undoubtedly been the best year of my Tabling career so far. Thanks also to the staff at Marchesi House, John Handley and the rest of the National Executive, especially Ken and Chris with whom I have shared many great experiences. Finally, thanks to all of you for putting your confidence in me to represent this Association and I look forward to seeing as many of you as possible on my travels in the coming year as I turn my focus towards the chairmanship of the EMA region of RTI.

h) MEMBERSHIP AND DEVELOPMENT – Andrew Hornby

Onward & Upward

The Membership News pages in the Members' Area of the Website were extended to 20 pages this year. They contain a wealth of information, guidance and established best practice on Membership issues. This free and easy-to-use resource has proved invaluable to many Tables. It has been supplemented by proactive communications with the network of Table and Area Vice Chairmen, Area Membership Officers and National Councillors who have helped drive our messages outwards. In addition to this I have been able to provide direct advice in response to Tablers' queries, which have been coming in by email and telephone nearly every day. It has been encouraging that there has been so much interest this year from Tables and Areas keen to secure their future.

What the last 75 years has shown us is that the success of any Round Table club requires effective leadership, a properly planned and well-balanced programme, and good lines of communication. Tablers need to be seen out and about in their communities enjoying all aspects of their Tabling and wearing their Round Table badge. Tablers need to be proactive in creating awareness, and presenting their club as something that local young men will aspire to join.

Once this has been achieved members should be inviting guests to every Table meeting, activity and event; not necessarily with a view to them joining, but simply to show them why Round Table is the best young men's club in the world. The more guests that attend, the

bigger (and therefore better) the meeting will be. Encourage the guests to bring their friends too! Most will want to come again and, after a while, some will ultimately be hoping for an invitation to join your Table. In any case, every guest that comes along will go away and tell their friends and colleagues about your club.

The rest will fall into place naturally, but check out the Website for full details: visit www.roundtable.org.uk and log into the Members Area (login=members; password=marchesi), click on Current News and then follow the Membership News link. There you'll find 20 pages of useful information, guidance and best practice on all kinds of membership issues. If you still have questions, please contact me, or any one of the M&D Team.

New Members

You will be pleased to know that well over 800 new members have joined the Association so far this Table year, and the rate of inductions is currently 30% up on the same period 10 years ago. I will update you with the final end-of-year figures at the AGM.

As part of the updating of the administration side of things, both the New Member Nomination Form and the New Member Application Form are now available electronically from the Downloads section of the Website. Much effort has been put into reminding Tables that their New Members can not be registered (and therefore insured) until a fully completed New Membership Return has been submitted to Marchesi House, together with payment of the New Member's Capitation Fee for the remainder of the Table year. By return post the Table will receive the New Member's Kit, including his badge, certificate, Round Table polo shirt, and two-day pass to National Conference (itself worth up to £63). And there is no joining fee.

Vice Chairmen's Forums

Once again the Table Vice Chairmen that attended a VC Forum went away enthused, motivated, inspired, confident and – most importantly – focused on making 2003-4 the best year's Tabling ever for themselves and their fellow members. Every year the VC Forums help secure the future of the Tables represented, and are one of the best services RTBI provides to its members.

It was disappointing not to see more Table Vice Chairmen attending this year's Forums. Moreover it was very frustrating for the organisers, and those who had committed to attending, when some Forums had to be abandoned due to lack of bookings or last-minute cancellations. Please make sure your Table's incoming Vice Chairman shows how seriously he takes the future of your club by booking into one of next year's VC Forums.

It is hoped that by now all Table Vice Chairmen (whether or not they attended a VC Forum) will have got together with the other Table VC's in their Area and their Area Vice Chairman to co-ordinate their diaries for next year, and focus on their club's involvement in the future of Tabling in their Area.

Next year's VC Forums are currently being put together, and we hope to have one in every Area. These will be co-ordinated by next year's Area Chairmen and Membership Officers, at a time and venue convenient to local Table VCs, and facilitated by next year's M&D Committee can facilitate. Full details will be on the Website shortly.

Promotional Materials

The range of promotional materials (including the leaflets and beer mats) is still available free from Marchesi House upon request. The leaflets have been reprinted numerous times this year as so many clubs are realising the cost effectiveness and potential benefits of

local leaflet drops. The current publicity leaflets are being redesigned at the moment and the new style will be freely available very soon.

Membership Initiative Awards

The \$64,000 Question that I posed last summer seemed to really encourage Tables to document what they were doing to get guests along to their meetings; £200 was paid out to each of the successful applicants. The quality of the responses was very good, and each provided us with valuable information to share. Some of this has already been featured in *Tabler* magazine and on the Website.

Membership Plans

A large number of Membership Plans have been received from Tables and Areas; all are competing for the Acton Trophy, which will be presented to the winner at the AGM. Having a Membership plan is crucial to the future success of a Table. All Tables have been encouraged to document their plans for creating awareness and recruiting new members. Getting ideas down on paper is the most fundamental but often the hardest step; once you've planned it all it's easy enough to make it happen.

Membership Recruitment Awards

Hungerford RT 1109 (Area 25) won this year's third Quarterly Membership Trophy. The fourth one will be awarded at the AGM, to the Table that has grown the most during the final quarter. Individual Tablers continue to receive Bronze, Silver and Gold badges for personally introducing new members; application for these awards is made on the New Membership return forms. At the AGM I will acknowledge all of this year's Diamond Badge winners.

Appreciations

Appreciations go to the National Councillors on the Membership & Development Committee for their support, together with the various past Committee members, members of the National Executive and other supporters, for their help in facilitating this year's Vice Chairmen's Forums. The Vice Chairmen that attended should also be thanked by their colleagues for committing to the future of their Table. Finally I would like to express my thanks to the staff (past and present) at Marchesi House for their hard work behind the scenes in the administration of the Membership Department. Please help them by ensuring your Table's Active Members' Roll, and any future updates regarding your Table's membership, are submitted promptly.

i) COMMUNITY SERVICE LIAISON OFFICER– Mark Gray

What can I say it's been a tremendous year. We broke all our records for Children in Need, finished the TOFS appeal, achieved a record level of money on the Whizz Kidz treks, and organised the biggest Bike ride in the UK.

I am indebted to the four National Councillors who worked so hard on my team, Andrew Wickerson, Howard Farmer, Howard Smith and Ian Pritchard. I also wish to thank Mark Bonham, last years CSLO for helping me get up to speed so quickly.

This year saw the "One Table One Cause" campaign but many of you supported more than one! We passed our new "Charity Protocol" which limits our national appeals to six charities but increases our local appeals, by better targeting, using the *Heartbeat* magazine, the Website and restricted e-mail appeals. It has been an honour to serve you all and thank you for your support this year.

Core Charities

Round Table Children's Wish (RTCW)

RTCW had a roller coaster year this year with the loss of John Sands to pastures new, the introduction of three new office staff and a new fund raising manager, Paul Hampton, who joined the team in December last year. The year saw the return of the Diamond Ball held in the new Poole Arts Centre, the re-launch of the charity's name and logo and the expansion of its activities beyond Round Table. The number of wishes this year continues to rise and, with exciting links with Ronald McDonald Charities, RTCW is going places.

Another first for RTCW this year was the Sahara Bike Ride, which saw twenty four people brave desert conditions this February, raising a massive £40,000.

The annual London Marathon and the new Edinburgh Marathon are also looking to be big earners for our charity and Conference Officer Paul Jay is this year's National Officer going to do the gruelling 27 mile run.

Whizz Kidz

The China Trek was a big success and so far over £280,000 has been raised by Round Table for this dynamic young charity. The next Trek to Peru in October is struggling a bit however, but there is still time to book in. Please take a moment to talk to the Whizz Kidz team at their National Conference stand. Tabler's have also supported Whizz Kidz this year by marathon running around the globe and former National CSLO, Andrew "Hollis" Holyoake ran the New York Marathon last November.

Our partnership continues to grow and they are now one of our protected core charities. We have extended the range of projects for you to support with projects such as sponsoring local children for mobility support, sponsoring their local therapists to help with assessments and facilitating Whizz groups for young people across the UK.

The Anthony Nolan Trust

The Trust's year was marked by the death of its founder Shirley Nolan and many Tabler's past and present attended her Memorial Service in London.

The *UK Save a Life Big Bike Tour* took place in June in the form of a John O'Groats to Lands End cycle ride, with the main emphasis being on donor recruitment along the route. This added 400 donors to the list and raised some much needed funds.

We have a long history with The Anthony Nolan Trust, having sourced many of the people included on their register of potential donors in addition to funding their research laboratories. I am delighted with the regeneration of this relationship and I am grateful for the hard work of Mark Bonham in keeping this going.

Sir Steven Redgrave Charitable Trust

This charity was chosen by National President Ken, in place of a Presidential Appeal, following the induction of Sir Steven as an Honorary Member at the AGM last year. This trust was set up by our most high profile Tabler to raise £5 million pounds in five years for children around the UK. Several Tablers' from Henley-on-Thames RT and Marlow & District RT joined Sir Steven on his Thames River Walk last year. Despite several frustrating setbacks, the relationship with his charity is developing and the *Round Table Big Splash Day* on 13th September next looks as though it will be a big success for both Sir Steven's Charity and ourselves.

Round Table Lottery

Launched by Andy Holyoake in January 2001, the Round Table Lottery has grown slowly but surely with every month that has passed. When I took over last year, the April draw had consisted of only 120 entries. This year it has grown to near 170. The draw has been taken around the UK, to 50th Charters and national events and it is hoped that its appeal will continue to grow. The recipient charity, which will benefit from this year's income, will be announced at the Newcastle AGM.

Guest Charities and RTBI Community Service Projects

RNIB

This was a new guest charity that joined our portfolio for this year. Several Tables have been involved with the Charity's Regional fundraising teams and got involved in abseiling off buildings, Jail and Bail events etc around the UK raising over £60,000. Perhaps more exciting will be the 4 x 4 Off Road Driving Challenges, including a blindfold run. These are coming to your local areas in May and June with a grand final from the heat winners being held outside Cardiff on NSW weekend in September. This event is jointly billed as RTBI/RNIB and is sponsored by Land Rover UK.

TOFS

This is a small charity operating in the Midlands for children with breathing and swallowing disorders. Thanks to the generosity of Round Table TOFS have all their 10th Anniversary leaflets and information material for their 10th Anniversary launch sponsored and it now carries a "Sponsored by Round Table" strap line. I am pleased to announce we will also be sponsoring three £2,000 research Awards which will bear the names of the Round Table Research Fund.

British 10K Open Road Race

This year the Table participants are running on behalf of the Sir Steve Redgrave Charitable Trust and nearly all of the twelve places have been taken. Nine Round Table runners ran the race last year for The Anthony Nolan Trust and this annual July race of six miles around London's key sites looks like staying around in the Round Table calendar.

WoCo Club-to-Club Fund

No claims were made on the Club to Club Fund this year but the "Build a School in Costa Rica" Project was launched by National IRO Arawn Johnson earlier this year. Any Tables wishing to contribute to the development of this worthwhile fund should send their donations to the WoCo Club to Club Fund where we will attempt to get matched funding from the WoCo Community Service account.

The Denis Tizard Commemorative Trust Fund

Despite information being available on the Website, in the National Directory and CSLO newsletters, this fund is still not used to its full potential. I am sure that many more Tables send ill or underprivileged children on holiday each year and simply forget to ask for financial assistance. We have had just one request for funding this year and as the fund is now very healthy, if your Table have a project we certainly have the funds.

Children in Need

What can I say! We didn't publicise it, we just said here's what we are doing. Railway Station collections raising a staggering £56K, "Pudsey in a Pub" Collections and "Pudsey in a Club" collections raised, from the returns you sent me an astounding £190,000 in one night! A total of just under £250,000! That's one quarter of a million pounds! We need to make sure next year we have one big cheque on behalf of the Association. What can I say guys - you make it happen.

The Stuart Devlin Community Service Award

At the time of writing we are still awaiting a sponsor for this award however there are sufficient funds in the Community Service budget to enable the award to be presented at Conference if no sponsor comes forward.

Appreciation's

My thanks go to all staff members at Marchesi House for their willingness to tackle whatever conundrums I have passed their way. In particular, Maureen has distributed copious amounts of correspondence, and Irene was a great help with the Round Table Lottery. As for John Handley, his knowledge of the various funds I am responsible for has been invaluable in ensuring that appropriate decisions were made in respect of these.

My thanks to the members of the Executive who have supported me this year and most of all to each and everyone of you who put community service in the heart of your Tabling.

(j) CONFERENCE – Paul Jay

First of all can I offer you a warm welcome to Newcastle the party city of Europe where the Conference team, under the Chairmanship of Len Aitchison, have spent over two years working very hard on your behalf to give you a Conference you will enjoy and savour for years to come. Can I remind you that the Newcastle team have had less lead in time compared to other Conferences because back in October 2000 at the Southampton National Council meeting there was no bid on the table and we would have had a stand alone AGM if Len and his team had not put a bid together within a six week period. We have our Friday night function, which is sold out, followed by the final night party which is also sold out but there is plenty of room for all of you at both AGM's.

If you have any problems at all then the boys and girls in the Newcastle 'bus' jackets are there to help you.

Past Conferences

When I became Conference Officer at the Cardiff AGM two years ago we still had past Conference accounts for Torbay 96 and Manchester 99 outstanding. In my year of office last year I chased both Conference Treasurers and got them sorted. We had the accounts for Cardiff 2001 within three months of the event which were sent to Clement Keys, the RTBI Auditors, and they are now filed and finished with. I have had the same prompt completion this year with Plymouth 2002. This is the way it should be done and is down to Steve Cavell and Andy Holton for running financially professional Conferences. "Well done".

Southend on Sea 2004

Southend will continue with the new two day format but have got extra events included within the two days and I am sure that they will be the bench mark for future Conferences. We started to change the format of Conference at Plymouth and Southend will see the job completed. Everyone will arrange their own accommodation again, so once you have booked in to the Conference, there will be a list of hotels on the Southend on Sea Website and their Registration Convener will be able to help and let you know which hotels are on the transport system. The hotels will be co-ordinated through the Southend on Sea Tourist Information Centre - **01702 215120**. I would remind you that Southend is a very popular seaside resort so do **book early please for the Conference** and remember to book your accommodation.

The Southend 2004 Conference team under the Chairmanship of Richard de Bois have worked very hard to put on a event that will be one of quality and at a competitive cost when as an Association we are watching rising costs. **SO PLEASE SUPPORT THEM AND BOOK IN EARLY.**

Glasgow 2005

The 13th and 14th May 2005 will be when RTBI and NALC will take Conference back to Glasgow with the chosen venue being able to host everything under one roof. The team put forward an excellent bid document and a good bid weekend. Instead of one Area taking responsibility for Conference it is going to be all of the Scottish Areas helping, with a few Past National Presidents on the team, so it just lends itself to being an excellent Conference - watch this space.

Future Conferences

We finish the year with one Area interested in hosting Conference in 2006. This however is not a done deal yet so if your Area are interested in putting a bid in for a future Conference please talk to us now.

Over the past two years whilst being your Conference Officer I have worked with several Conference teams and I would like to thank them for the professional way that they have operated and the way they have worked in conjunction with me. All the above is down to committed Tablers and Circlers on the Conference teams and my National Councillors: - Gavin Parkes (NC Area 22), Simon Govier (NC Area 19) and also my counterpart from NALC, Sue Powell, whom I wish all the best in her retirement from Ladies Circle.

k) MARKETING AND SPONSORSHIP – Mark Tipping

This report focuses on three areas which have been addressed by the Marketing & Sponsorship Committee during the year. As many of you will be aware following my accident responsibility for the M&S brief passed to the Committee members Howard Joseph (NC Area 46), Ron Shea (NC Area 26) and the General Secretary John. Excellent progress on a number of initiatives was made by them in my absence and I wish to thank them for their support.

The areas referred to above were:

- the Round Table Marketing Pack;
- affinity deals that benefit the Association;
- and affinity deals that benefit Tablers.

The Round Table Marketing Pack

Work has begun on the Round Table Marketing Pack. The three aims of the Pack are: to explain the purpose and nature of Round Table, to profile who Round Tablers are and, through this, to show to potential sponsors and advertisers the benefits from working with Round Table.

The Marketing & Sponsorship Committee is developing the content of the pack and we hope to have a draft pack ready for the end of this Table year.

The primary activity here is to develop an up-to-date demographic profile of who Round Tablers are as this task was last carried out in 1997 and needs updating. At the time of writing this report, we are at the point of conducting this exercise. My thanks go to the General Secretary, John Handley, for progressing this in my absence.

Affinity Deals That Benefit The Association

At the moment, the main deal in place is that with MG Rover who provide a Presidential car. We continue to seek to develop a relationship with them that enables the promotion of their cars to the Association and secures a longer-term commitment. The renewal of this years agreement occurs in September and I hope that this can be extended.

A further success is the agreement of Anglia Railways to name one of their locomotives "The Round Tabler" as a replacement for the originally named locomotive that was damaged by fire. The naming ceremonies took place on Wednesday 12th March 2003 at both Norwich and London Liverpool Street where the sixty or so Tablers who trained from Norwich were joined in London by lots of other Tablers and a good party spirit prevailed. This was a super day and we will seek other similar opportunities to create awareness in this manner.

An outstanding issue is to find a new sponsor for the National Community Service Award. An approach has been made to a firm of Accountants that specialise in the not for profit sector but they are not able to assist despite a very professional approach. If anybody can assist with contacts who may be interested in creating awareness and goodwill for their brand amongst Tablers then do let us know.

Affinity Deals That Benefit Tablers

The RTBI Website now has an updated web page in the Members' Area detailing all the affinity deals currently available to Tablers, in particular:

- Ramada Jarvis – discounted weekend breaks;
- Thomas Cook – discounted holidays;
- David Lloyd Centres – discounted membership;
- Athelion (trading as Cordon-Bleu) – significantly discounted wine;
- Time4Leisure – quality bargain breaks;
- and RCI – holidays in spare timeshare slots (available via Time4Leisure).

Discussions are in train with these suppliers to "refresh" the arrangements periodically. My particular thanks go to Howard Joseph (NC Area 46) for his work with Athelion and Time4Leisure. When additional affinity partners are identified and signed up, these will be announced to Tablers and details placed on the Web pages. However, may I remind everyone is that in order to retain these affinity partners, it is important that Tablers take advantage of the deals they offer. "Use it or lose it" is the main point to remember.

So, this has been a memorable year for me and I am only sorry that my accident prevented me making a bigger contribution to the Association and it's members. The decision of the National Council not to approve the Abolition of the Marketing & Sponsorship post will mean that there will be a National Executive Officer here next Table year seeking to take these issues forward. I wish my successor well.

Finally, can I thank President Ken and all the members of the National Executive, National Council and all Tablers, past and present for the kind messages of support that helped me through a very difficult period when Table was the last thing that mattered to me, but having Tablers as friends was the most important thing.

I) SALES – Dave Ellis

Well, it hardly seems twelve months since the AGM in Plymouth and it's difficult to compress all that has happened into a short report.

The main result of this year is that due to the Staff Review programme at Marchesi House, Tony Mace has left the employ of the Association and Ann Roberts has moved into the Sales Administrators position on a part-time basis. I have already thanked Tony Mace for his loyalty to the Association but as it is the AGM I feel that it is necessary to re-iterate our gratitude for his works on our behalf, and for his long service to Round Table.

Finance

The Sales Committee has over the last twelve months continued its efforts to reduce the long- term debt to the Association. The 90-day Outstanding Debt figure continues to be maintained at a manageable level. The Sales Committee, with minor exceptions have had no real problems over the past twelve months

Website

The Website difficulties have continued to rumble on, despite the considerable efforts of Martin Johnson and John Handley. A presentation of the Website was made in Edinburgh to the National Council and it was generally well received. Once the final issues have been resolved the system will be up and running.

Product Lines

This year we have updated some product lines in the Sales catalogue whilst maintaining the progress towards having the new Rondel on all Sales Items. This is only possible when lines are cleared from stock, however all goods should now have the new Rondel when supplied to you.

The Sales Catalogue was updated at the start of the year, even if it was just to get rid of the Ford Granada on the front cover! With the Web-Shop it will be easier to maintain a more current and up to date catalogue on-line, however the existing hard Catalogues will still be available for some time.

Sales Officers

During this Table year the role of the Area Sales Officer has not been as significant as in previous. This is genuinely disappointing, as the opportunity for Areas to generate income is lost. The Committee hopes that in the coming year Sales Officers can be encouraged to operate in more Areas than at present.

Conference

This year for the Newcastle Conference, the clothing supplies have been sourced through the Sales Department at Marchesi House. This as far as I am aware is a first, and has been successful. The turnaround of orders has been excellent and I hope that it has made things easier for the Conference Team.

The Sales Department

At this point it I must pass on my thanks to Tony Mace his help, fellowship and advice this year along with Ann, and of course the "Sales Team", Lloyd Thompson, Des Duffy, Robert McCall and for a second year Mark Boersma. I hope that they have had as much enjoyment out of working together as I have.

m) SPORTS AND SOCIAL – Shaun Redman

National Quiz and Debate

The National Quiz and Debate can be a difficult competition to run, there has been a drastic improvement in the Area's support of the debate this year. Jon Sockett (NC Area 8) has once again begged, pleaded, cajoled and threatened various participating Areas along

the way and his hard work will come to fruition at the finals in Newcastle. Thanks Jon for a sterling effort, I am sure the AGM audience will agree that he has done a great job and this includes resurrecting the National Debate competition.

National Football

Bob Minto (NC Area 44) has had a very similar task with the 11 a Side Football through the autumn, winter and into the spring. Some amongst you will think this is an easy task - it isn't and Bob has coped admirably with this challenge and has not been scared of the hard decisions of throwing out time wasters. He has managed the football rounds into smaller and smaller fixture windows and on his behalf I thank those Areas that have played in what have occasionally been appalling conditions to ensure the competition moved forward to a successful conclusion.

NSW2001

Thank you to the York NSW team and particularly Graham for his work on the event books and the profit from York has helped keep on the association on budget for the year.

NSW2002

David Fathers and the Area 5 NSW team worked very hard on the event and it was a success. The final outcome was a surplus for the Association and the amount of positive feedback this year was greater than I have seen for any NSW. Thanks particularly to Neal Porter (Immediate Past NC Area 9) for his work as Liaison Officer to NSW2002 including being seconded back to the Committee from May to September to see the event through.

NSW2003

Area 4 had their bid to host NSW2003 in Cardiff approved before last AGM and by the time this report reaches you we will be approaching the sell-out level for the event. With the return of the Goblin Mike Tully to lead the team, you all know this will be great event, don't miss out book in now.

NSW2004

National Council approved the Area 22 bid and the return of Paul Molley to chair NSW2004 at Keele in the Potteries. This will be another great NSW and I know you will have another NSW to remember. With the return of the Goblin in 2003 what will Paul be in 2004?

NSW2005

There will be a bid visit to look at NSW2005 being hosted by Area 2 in the near future. I will supply more details to the members via the National Council as I get them.

National Ten Pin bowling

There will be a new National Ten Pin Bowling Competition next year and this will be played in the same manner as the National Football. A member of the Sports & Social Committee team will manage this and details will be available soon after the AGM.

Future Bids

There are currently no bids for National Family Weekend so guys please let me know if you have an interest in hosting a National Event. There are Manuals for NSW and NFW available from Marchesi House or via the Website. Feel free to approach me if you would like to discuss being future hosts to a National Event.

Thank you to all the Tablers and Areas who have made the effort to take part and be hosts for the Sports and Social events this year. My thanks to those who have helped and assisted during the year, the footballers who have played in sometimes unfit conditions, the

debaters and quizzers who have travelled all over RTBI and to everyone who came to NSW.

My thanks must go also to the Area 9 boys for their tireless support for the Sports and Social side of Tabling. Thanks also to Batley RT 230 for putting up with my somewhat erratic attendance at their meetings and Bradford RT 1190 for their ongoing support. Finally my sincere thanks go to my team of National Councillors who have ensured another good year for Round Table Sports & Social.

APPENDIX B - ROUND TABLE TRUST

CHAIRMAN – Kevin Bentley

The Round Table Trust continues to grow in strength and supports many young people as they embark on voluntary work around the world. All the projects involve helping less fortunate communities in many deprived areas. Grants awarded by the Trust have included volunteers who are teaching, helping to build homes and develop water irrigation systems, to mention but a few.

Every Round Table can sponsor someone for a Round Table Trust award. Application forms are available from Marchesi House or directly from me at 21, Edward Marke Drive, Langenhoe, Colchester CO5 7LP or e-mail: kevinbentley@msn.com. We simply need you as a Table to interview a potential applicant and if you are satisfied then send off the application form duly filled in with a covering letter of support to me and it will be considered at our next scheduled meeting.

There are five Trustees, myself as Chairman, Andrew Klimaytys, Vaughan Harris, Hitesh Pandya and General Secretary John Handley. The General Secretary acts as Secretary to the Trust and our minutes are to be lodged at Marchesi House should you ever wish to read them. We meet four times a year and dates and times will also be held at Marchesi House.

We can never guarantee to support every application that is sent to us but we do urge you to put forward young people who are travelling abroad for the benefit of others as well as expanding their own horizons.

APPENDIX C

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2002

STATEMENT OF THE NATIONAL EXECUTIVE'S RESPONSIBILITIES

It is the responsibility of the National Executive to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or deficit of the Association for that period. In preparing those financial statements, the National Executive is required to

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue its activities.

The National Executive is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association. It is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
THE NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND**

We have audited the financial statements of National Association of Round Tables of Great Britain and Ireland for the year ended 31 May 2002 on pages 3 to 13. These financial statements have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 5.

Respective responsibilities of the National Executive and auditors

As described on the preceding page the National Executive is responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the National Executive in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the Association as at 31 May 2002 and of its results for the year then ended.

**39/40 Calthorpe Road
Edgbaston
Birmingham
B15 1TS**

**CLEMENT KEYS
Chartered Accountants
Registered Auditor**

1 March 2003

NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MAY 2002

	Note	Year ended 31.5.2002	Year ended 31.5.2001 (As restated Note 1)	Budget 31.5.2002
Income		£	£	£
Capitation		282,162	312,149	298,500
Entrance fees		21,896	24,181	15,000
Sales service charge		21,000	21,000	21,000
Sales profit/(loss)	A	2,852	(522)	10,000
Administration fee - ex Tablers Clubs		11,150	10,905	10,905
Investment income received (net)		8,334	21,739	27,000
Public liability insurance contributions (net)	M	<u>3,072</u>	<u>2,391</u>	-
		350,466	391,843	382,405
		<u>350,466</u>	<u>391,843</u>	<u>382,405</u>
Expenditure				
Headquarters outgoings	B	181,360	174,473	174,850
Administration expenses	C	54,225	52,706	40,500
Finance and operating costs	D	83,077	80,455	77,625
Membership of other organisations	E	13,279	9,046	11,800
International	F	10,767	22,507	17,100
Magazine and PR	G	43,372	43,490	34,000
Membership and development	H	27,421	57,672	45,000
Sports and social	I	1,428	2,032	4,500
Community service liaison	J	4,178	5,489	6,000
Conference and General meetings	K	22,950	21,948	23,000
Forward planning and sponsorship		151	-	-
Website	N	6,000	7,250	11,000
Marketing and sponsorship		<u>5,698</u>	<u>-</u>	<u>250</u>
		453,906	477,068	445,625
		<u>453,906</u>	<u>477,068</u>	<u>445,625</u>
(Deficit)/surplus for the year on normal activities – page 4		(103,440)	(85,225)	(63,220)
Surplus/(deficit) on National Events	L	<u>16,177</u>	<u>36,585</u>	-
(Deficit)/surplus for the year on normal activities after National Events – Page 4		<u>(87,263)</u>	<u>(48,640)</u>	<u>(63,220)</u>

NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

FOR THE YEAR ENDED 31 MAY 2002

	Note	Year ended 31.5.2002 £	Year ended 31.5.2001 £
Deficit for the year on normal activities		(87,263)	(48,640)
Impairment in value of investments	5	(32,000)	-
Transfer from VAT refund reserve	7	<u>64,625</u>	<u>-</u>
Deficit after total recognised gains and losses		(54,638)	(48,640)
Retained surplus brought forward		<u>196,333</u>	<u>244,973</u>
Retained surplus carried forward		<u>141,695</u>	<u>196,333</u>

NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND

BALANCE SHEET AS AT 31 MAY 2002

	Note	2002	2001
		£	£
Fixed assets			
Tangible assets	2	31,476	22,302
Current assets			
Stocks		28,665	33,514
Debtors	3	93,747	122,188
Loan	4	10,736	10,736
Investments	5	197,919	237,744
Cash at bank and in hand		<u>282,959</u>	<u>309,333</u>
		614,026	713,515
Creditors: amounts falling due within one year	6	<u>103,712</u>	<u>85,295</u>
Net current assets		<u>510,314</u>	<u>628,220</u>
Total assets less current liabilities		<u>541,790</u>	<u>650,522</u>
Reserves			
Income and expenditure account		141,695	196,333
Specific reserves	7	<u>400,095</u>	<u>454,189</u>
		<u>541,790</u>	<u>650,522</u>

These financial statements were approved by the National Executive on 1 March 2003.

National President: Ken Donald

Treasurer: Adrian Gibbons

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2002

1 Accounting policies

The financial statements have been prepared in accordance with applicable accounting standards using the following accounting policies.

Restatement of 2001 results

In the current year the accounts include a statement of total recognised gains and losses at page 4. This statement incorporates the result for the period prior to movements on reserves and separately shows movements relating to reserve transfers and asset values. The prior year figures have been restated accordingly.

Accounting convention

The financial statements are prepared under the historical cost convention.

Income

Income represents net amounts invoiced by the Association during the course of the year excluding discounts and value added tax .

Depreciation

Depreciation is provided at the following annual rates, calculated to write off the cost of each asset over its expected useful life:

Computer hardware and software	20%/25% on cost
Office equipment	20% on cost
Office furniture and fittings	15% on cost
Car registration number plate	Nil

The car number plate (RTB 1) has not been depreciated as it is considered that the asset has a value in excess of cost.

Stocks

Stocks have been valued at the lower of cost or net realisable value on a "first in/first out" basis consistent with previous years. Stocks comprise solely of goods for resale.

Taxation

Corporation Tax has been provided on investment income at a rate of 20%. The remainder of the Association's income is exempt from Corporation Tax under s490 of the Income and Corporation Taxes Act 1988.

Appeal funds

Appeal funds held by the Association on trust do not form part of the assets of the Association but are disclosed in note 8.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2002

1 Accounting policies (continued)

Pension contributions

The association operates a defined contribution pension scheme the assets of which are held separately from those of the association in an independently administered fund. Contributions payable by the association are charged to the income and expenditure account in the period to which they relate.

Cash flow

The Association has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

2 Fixed assets

	Computer equipment £	Office furniture fittings and equipment £	Car number plate £	Total £
Cost				
At 1 June 2001	21,619	37,271	156	59,046
Additions	16,398	11,000	-	27,398
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 May 2002	38,017	48,271	156	86,444
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1 June 2001	10,628	26,116	-	36,744
Charge for year	12,545	5,679	-	18,224
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 May 2002	23,173	31,795	-	54,968
	<hr/>	<hr/>	<hr/>	<hr/>
Net book value				
At 31 May 2002	14,844	16,476	156	31,476
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 May 2001	10,991	11,155	156	22,302
	<hr/>	<hr/>	<hr/>	<hr/>

3 Debtors

	2002	2001
	£	£
Sales debtors	31,910	33,758
Other debtors	38,236	38,458
Interest free loans - conference etc	23,601	49,972
	<hr/>	<hr/>
	93,747	122,188
	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2002

4 Loan

The loan account reflects transactions between the Association and the National Association of Round Tables of Great Britain and Ireland Limited, which is a company incorporated in the United Kingdom, to acquire and hold freehold and leasehold property used by the Association. The loan is interest free.

No movement in the loan took place during the year.

5 Investments	2002	2001
	£	£
Listed Government Securities - cost	116,563	116,563
Listed equities - cost	113,356	121,181
Less provision for fall in value	<u>(32,000)</u>	<u>-</u>
	<u>197,919</u>	<u>237,744</u>

The market value of the investments at 31 May 2002 was £198,343 (2001 £230,286).

6 Creditors : amounts falling due within one year	2002	2001
	£	£
Trade creditors	63,072	25,844
Corporation tax	2,771	4,789
Other creditors	<u>37,869</u>	<u>54,662</u>
	<u>103,712</u>	<u>85,295</u>

7 Specific reserves	At	Transfers	Transfers	At
	1.6.01	in	out	31.5.02
	£	£	£	£
General Conference	50,000	-	-	50,000
Sporting weekend	3,000	-	-	3,000
Disaster reserve	2,500	-	-	2,500
President's discretionary	1,500	12	-	1,512
VAT refund	275,903	-	-	275,903
Bank interest on VAT refund (net)	106,462	9,519	(64,625)	51,356
Benevolent fund	<u>14,824</u>	<u>10,000</u>	<u>(9,000)</u>	<u>15,824</u>
	<u>454,189</u>	<u>19,531</u>	<u>(73,625)</u>	<u>400,095</u>

8 Special and Appeal Funds	2002	2001
	£	£
Children's Trust	402,680	374,932
John Watts Travel	6,585	6,166
WoCo Club to Club Projects	1,966	1,831
Denis Tizard Memorial Trust	31,422	30,987
Monthly RTBI Lottery Draw	<u>762</u>	<u>244</u>
	<u>443,415</u>	<u>414,160</u>

NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2002

	Year ended 31.5.2002	Year ended 31.5.2001	Budget 31.5.2002
	£	£	£
A Sales			
Turnover	179,728	171,673	202,500
Cost of sales	<u>(129,827)</u>	<u>(123,322)</u>	<u>140,000</u>
	49,901	48,351	62,500
Sundry income	<u>-</u>	<u>125</u>	<u>-</u>
	49,901	48,476	62,500
	<u>19,459</u>	<u>19,214</u>	<u>20,500</u>
Salaries and National Insurance	19,459	19,214	20,500
Staff pensions	1,073	995	1,000
Postage, telephone and delivery	(75)	1,511	2,000
Stationery	1,484	1,238	500
Catalogues	-	-	1,000
Staff travel and sundries	692	397	600
Depreciation of furniture	378	378	400
Advertising and promotion	1,828	1,314	1,500
Service charge	21,000	21,000	21,000
41 Club commission	2,215	2,951	4,000
Bad debts	<u>(1,005)</u>	<u>-</u>	<u>-</u>
	47,049	48,998	52,500
	<u>2,852</u>	<u>(522)</u>	<u>10,000</u>
Sales profit/(loss)	<u>2,852</u>	<u>(522)</u>	<u>10,000</u>
B Headquarters outgoings			
Rent, rates and water	4,611	5,145	5,100
Lighting and heating	4,696	3,374	4,500
Cleaning and equipment maintenance	9,602	7,358	7,000
Property maintenance	3,291	4,118	7,000
Insurance - general	19,411	16,700	18,000
Salaries and National Insurance	102,505	100,820	102,000
Staff pension scheme contributions	4,852	5,993	6,500
Miscellaneous	2,254	1,235	750
Headquarters travel and subsistence	3,397	3,742	2,000
Computer support and software	5,562	3,551	5,000
Legal and professional	3,333	7,546	3,000
Training	-	3,550	2,000
Provision for property repairs	-	-	2,000
Depreciation - computers	12,545	5,405	5,000
Depreciation - other	<u>5,301</u>	<u>5,936</u>	<u>5,000</u>
	181,360	174,473	174,850

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2002

	Year ended 31.5.2002	Year ended 31.5.2001	Budget 31.5.2002
	£	£	£
C Administration expenses			
Benevolent fund	10,000	10,000	3,000
75 th Anniversary celebrations	5,691	-	5,000
Presentations	240	1,012	500
Printing and stationery	9,745	6,919	6,000
Agenda and minutes	2,738	7,083	1,000
Postage	11,490	12,636	10,000
Telephone	5,188	7,156	7,000
Directory	<u>9,133</u>	<u>7,900</u>	<u>8,000</u>
	54,225	52,706	40,500
	<u><u>54,225</u></u>	<u><u>52,706</u></u>	<u><u>40,500</u></u>
D Finance and operating costs			
Accountancy fees	2,000	1,900	3,000
Audit fees	5,781	4,500	6,000
National Council meetings and expenses	21,794	18,306	18,000
National Executive meetings and expenses	10,039	11,034	9,000
Committee meetings	8,027	8,329	6,500
Representation of President	3,315	4,259	4,000
President's travel and expenses	14,077	11,856	12,000
Contribution towards President's expenses	4,350	4,240	4,350
Contribution to President's Discretionary Reserve	-	1,014	-
Contribution to Vice President's expenses	2,175	2,398	2,175
Liaison with Rotary and other Associations	-	570	600
Joint liaison meeting	7,087	7,264	7,500
Offshore support fund	3,207	3,383	3,000
Investment management charge	<u>1,225</u>	<u>1,402</u>	<u>1,500</u>
	83,077	80,455	77,625
	<u><u>83,077</u></u>	<u><u>80,455</u></u>	<u><u>77,625</u></u>
E Membership of other organisations			
Capitation fees - WoCo	4,965	5,222	5,200
Capitation fees - RT International	3,856	-	2,600
Capitation fees - EMA	<u>4,458</u>	<u>3,824</u>	<u>4,000</u>
	13,279	9,046	11,800
	<u><u>13,279</u></u>	<u><u>9,046</u></u>	<u><u>11,800</u></u>

NATIONAL ASSOCIATION OF ROUND TABLES OF GREAT BRITAIN AND IRELAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2002

	Year ended 31.5.2002	Year ended 31.5.2001	Budget 31.5.2002
	£	£	£
F International			
Delegates to World Council	1,291	6,935	3,600
Contributions to President's overseas visits	878	5,797	2,000
European Rally (EMA)	2,225	3,330	2,500
Hosting President at Conference	-	-	700
European directory	679	252	400
Attendance at European AGMs	1,688	5,015	2,100
Vice President's visits	-	824	750
Reception at WoCo/RTI/EMA	142	354	250
Hosting overseas guests	-	-	250
Members travel to EMA (Travel bingo)	-	-	700
Contribution to John Watt Fund	3,040	-	3,500
Mid term IRO's meeting	482	-	350
Executive meeting with other Associations	<u>342</u>	<u>-</u>	<u>-</u>
	<u>10,767</u>	<u>22,507</u>	<u>17,100</u>
G Magazine and PR			
Printing	58,054	68,789	65,000
Postage and packing	13,910	18,118	15,000
Conference edition	<u>2,075</u>	<u>1,006</u>	<u>1,000</u>
	74,039	87,913	81,000
Less			
Advertising revenue	(30,642)	(40,371)	(43,000)
Magazine sales	<u>(25)</u>	<u>(4,052)</u>	<u>(4,000)</u>
	<u>43,372</u>	<u>43,490</u>	<u>34,000</u>
H Membership and development			
Membership forums	-	213	1,000
Vice-Chairmen's seminars and manuals	5,505	5,322	7,000
Membership promotion and literature	20,783	50,335	33,000
New Members Kits	1,133	1,802	3,000
Membership expenses for visits	<u>-</u>	<u>-</u>	<u>1,000</u>
	<u>27,421</u>	<u>57,672</u>	<u>45,000</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2002

	Year ended 31.5.2002	Year ended 31.5.2001	Budget 31.5.2002
	£	£	£
I Sports and social			
Other liaison	-	-	500
National Sporting Weekend liaison	1,003	1,570	2,500
Debating competition	25	-	500
Quiz competition	25	-	500
Football competition	125	24	500
Caravan Rally liaison	<u>250</u>	<u>438</u>	-
	1,428	2,032	4,500
	<u><u>1,428</u></u>	<u><u>2,032</u></u>	<u><u>4,500</u></u>
J Community service liaison			
Authorised projects	<u>4,178</u>	<u>5,489</u>	<u>6,000</u>
	4,178	5,489	6,000
	<u><u>4,178</u></u>	<u><u>5,489</u></u>	<u><u>6,000</u></u>
K Conference and general meetings			
Annual General Meeting	16,500	15,548	16,500
AGM delegates expenses	1,654	(5)	500
AGM overseas	-	1,590	-
Headquarters costs	1,134	2,379	2,000
Local conference committee meetings	3,427	3,000	-
Investigation of conference venues	235	162	-
Association guests at AGM	-	-	1,000
Civic awards	<u>-</u>	<u>50</u>	<u>-</u>
	22,950	21,948	23,000
	<u><u>22,950</u></u>	<u><u>21,948</u></u>	<u><u>23,000</u></u>
L Surplus/(deficit) on national events			
Torbay	-	17,400	-
Cardiff 2001	9,020	-	-
NSW Loughborough	9	1,280	-
Manchester 1999	-	12,823	-
NSW Canterbury 2001	-	5,082	-
York NSW 2001	2,000	-	-
Blackpool 2000	(1,555)	-	-
Family Weekend Swansea	103	-	-
Plymouth 2002	<u>6,600</u>	<u>-</u>	<u>-</u>
	16,177	36,585	-
	<u><u>16,177</u></u>	<u><u>36,585</u></u>	<u><u>-</u></u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2002

	Year ended 31.5.2002	Year ended 31.5.2001	Budget 31.5.2002
	£	£	£
M Public liability insurance			
Public liability insurance fees	55,820	59,040	54,000
Public liability insurance costs	<u>52,748</u>	<u>56,649</u>	<u>(54,000)</u>
	3,072	2,391	-
	<u> </u>	<u> </u>	<u> </u>
N Website			
Development	-	7,250	5,000
Maintenance	<u>6,000</u>	<u>-</u>	<u>6,000</u>
	6,000	7,250	11,000
	<u> </u>	<u> </u>	<u> </u>

It is the responsibility of the National Executive to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or deficit of the Association for that period. In preparing those financial statements, the National Executive is required to

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue its activities.

The National Executive is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association. It is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPENDIX D - 2002/2003 BUDGET

Notes on the Budget 2002/2003 (pages XX to XX)

National Association of Round Tables of Britain and Ireland Budgeted Income & Expenditure Account for the Year Ended 31 May 2004

	Ref	May 2004 £	May 2003 £
Income			
Capitation Fees	1	416,100	432,000
Entrance Fees	1	21,900	21,600
Sales Service Charges	2	21,000	21,000
Sales profit	2	10,800	0
Admin fee Ex Tablers Club		11,150	11,150
Investment Income	3	<u>10,000</u>	<u>25,000</u>
Total Income		490,950	510,750
Expenditure			
Headquarters Outgoing	4	164,000	164,100
Administration Expenses	5	113,500	113,500
Finance and Operating	6	66,200	75,400
Membership of other Assoc.	7	14,500	12,400
International	8	12,900	16,550
Magazine	9	42,500	43,500
Website	10	9,000	10,200
Membership & Development	11	34,000	36,500
Sports and Social	12	2,869	3,444
Community Service Liaison	13	3,500	4,000
Conference	14	23,350	25,600
Forward Planning	15	500	500
Marketing and Sponsorship	16	<u>2,500</u>	<u>5,000</u>
Total Expenditure		489,319	510,694
Net Profit/(Loss) for the year		<u>1,631</u>	<u>56</u>

Notes to the Budget

1. Membership Statistics

	May 2004	May 2003
Members	9,500	10,000
Capitation Fee	£43.80	£43.20
Total Income	£416,100	£432,000
New Members	1,000	1,000
Entrance Fee	£21.90	£21.60
New Members Income	£21,900	£21,600

2. Sales Department

Trading Account

	May 2004	May 2003
	£	£
Turnover	200,000	200,040
Cost of Sales	<u>148,000</u>	<u>147,000</u>
Gross Profit	52,000	53,040
GP %	26.00%	26.51%
Overheads		
Salaries and NI	13,500	21,200
Staff pensions	-	1,140
Postage telephone and delivery	1,000	2,000
Stationery	500	500
Table Catalogues	-	1,000
Staff travel and sundries	700	700
Depreciation of furniture	-	0
Advertising and promotion	1,500	1,500
41 Club Commission	<u>3,000</u>	<u>4,000</u>
Total Overheads	20,200	32,040
Net Profit	31800	21,000
Service charge from RTBI	<u>21,000</u>	<u>21,000</u>
Profit after service charge	<u>10,800</u>	<u>0</u>

3. Investment Income

	May 2004	May 2003
Interest and dividends received	£10,000	£25,000

The income is shown net of tax.

4. Headquarters Outgoing

	May 2004	May 2003
	£	£
Rent Rates and Water	5,500	5,100
Light and heat	5,500	4,500
Cleaning and equipment maintenance	8,000	7,000
Property maintenance	6,000	7,000
Salaries and National Insurance	104,000	109,500
Staff Pension scheme	6,000	6,500
Miscellaneous expenses	700	700
Headquarters travel and subsistence	4,500	3,000

Staff training	5,000	2,000
Computer support and software	6,000	4,000
Legal and professional	2,000	4,000
Property repairs provision	1,500	1,500
Depreciation of computers	5,000	5,000
Depreciation of furniture, fixtures & fittings	<u>4,300</u>	<u>4,300</u>
Total Headquarters Costs	<u>164,000</u>	<u>164,100</u>

5. Administration Expenses

	May 2004	May 2003
	£	£
Benevolent Fund	8,000	8,000
Presentations	500	500
Insurance(Public Liability, PA & General)	77,000	73,000
Printing and Stationery	4,000	6,000
Agenda and minutes	1,000	1,000
Postage	7,000	10,000
Telephone	6,000	6,000
Directory printing	<u>10,000</u>	<u>9,000</u>
Total Administration Costs	<u>113,500</u>	<u>113,500</u>

6. Finance and Operating Costs

	May 2004	May 2003
	£	£
Audit Fees	6,500	6,000
Accountancy Fees	3,500	3,000
National Council Meetings	14,000	16,000
National Executive Meetings	7,000	9,000
Committee meetings	5,000	6,000
Representations of the President	3,000	4,000
Presidents travel and subsistence	7,500	10,000
Contributions to Presidents expenses	4,500	4,500
Contribution to Vice-Presidents expenses	2,200	2,200
Liaison with other associations	1,000	1,000
Joint Liaison Meeting	7,500	7,500
Offshore support fund	4,500	4,500
Investment management fee	-----	<u>1,700</u>
Total Finance and Operating Costs	<u>66,200</u>	<u>75,400</u>

7. Membership of Other Organisations

	May 2004	May 2003
	£	£
Capitation fee WOCO	5,000	5,200
Capitation fee RTI	4,500	3,000
Capitation fees EMA Region	<u>5,000</u>	<u>4,200</u>
Total Cost	<u>14,500</u>	<u>12,400</u>

8. International

	May 2004	May 2003
	£	£
Delegates to World Council	2,400	3,600
Contribution to President's overseas travel	800	2,000
EMA Rally	1,500	2,500
EMA IRO's meeting	400	500
EMA Joint board meeting	400	-----
European directory	400	750

Contribution to IRO Overseas travel	1,600	2,000
Vice-President's Visits	800	750
RTBI Receptions at WOCO	200	300
Danish Axe Award	400	700
Travel Bingo	1,200	-----
Conference package for Overseas Tablers	800	950
Contributions to John Watts Fund	<u>2,000</u>	<u>2,500</u>
Total International Costs	<u>12,900</u>	<u>16,550</u>

9. Magazine Costs	May 2004	May 2003
	£	£
Printing	60,000	72,000
Postage and packing	13,500	10,500
Conference Edition	2,000	1,000
	75,500	83,500
Less		
Advertising revenue	33,000	40,000
Magazine sales	<u>0</u>	<u>0</u>
Total Magazine Cost	<u>42,500</u>	<u>43,500</u>

10. Internet	May 2004	May 2003
	£	£
Maintenance Costs	5,000	6,200
Development	<u>4,000</u>	<u>4,000</u>
Total Internet Costs	<u>9,000</u>	<u>10,200</u>

11. Membership and Development	May 2004	May 2003
	£	£
Vice-Chairman's forums and manuals	5,500	7,000
Membership promotion and literature	25,000	25,000
Membership expenses for visits	500	500
New members kits	2,000	3,000
Membership Forums	<u>1,000</u>	<u>1,000</u>
Total Membership & Development Cost	<u>34,000</u>	<u>36,500</u>

12. Sports and Social	May 2004	May 2003
	£	£
NSW Liaison	1,685	2,130
National Family Weekend Liaison	120	350
Debating competition	232	232
Quiz competition	232	232
Football competition	500	500
National 10-pin bowling	<u>100</u>	-----
Total Sports and Social	<u>2,869</u>	<u>3,444</u>

13. Community Service Liaison	May 2004	May 2003
	£	£

Authorised projects	<u>3,500</u>	<u>4,000</u>
----------------------------	---------------------	---------------------

14. Conference

	May 2004	May 2003
	£	£
Provision for Annual General Meeting	15,000	16,500
AGM delegates expenses	2,000	2,000
Headquarters Costs	2,000	2,000
Associations guests at AGM	750	1,000
Local conference committee meetings	3,600	3,600
New members at Conference	-----	<u>500</u>
Total Conference Costs	<u>23,350</u>	<u>25,600</u>

15. Forward Planning

	May 2004	May 2003
	£	£
Special Projects	<u>500</u>	<u>500</u>

16. Marketing & Sponsorship

	May 2004	May 2003
	£	£
Special Projects	<u>2,500</u>	<u>5,000</u>

Adrian Gibbons
National Honorary Treasurer

APPENDIX E - PRESENTATIONS

Stuart Devlin Community Service Trophy

Area Quiz Competition
Area Debating Trophy
John Lymbury Trophy
11-a-side Football Competition
Spoof Trophy

Kevin Tuckey Conference Attendance Trophy
Butlins Golf Challenge Trophy

John Goldsborough Table Magazine Award
Mike Thorn Area Magazine Mug
Colin Tipler Newsheet Tankard
Leslie Crew Table Bulletin Trophy
'News and Views' Award for Area Tabloid
Scoop Trophy for Publicity
Faiers Cup for Table Video
"On-Line" Trophy

B.E. (Ted) Warren Challenge Trophy (Sales Trophy)
Tony Mace Highest Sales Trophy

Danish Axe International Award

Barrow Bell
Acton Membership Trophy

APPENDIX F - ELECTION OF OFFICERS

(a) PRESIDENT

HORSFALL, Christopher (Electric Engineer) Todmorden RT 487 (Area 9)

Date of Birth: 19.03.61.
National: National Executive 2001/02/03; Vice President 2002/03;
International Officer 2001/02; National Council 2000/01;
International 2000/01.
Area: Chairman 1998/99; Vice-Chairman 1997/98; Social 2001/02.
Table: Chairman 1989/90, 1996/97 & 2000/01; Vice Chairman 1988/89 &
1995/96; Secretary 1987/88; Membership 1987/88, 1992/93/94.
Joined Round Table 1981

Statement by Chris Horsfall

I feel absolutely delighted, honoured and privileged to be at the threshold of the RTBI Presidency. It is an opportunity I never imagined I would have and just goes to prove any Tabler with the time, dedication, heart and inclination can stand for any office in RTBI.

The spirit in RTBI is famous throughout international Round Table circles. RTBI is a fantastic organisation for fantastic people.

Round Table does so much good in the community and has something to offer for everyone of Table age. If we build on what we have surely this is the way to success. We need strong Table Chairmen to develop their own Tables with good, clear programming and Table Vice-Chairmen working for the same goal offering continuity; the Vice-Chairmen's forums are an essential part of this.

The Area Chairmen and Vice-chairmen must also work hard to reach out to each and every Tabler in their Area making everyone feel part of the great RTBI team.

My belief is the National Executive has to further these aims by at all times working hard, giving value and offering a service, advice and support to all of our Tablers.

I have enjoyed 22 great Tabling years and my main aim is to try and repay some of the great debt I owe in terms of all the memories and good times but above all else try and make a difference for each and every one of our Tablers.

(b) VICE-PRESIDENT

GIBBONS, Adrian (Chartered Accountant and Company Director) Huntingdon and District RT 410 (Area 25)

Date of Birth: 11.6.61.
National: National Executive 2001/02/03; National Honorary Treasurer
2001/02/03; National Council 2000/01; Finance 2000/2001.
Area: Chairman 1999/2000; Vice-Chairman 1998/99; Secretary 1992/93;
Treasurer 1993/94.
Table: Secretary 1993/94; Treasurer 1987/88/89, 1992/93 and 1997/98.
Joined Round Table 1985.

Statement by Adrian Gibbons

Don't elect me as your next National Vice President until you have asked yourself the following three questions. What is Adrian's vision for the future of RTBI and do I agree with it? Does his vision match that of the New National President? Can he do the job?

Yes I believe that I can do the job. By running the budget I know what is going on in the organisation and have done for the last two years as Treasurer. This understanding is vital to the delivery of a strategy that is workable and effective for RTBI as a whole.

Chris Horsfall has done a superb job with the Forward Planning brief, one of the key roles of the National Vice President. We've had many discussions (usually in hotel bars and local pubs!) concerning the issues that face us all. I know that our vision for RTBI is the same. Given the opportunity to serve as your National Vice President, I will support Chris fully in his year as President and continue his work.

"Fun, Fellowship and Fundraising" embodies my vision for RTBI. If we as an organisation can create an effective message around this mission statement, I believe that membership will follow. A strong, central administration is the key to helping Tables achieve these three things in an organised and efficient way. If elected, I will work with our central administration to ensure it delivers value to the members.

In 1938 my grandfather was the founder Secretary of Southend 106. As a third generation Tabler, I am passionate about our organisation. With such a strong family past I believe I can take RTBI forward to a stronger future.

(c) IMMEDIATE PAST PRESIDENT

DONALD, Ken (Consulting Structural Engineer) City of Edinburgh RT 193 (Area 39)

Date of Birth: 21.6.58
National: National Executive 1999/2000/01/02/03; President 2002/03; Vice President 2001/02; Membership and Development Officer 1999/2000/01; National Council 1996/97/98/99; Membership and Development 1997/98/99; Sports & Social 1996/97.
Area: Chairman 1995/96; Vice-Chairman 1994/95.
Table: Chairman 1993/94; Vice-Chairman 1992/93; Secretary 1991/92.
Joined Round Table 1990

Statement by Ken Donald

For this, my final year in the best young man's organisation in the world, it will be a pleasure to enjoy the usual heady mixture of fun and hard work from actively participating on the National Executive.

It has been a huge undertaking to serve as your President, but the opportunities, the warmth of reception and welcome and the enthusiasm of those you meet have immeasurably lightened it. Above all it has also been an honour and an extreme privilege.

I will be delighted to serve your incoming President and your National Executive not only the traditional coffee at meetings, but in any tasks or capacity they require to further our chosen hobby. After all we must focus on fundamentals, but also face our future with pride and above all a determination to adopt, adapt but most importantly improve things for our successors.

(d) HONORARY SECRETARY

NEWBY, Mark (Solicitor) Danum R.T. 1237 (Area 7)

Date of Birth: 18.09.67.
National: National Executive 2002/03; National Honorary Secretary 2002/3; National Council 2000/2001/2002; Administration 2000/2001/2002.
Area: Chairman 1999/00; Vice-Chairman 1998/99; International 1997/98; Secretary 1996/97;.
Table: Chairman 2001/2002 & 1997/98; Vice-Chairman 1996/97; Secretary 1995/96, Media & PR 1999/2000.
Joined Round Table 1993

Statement by Mark Newby

It is hard to believe that it is twelve months since my election as Honorary Secretary and yet here I am seeking a further term of office to complete the job that I started. During two years serving on the Administration Committee I became convinced that we must stop talking about difficult issues and actually tackle them head on. Within that context I was happy to take on the mantle of resolving the Staff Review and the difficult issues that brought.

With the considerable support of my Committee we have initiated real change and have:

- Reviewed the Staff Base
- Moved forward the replacement of the DOS Based Membership System
- Carried out a full National review of Table Firework policy (which will have implications for our Insurance portfolio)
- Continued to rationalise and develop the way in which the AGM is run
- Set in place a Policy for IT Development over the next 24 months to hopefully be in place by the AGM

We are convinced much more needs to be done to make our National Organisation responsive and relevant to our Membership. I believe over the next twelve months we must go much further and we want to tackle:

- Reform of the National Executive
- Review of the National Council Structure and how effective it is
- Resolution of the Marchesi House relocation issue
- Establishment of fully integrated Database Solution
- Relaunch of a more responsive Website Product

In addition I together with the Admin Committee team will continue to support the range of administrative functions for the Membership

I believe we have established a good track record of delivery, with your support I hope to continue this over the next twelve months and support your new President in all his efforts.

(e) HONORARY TREASURER

CAVELL, Steve (Chartered Accountant) Barry R.T. 516 (Area 4)

Date of Birth: 16.12.60.
National: Honorary Treasurer Cardiff 2001 Conference 2001.
Area: Treasurer 2001/02.
Table: Chairman 1990/2000; Vice-Chairman 1998/99; Treasurer 1997/98 & 2002/03..
Joined Round Table 1996.

Statement by Steve Cavell:

When I joined Round Table I never dreamed I would run for a National office, however here I am asking for your vote to be your Treasurer.

Why should you vote for me when I have no experience on the National Executive? I offer you a fresh 'face' on the Executive and hold out my professional career as the evidence of my technical competence for the post.

So what do I stand for? I am a firm believer in the tight control of expenses; we must continue to focus on costs within the organisation, especially in light of current membership trends. However, I also believe firmly that the national organisation exists for our benefit and we must strive to retain its functions and services for without it we would just become a disparate group of local clubs with no real identity. My objective, if elected, will be to work with the rest of the Executive to deliver the service and support that Tablers have a right to expect whilst striving to achieve value for money.

I was Treasurer for National Conference 2001 in Cardiff, an event that delivered a superb weekend to all those who attended and equally importantly, as the Accounts to be announced this year will show, it returned a significant profit back to the national funds. Conference is the biggest single financial event that RTBI runs and, as past events have shown, has the capacity to go badly wrong if not strictly controlled. Gentleman, I have proved my stewardship of your money by the handling of Conference and now I ask for your confidence and votes to continue this for our great organisation as a whole.

Thank you.

SMITH, Gary (Business Development Manager) Shirley R.T. 494 (Area 35)

Date of Birth: 28.4.61.

National: National Executive 1998/9/2000/01; National Honorary Treasurer 1998/9/2000/01; National Council 1996/7/8; Membership 1997/8; Forward Planning 1996/7.

Area: Chairman 1995/6; Vice Chairman 1994/5 & 2002/2003; Treasurer 1994/95 & 1989/90; Membership 2000/01; International 2000/01; Media & PR 1990/91.

Table: Chairman 1993/94 & 1996/97; Vice-Chairman 1992/93; Treasurer 1989/90 & 1994/5/6; Membership 2000/01; Media & PR 1997/98.
Joined Round Table 1988.

Statement by Gary Smith

National Honorary Treasurer is a key position within the Exec and with the change of staff at Marchesi House, involving a new Accounts Administrator I feel my previous experience in this job will enable me to ensure a smooth transition. I know from my past experience that it can take six months to find your feet in any Exec position, but I would be fortunate in that I could 'hit the ground running'. Living only eight miles from Marchesi House (and the auditors) dealing with 'immediate' issues is easy (as I experienced previously).

During my previous term I instigated a number of improvements and following Adrian's continued work in developing and streamlining the accounts I would welcome the opportunity to continue my previous work.

Income versus expenditure has always been a contentious issue at AGMs and I have a number of ideas and initiatives that will help reduce our overheads and maximise our revenues. Having being on the Committee for Birmingham NSW in 1992 and Birmingham

Conference in 1998 I have an awareness of National events and the importance of budgeting accurately with constant reviews. If I am successful I will work closely with the Conference Officer and Sports & Social Officer to ensure value for money events are staged.

Gentlemen please support me in my return to the National Executive in a position where I have a lot of experience and can add a great deal of value.

(f) MEDIA AND PR OFFICER

MULLANE, Donal (Bank Executive) Beckenham R.T. 104 (Area 26)

Date of Birth: 28.6.64.
National: National Council 2001/02, Media & PR 2001/02.
Area: Chairman 2000/01; Vice-Chairman 1999/2000; Secretary 2002/03.
Table: Chairman 1998/99; Vice-Chairman 1997/98; Secretary 1999/2000;
Treasurer 1994/5 & 1992/93.
Joined Round Table 1990

Statement by Donal Mullane

Vote for me if you believe that £75,000 is too much to spend on producing *Tabler* Magazine – it is simply not value for money and contrasts with our membership Budget of £34,000.

I am standing for this role again because I believe that we need to take Tabling into the 21st Century. £75,500 is the Gross cost of *Tabler*. This is off-set by advertising revenue which reduces the net cost to £42,500. I contend that by revamping *Tabler* we could reduce the cost of production to less than £10,000, whilst retaining the lion's share of the advertising. It's the readers that interest the advertisers not the medium.

By utilising modern methods of production and distribution we could produce *Tabler* bi-monthly or even monthly.

Furthermore, it would be more current and forward looking.

All this can be achieved at substantially less cost than at present.

It is for you to decide what we should do with the money saved. It could go on membership and Development or it could simply reduce the cost of subscriptions. Half of my Table's subscription goes to national as Capitation, which is ludicrous.

Whilst Tablers may not quibble over £7.50 more or less for membership of Table, the simple truth is that *Tabler* currently does not represent value for money.

I have previously published research and have professional experience of how major companies publish and communicate information. I seek to apply those skills to make *Tabler* not only more interesting and informative, but also more timely and cost effective.

By voting for me you will be voting to save money, to reduce the cost of Tabling, to better use our resources, to make *Tabler* more timely, more pro-active, more cost-efficient, with bi-monthly or monthly issues produced and distributed at less expense.

SKELLS, Fraser (Flower bulb, Seed & Plant Merchant) Holbeach & District R.T. 1082 (Area 30)

Date of Birth: 8.9.65.

National: National Executive 2002/03; National Media & PR Officer 2002/03; National Council 2001/02, Media & PR 2001/02.
 Area: Chairman 1999/2000; Vice-Chairman 1998/99; Media & PR 2001/2002; Treasurer 1995/96.
 Table: Chairman 1999/2000; Vice-Chairman 1998/99; Treasurer 1995/96. Joined Round Table 1993

Statement by Fraser Skells

Statement from Fraser Skells

I have served you as your Media & PR Officer for a year now. In Plymouth I asked for your support, and the opportunity to put back what RTBI has given me in the past ten years. I promised to serve RTBI well, and I have. I have met every publication deadline with quality material. I have expanded the magazine by 10%. We now have a regular eight to ten pages of "Round & About" news (another promise kept!). I have increased the Editorial content, and lowered the volume of advertisements, whilst increasing advertising revenue hence keeping well under the budget set by last years AGM. *Tabler* is also more "readable", due to less coloured background pages.

I have not done this alone. My committee has supported me of course, but more importantly, the Membership. In my statement last year, I said I would "hope to inspire others". Others have been inspired, hence the avalanche of material that has flooded in this year from ordinary Tablers, the ones that matter. I also said that we need to prepare ourselves for the day when a Web-based magazine becomes the better option. Yes, we are nearer, steps have been taken to make this more of a reality, but for now, *Tabler* is the only means of communication that reaches every member in RTBI, and is available to those who are not yet members. We must project a fun, but professional image. I believe *Tabler*, in its present format, does this, and with your help and support, I would be honoured to remain in post, and build on what we have achieved. I don't make promises that can't be kept, you trusted me last year, I ask you to trust me again, I haven't, and I won't, let you down.

(g) INTERNATIONAL OFFICER

FORREST, Blair (Letter Delivery Officer) Banchory and District R.T. 1085 (Area 44)

Date of Birth: 26.4.63.
 Area: International 2001/02/03.
 Table: Chairman 1999/00; Vice-Chairman 1998/99; Secretary 1997/98; Treasurer 1996/97; Media & PR 1995/96. Joined Round Table 1989

Statement by Blair Forrest

I was introduced to Banchory and District Round Table in 1988 and I have been a member of the Association since 1989, being active within each Committee that has been formed, and have enjoyed the opportunity to hold each and every office within the Council. This culminated in my being appointed Chairman for the Millennium year.

I have participated in many Area gatherings, but in 1993 Banchory was due to host their European Club event for the third time. That event changed my appreciation of Round Table intrinsically: making new and lasting friendships, spending time with others outwith the Table environs and learning about different ways of life. At this point I made the decision to attend International gatherings: and have attended every RT 85 EuroMeeting since then, until I enthusiastically accepted Presidency for 2001-02.

I am not averse to giving presentations at these international gatherings and have taken every opportunity to promote Round Table ideals, particularly the advancement of international relations. Resultant from this has been the successful establishment of “twinning” links with South Africa, and in 2002, I was honoured and delighted to be presented with the “Danish Axe Award” and have thus far been, I believe, the only individual Scottish recipient (as opposed to an Area presentation), since its inception in 1973.

As the National IRO, I would like to be given the opportunity to facilitate the exchange of new ideas, to offer further insight into different cultures and religions, and to enable participants to benefit both spiritually and morally, from their involvement in Round Table.

Finally, my personal belief is that if world peace should ever become a reality, then perhaps, at that time, we would find that all world leaders were ROUND TABLERS!

PIRTTIJARVI, Esa (Company Director) Carnforth & District R.T. 425 (Area 40)

Date of Birth: 25.5.59.
National: National Council 2002/03; International 2002/03.
Area: Chairman 1999/2000; Vice-Chairman 1998/99; Community Service Liaison 1997/98; International 1996/97 & 2001/2002; Sales 1995/96..
Table: Chairman 1997/98; Vice-Chairman 1996/97; International 1995/96; Joined Round Table 1993

Statement by Esa Pirttijarvi

The current Table year has been a real eye opener and a fantastic education for me. Why? Well basically, because I have been privileged to serve in the International Committee under the brilliant guidance and leadership of Arawn Johnson.

As a National Councillor, serving in the International Committee has given me invaluable experience, understanding and knowledge of how the National IRO operates and what the whole Committee’s responsibilities are. I would say that it is a must to serve first in the International Committee, prior to putting yourself forward to the National International Officer’s post, as the job would be far too demanding from a standing start.

I have been involved in International Tabling since I started my Table career in 1993, therefore I know the value of overseas links and the fun and fellowship it will provide even after ones Table career is over.

I do also know that the National IRO’s post will require a lot of time and preparation. As probably the “only Finn in RTBI”, my time is my own. I run my own Import/Export business visiting overseas countries frequently, always with some Tabling included of course. I will have all the time available that is necessary to carry out all the duties demanded of the National IRO.

My organisational skills in the promotion of International Tabling along with the hosting, entertaining and just being an all-round active Tabler will also help me to succeed in this demanding post.

My natural enthusiasm, self and team motivation, open-mindedness and outgoing personality will also make me an excellent candidate for this post.

I clearly understand and appreciate the importance this post will carry in RTBI and also in the International scene.

Gentlemen, I seek your vote and look forward to your support in Newcastle 2003.

PARSONS, Stephen (Purchasing Group Leader) Maidstone and Malling R.T. 38 (Area 16)

Date of Birth: 6.12.60.
National: National Council 2001/02; International 2001/02; NSW 1999 Chairman.
Area: Chairman 2001/01; Vice Chairman 1999/2000; Secretary 1998/99; Membership 1997/98; Community Service 1996/97..
Table: Chairman 1995/96; Vice Chairman 1994/95 & 2002/03; Treasurer 2000/03.
Joined Round Table 1992

Statement by Stephen Parsons

What is it that qualifies any one Tabler to be able to stand for the position of National IRO?

The answer, I believe, is to demonstrate the drive and all-round experience to be able to fulfil the requirements of the role. During my eleven years in Round Table, I have had wide exposure to a number of International events and am well known amongst the overseas colleagues I would be working with. I have enjoyed Tabling in most of the Western European countries, via the European 38 Club weekend on seven occasions. In addition, I have visited the Czech Republic and Hungary and even Dubai in the Arabian Gulf on Tabling trips, and attended two WoCo's. Over the same period, I have also undertaken the posts of Table and Area Chairman and I chaired the National Sporting Weekend in Canterbury in 1999.

My year on the International Committee as National Councillor only last year has enabled me to fully appreciate how RTI works as well as the importance of the position that RTBI holds in the wider organisation. If elected, I want to continue the good work that Arawn Johnson has done and build for the future. In particular my objectives would be:-

- To keep the Membership updated on International developments and events through the various communication channels;
- To encourage our members to travel;
- To continue and develop the Hosting Register for overseas Tablers;
- Finally, I would never forget that Round Table is a hobby and enjoy a beer after a hard day representing you.

So to summarise, I have all the qualities required to perform the duties required of your National IRO, I have the full backing of my wife and therefore only need one more thing to be able to do it – your endorsement.

(h) MEMBERSHIP AND DEVELOPMENT OFFICER

HORNBY, Andrew (Construction Safety Consultant) Brackley & District R.T. 1037 (Area 50)

Date of Birth: 7.6.68.
National: National Executive 2002/03; National Membership and Development Officer 2002/03; National Council 2000/01/02; Membership 2000/01/02.
Area: Chairman 1999/2000; Vice Chairman 1998/99; Membership 1997/98.

Table: Chairman 1996/97; Vice-Chairman 1995/96; Secretary 1998/99/2000/; Membership 2000/01/02/03; Treasurer 1997/98. Joined Round Table 1992.

Statement by Andrew Hornby

Much has been achieved since last May. Having served a year as your National Membership & Development Officer, I can report real progress.

This time last year I vowed to provide Tables with free and easy access to the accumulated best practice of 75 years' Tabling.

Proactive communications with Table and Area Vice Chairmen, and Area Membership Officers, have been supplemented by 20 regularly updated Web pages covering a wealth of best practice on topical Membership issues.

I promised to continue the Vice Chairmen's forums – we arranged over 50 this year. I also pledged to maintain financial assistance to Tables – and this year we got valuable information in return for the Membership Initiative Awards we paid out.

The Membership administration at Marchesi House has been radically streamlined resulting in better service and value. Despite these improvements, and especially in the light of the recent staff changeover, we need to maintain some continuity.

Last year I assured you of a direct and proactive approach; I promise the same again for 2003-4.

Vice Chairmen's Forums have already been planned for every Area; and there will be more money available to more Tables in the form of Membership Initiative Awards – and it will once again be money well spent.

These achievements are the result of the provision of information, effective communications and direct response to enquiries. To build on these successes, and to keep up the momentum, let me continue working with you to make local young men aspire to join your Table.

This year we have seen the average age of new members fall; this is vital to RTBI's future. If re-elected I may once again be the youngest member of your National Executive, and this could help ensure that Round Table remains the best young men's club in the world.

(i) COMMUNITY SERVICE LIAISON OFFICER

GRAY, Mark (Clinical Psychologist / Trainer) Beeston and District R.T. 573 (Area 14)

Date of Birth: 7.3.61.

National: National Executive 2002/03; National Community Service Liaison Officer 2002/03; National Council 2000/01; Community Service Liaison 2000/01.

Area: Chairman 1999/2000; Vice Chairman 1998/99; Community Service 2002/03; International 2002/03.

Table: Chairman 1998/99; Vice-Chairman 1997/98; Membership 2001/02; Community Service 1996/97; Press and PR 1995/96. Joined Round Table 1995

Statement by Mark Gray

My name is Mark Gray and I am proud to have served your National Executive for the period 2002-2003. I hope you will consider voting for me for a second term as your National Community Service Officer.

As you know I'm already in the Charity sector and I have brought my expertise to the role to maximise our giving power, and publicise this great movement of ours. This year I have introduced the Charity Protocol, which formalises the way RTBI carry out charitable appeals on a national basis but maximises income for our charity partners, whilst gaining maximum publicity from our involvement with them.

I have introduced protected charity status for RTCW, ANT and Whizz Kidz and developed a draw for new charities to be considered. In addition I hope to run our magazine *Heartbeat* for a second term, increase the local options and overseas options for your Community Service cash to be spent wisely on a three-monthly updated Website page.

It is my intention if re-elected to develop a European Community Service fund to help us respond to major disasters and floods in Europe and maximise the cash from our European colleagues in WOCO.

I have already set up the RNIB 4X4 Challenges and "The Big Splash 2003" in aid of Sir Steven Redgrave's charity and I would like to see these through and promote next year's Presidential Charity.

Whilst OTOC didn't quite achieve what I'd hoped it has put Community Service back into the heart of Table with our biggest Children In Need total and the closing of the TOFS appeal four months early it just shows what we can do with the right approach.

Vote for me in 2003 and together we will make a bigger difference.

BONHAM, Mark (Sales Executive) Shoreham & Southwick R.T. 565 (Area 2)

Date of Birth: 23.3.61.
National: National Executive 2001/02; National Community Service Liaison Officer 2001/02; National Council 2000/01; Community Service Liaison 2000/01.
Area: Chairman 1999/2000; Vice Chairman 1998/99; Community Service Liaison 2002/03.
Table: Chairman 1996/97; Vice-Chairman 1995/96; Secretary 1993/94; Media and PR 1994/95.
Joined Round Table 1990

Statement by Mark Bonham

Yes, it's true folks; Mark Bonham is on the comeback trail. It was both a pleasure and a privilege to serve on Nick Lawton's Executive. A year on, with batteries fully recharged, I am ready to return (with your permission and support of course!)

The working relationships with our main charity partners at RTCW, Anthony Nolan and Whizz-Kidz all benefited significantly from challenges thrown down by my team that year, challenges that you rose to magnificently.

Given the opportunity, I wish to challenge you all again. Time for a slightly different slant on things maybe, all schemes have a shelf life, but rest assured that I will give you all the chance to carry on "Being Different Making A Difference". If you have any ideas of what you consider would be a good project, let me know as soon as possible.

Having said this, it's also extremely important that I leave some time to offer help and guidance with projects that are precious to you. Being a National Executive member within the best young men's club in the world is about serving the membership, not simply ruling it.

For example, my own Table's annual challenge is the Adur Bath Tub Race, a gruelling 4-mile race down river come rain or shine. This event is uppermost in the minds of the local community as the big day approaches and is what gives us our profile year on year. Events like this happen all around the country, and it is up to your National CSLO to help you to get the best out of them.

It would be fantastic to have another opportunity to serve you. "Being Different Making A Difference" is a lot of fun, which is what Tabling is all about at any level. Let's do it!

(j) CONFERENCE OFFICER

PARKES, Gavin (Engineer) Frodsham & District R.T. 940 (Area 22)

Date of Birth: 14.7.68.
National: National Council 2001/02/03; Conference 2001/02/03.
Area: Chairman 2000/01; Vice-Chairman 1999/2000; Treasurer 1998/99; Sales/Treasurer 1997/98; Sales 1996/97
Table: Chairman 1996/97 & 1999/2000; Vice-Chairman 1995/96.
Joined Round Table 1994

Statement by Gavin Parkes

Being given the opportunity by my Area two years ago and again last year to represent them as National Councillor, I have played an active part as National Conference Liaison Officer and feel that in this roll, I have now gained the relevant experience to become National Conference Officer.

I have had a great time working with the Newcastle team, who have all worked so very hard on your behalf and we all hope that you have a fantastic time during the Conference weekend.

If elected I will work just as hard for this forthcoming year and pass on the experience gained to Richard Du Bois and his team for next year when we all gather again in Southend on Sea. Please support my nomination when you cast your Tables vote and allow me to use all that experience

(k) MARKETING AND SPONSORSHIP OFFICER

JOSEPH, Howard (Accountant) Atherton & Tyldesley R.T.283 (Area 46)

Date of Birth: 27.12.58.
National: National Council 2001/02/03; Forward Planning 2001/02; Marketing and Sponsorship 2002/03.
Area: Secretary 1998/9, Media & PR 1997/98 & 1994/95; International 1995/96/97.
Table: Chairman 1995/96 & 1997/98 & 2001/02; Vice-Chairman 2000/01; Secretary 1991/92 & 1994/95 & 1999.2000; Treasurer 1998/99, Media and PR 1991/92/93/94/95.
Joined Round Table 1989

Statement by Howard Joseph

Round Table – the best young men’s organisation in the world. The problem is that we keep this information to ourselves and seem afraid to share this with other like-minded people.

Having served on the Marketing and Sponsorship Committee during the past year, I have assisted in introducing two new affinity deals for members through cordon-bleu.com and Time4Lesiure.

There are two aspects to Marketing and Sponsorship, namely deals for the Association, like the MG Rover deal and deals which give something back to you for being a member of RTBI.

As Table membership is continuing to fall I believe that we must adopt a more proactive Marketing strategy. This is something that has been undertaken by the last three Marketing and Sponsorship Officers and I hope, if elected, to be able to continue. Good contacts have been established over the past few years, and these must be found to expand the benefits available to Tablers.

The way forward, as I see it, is to approach every member of Table to see if they have any contacts that can be used to further the marketing of Table. Whilst it is essential to broadcast to the outside world how good Table is, we must not forget to market it amongst ourselves.

I have one more year left in Table, as I retire at Southend Conference, and would like to put something back into the movement that has been a major part of my life for the past fourteen years.

PANDYA, Hitesh (Independent Retailer) Ramsgate & District R.T.169 (Area 16)

Date of Birth: 7.6.62.

National: National Executive 1998/99; National Community Service Liaison Officer 1998/1999; National Council 1997/98 & 2002/03: Community Service 1997/98; International 2002/03.

Area: Chairman 1996/97; Vice Chairman 1995/96; Community Service Liaison 1994/95.

Table: Chairman 1993/94; Vice-Chairman 1992/93.
Joined Round Table 1985

Statement by Hitesh Pandya

There is no substitute for relevant experience and I’ve got bags of it. I’ve been described as a “colourful character” but I’m not sure if that is a non-PC way of describing my ethnicity! I’ve also heard people say that I’m cocky, when in fact I from Harrow!

Let’s get serious for a moment. The role of Sponsorship and Marketing Officer is crucial to the future well being of Table. Being able to attract sponsorship and profile is essential to help Table continue to be a great organisation.

I have been an active member of Table for 18 years and have been Chairman of Ramsgate Round Table, Chairman of Area 16 (Kent) and Area President (twice). I have been National Community Service Officer, am still a member of National Council and a trustee of the Round Table Trust. I hope that this shows that I’m committed (or perhaps, should be). This has also given me enormous experience and can build a great team to make it happen.

In my previous roles I have successfully developed relationships with commercial organisations such as MEB, the Zurich Group and Scoot/Vodaphone for CS. I am no stranger to the grey-suited boardrooms of companies and I like to think that my own unique blend of enthusiasm and straight talking gets results.

Running my own independent business has given me essential business values and recognition of the importance of good relationships. I always try to lead by example with sincerity and always follow through any challenge or task.

The National Exec is a body of guys wanting to do good for Table. I want to be apart of that team. 18 years have been great but the next five, I want them to be better by being able to make a real contribution to Table!

(l) SALES OFFICER

MIDDLETON, Nigel (Control Room Technician) Exmouth & District R.T.415 (Area 19)

Date of Birth: 14.6.61.
National: National Council 2000/01/02; Sales Committee 2000/01/02;
Area: Chairman 1999/2000; Vice-Chairman 1994/95;.Sales 1997/98.
Table: Chairman 1995/96; Vice-Chairman 1996/97; International 1995/96;
Secretary 2000/01; Treasurer 20012/02, Membership 1996/97/98;
Media and PR 1997/98
Joined Round Table 1989

Statement by Nigel Middleton

Three years ago, when I became a National Councillor on the Sales Committee, we started a course of action that was to last a few years. Only now have some of the decisions taken then started to appear and others will do so over the next year. The main aim for this year will be to continue this work and;

- i) Reduce the debts to the National Association Sales department.
- ii) Rationalise product lines available.
- iii) Clear out redundant stock held at Marchesi House.
- iv) Promote new lines to enhance Sales.
- v) Look at alternatives to increase the Sales department turnover.
- vi) Maximise the advantages of the Web with direct sales and marketing.
- vii) Look at the function of the Area Sales Officers with a view to increasing their potential to National and more importantly their Area.

Much of this is not new to those who listen to the statements made by candidates for the position of Sales Officer. I believe that this year will see the cycle of decisions made some years ago completed and a new set of decisions agreed for the next few years. In other words a year to set the foundations of the Sales Department and for the Association with its directions and commitment.

(m) SPORTS AND SOCIAL OFFICER

FROST, Julian (Estate Agent) Burnham-on-Sea & Highbridge R.T. 365 (Area 37)

Date of Birth: 23.7.60.
National: National Council 2001/02; International 2001/02.
Area: Chairman 2000/01; Vice-Chairman 1999/2000; Secretary 1990/91;
Treasurer 1998/99; Community Service 1991/92; International
1992/93.
Table: Chairman 1993/94; Vice-Chairman 1992/93; Secretary 1998/99.
Joined Round Table 1984

Statement by Julian Frost

In all the years that I have been a member of Round Table, the constant fun and fellowship that I have enjoyed has never ceased to amaze me. While our organisation does try to fulfil a number of different roles, including fund raising and community service, I cannot help but feel that the enjoyment we get from our sporting and social side is of an equally great importance, not only for our own pleasure, but also as a means to promote Round Table to others with a view to recruitment. It is, after all, only through the obtaining of new members that we can retain the strength of Round Table and see to its good health as a vibrant National organisation in the future.

It is my belief that a strong promotion of the Sports and Social side of Round Table at National level should percolate down through the organisation, via Area, to Table level with a view to enthusing members, thus providing active Tables, which in turn, with good social and sporting programmes are able to attract new members. There is no doubt in my mind that we already offer an excellent range of sporting and social events at National level and this needs to be maintained in its current high standard. During all my own Tabling years I have always been highly committed and motivated. I have thoroughly enjoyed working at Table and Area level, and was privileged to be National Councillor last year. Being a member of the Plymouth Conference Committee was a wonderful experience and probably the highlight to date.

Gentlemen I would relish the opportunity to serve as your National Sports and Social Officer, please allow me the honour and privilege to serve you. Please support me.

REDMAN, Shaun (Service Manager) Batley R.T. 230 (Area 9)

Date of Birth: 15.12.58.
National: National Executive 2000/01/02/03; National Sports and Social Officer 2000/01/02/03; National Council 1998/99/2000; Sports and Social Committee 1998/99/2000.
Area: Secretary 1997/98.
Table: Chairman 1996/97; Vice-Chairman 1995/96; Secretary 1993/94/95, 1997/98 and 1999/2000.
Joined Round Table 1993

Statement by Shaun Redman

During my tenure as RTBI Sports and Social officer I have consistently delivered the very best in value for money across the Sports and Social portfolio for the membership. I have in the past and will, if re-elected ensure that the Association is never put at financial risk through the Sports and Social events. I will work with the local Area Committee's building bids and hosting events to ensure that Sporting Weekend and Family Weekend fulfils the ever changing needs of our membership and above all else further our Aims and Objects.

The Sports and Social portfolio should reflect the activities that the members want to take part in and we should review the competitions we arrange each year to ensure they are the one's you want. The Sporting side of Table is a great and often under utilised vehicle of recruitment to the Association and this needs to be properly managed to ensure that our excellent sporting standards are maintained.

I would like to see the Sports & Social portfolio expand to cover more Inter-Area competitions for National Trophies and I am currently starting the planning for the establishment of a National Ten Pin bowling competition for next year.

I have always been and will always be open to your suggestions of events that you the members would like to see available outside of the National Sporting Weekend events to

broaden the appeal of this side of Tabling. I would also like to be able to share your successes with the other Area's in RTBI and beyond as we continue to grow this great movement. Your mountain bike racing or canoeing event might be just the thing that another Area can try. This way I really can ensure that the best value for money programme is available.

SMITH, Sean (General Manager) Dudley R.T. 77 (Area 5)

Date of Birth: 26.5.66.
National: National Executive 2000/01; National Conference Officer 2000/01; National Council 1998/99/2000; Conference 1999/2000; Administration 1998/99..
Area: Chairman 2001/02; Vice Chairman 2000/01; Secretary 1997/98; Membership 1996/97; Sales 1995/96.
Table: Chairman 1997/98/99; Vice-Chairman 1996/97; Treasurer 2000/01/02/03; Membership 1996/97..
Joined Round Table 1993

Statement by Sean Smith

Having first attended NSW in 1993 at Leeds, it's an event that has been close to my heart ever since, together with the National Football competition and the National Quiz they form the backbone of the "sporting" side of Round Table. The National Family weekend is also an important event, but is currently struggling from both an attendance and a hosting point of view, and needs revitalising if it is going to remain part of the National calendar.

Shaun Redman, the current Sports & Social Officer has produced an excellent NSW Manual that helps any interested Area come to grips with the requirement of the event and the hard work and diligence he has shown over the last three years have helped put all the National Sports and Social events on a firm footing for the future.

I have recently finished two years as Vice Chairman of NSW 2002 in Birmingham, and this has given me an excellent insight into the organisation of the event. My experience as Conference Officer for Cardiff in 2001 was also of immense help in preparing me for the role I wish to undertake now.

Mike Tully the Chairman of NSW 2003 was also Chairman of Conference in 2001, and I worked very closely with him, helping to provide an excellent and entertaining event. Furthermore many of the team from Cardiff Conference are on the NSW 2003 team, and I'm confident our shared experiences will be of value in preparing for NSW 2003.

NSW is the flagship event of the Sports & Social calendar, and I believe that offering a well organised and fun filled event is key to the success of this role. I believe my experiences can help bring new ideas, concepts and innovations to the role of Sports & Social Officer.

**NATIONAL COUNCIL MEETING
FRIDAY, 9th MAY, 2003 at 9.00 am
IN THE CIVIC CENTRE
NEWCASTLE UPON TYNE**

AGENDA

- 1. Approve notice convening the meeting.**
- 2. Confirm minutes of meeting held on 1st March 2003.**
- 3. Matters arising therefrom.**
- 4. Report by Officers and Standing Committees.**
- 5. Approve Annual Report.**

NOTE: The Annual Report is printed in the agenda for the Annual General Meeting.

- 6. To transact any other business permissible under National Rules and Standing Orders.**

**NATIONAL COUNCIL MEETING
SATURDAY, 10th MAY, 2003
IN THE CIVIC CENTRE
NEWCASTLE UPON TYNE**

(Immediately following the Annual General Meeting)

AGENDA

- 1. Approve notice convening the meeting.**
- 2. To transact any other business permissible under National Rules and Standing Orders.**

DISTRIBUTION (1 copy for each):

National Executive

National Council

Area Chairmen

Area Vice-Chairmen

Area Secretaries

Table Chairmen (for the attention of the Table members)

Chairmen of National Events – (Conference, Sporting Weekend, Family Weekend)

This Notice and Agenda is sent electronically to aid distribution to all Members. It can also be downloaded from the RTBI Website @ www.roundtable.org.uk